

**BOARD OF GARRETT COUNTY COMMISSIONERS**  
**PUBLIC MEETING**  
**JANUARY 28, 2003**

**IN ATTENDANCE**

Chairman Ernest J. Gregg  
Commissioner David C. Beard  
Commissioner Frederick A. Holliday  
County Administrator R. Lamont Pagenhardt

**CALL TO ORDER OF PUBLIC SESSION**

**PRAYER & PLEDGE OF ALLEGIANCE**

**PUBLIC SESSION**

1. Additions/deletions to Public Meeting Agenda. Mr. Pagenhardt indicated that there were no additions or deletions to the agenda for January 28, 2003. Later in the day, Harvey House representative Daniel Snyder again postponed the scheduled session.
2. Minutes of the Public Meeting of January 21, 2003 were read and approved on a motion by Commissioner Beard, which was seconded by Commissioner Holliday, and made unanimous by Chairman Gregg.
3. The Board of County Commissioners conducted the Staff meeting for January. The following agencies and departments were in attendance:

Garrett County Health Department  
Ruth Enlow Library of Garrett County  
Department of Solid Waste and Recycling  
Department of Economic Development  
Garrett County Roads Department  
Department of Financial Services  
Mountain Top Mental Health Associates  
Department of Planning and Zoning  
Garrett County Extension Service  
Western Maryland Consortium  
Garrett County Chamber of Commerce  
Garrett County Board of Education  
Department of General Services  
Garrett County Community Action Committee  
Garrett College  
The Dove Center

## Department of Social Services

4. John Nelson, Director, Department of Planning and Zoning and departmental personnel reviewed a number of recommendations from the Codes Review Committee proposed to enhance the permitting and inspection system with County Government. The recommendations submitted/presented by the Committee are supplementary to the policy modifications approved by the Board of County Commissioners and implemented by the Codes Office of the Department of Planning and Zoning. The recommendations, as follows, will be taken under advisement by the Board:
  - Encourage the Board of County Commissioners to support the formation of a local homebuilders association to facilitate training and educational programs
  - Establish the requirement that every application for a building permit be accompanied by two (2) sets of plans/drawings. (Additional language will be included under this heading)
  - Establish a board of appeals to include designated membership. (The Board added an alternate member to the proposed membership)

The Board of County Commissioners will take official action on this issue after a period of comment from local builders and contractors. The Garrett County Chamber of Commerce will place this issue in the newsletter to allow for further notification of this proposal.

5. Charles Ross, President of the Garrett County Chamber of Commerce requested that the Board of County Commissioners approve a temporary easement/entry agreement on County property to place civil war trail site markers. The execution of any easement for this purpose will be forwarded to the Department of General Services for review and approval. Mr. Ross indicated that all agreement between parties had to be finalized by February 15, 2003.
6. Jim Hinebaugh, Director, Department of Economic Development reviewed the current funding in place for the proposed Exhibit Hall/Trade Center. An overview of grant and loan funding was presented and will be finalized prior to the approval of the County's Fiscal Year 2004 Budget.

### **ADMINISTRATIVE SESSION**

1. The Board of County Commissioners, Mr. Pagenhardt, and Wendy Yoder, Director, Department of Financial Services met to discuss the potential and continuation of a reduction in the personal property tax and the distribution of highway user tax revenue.
2. The remainder of the day was spent in administrative session.

**ADJOURNMENT**

**Attest:**

**By Order of the Board,**

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R. Lamont Pagenhardt,  
County Administrator

\_\_\_\_\_  
Ernest J. Gregg, Chairman  
Board of County Commissioners

\_\_\_\_\_  
Date

