

**BOARD OF GARRETT COUNTY COMMISSIONERS**  
**PUBLIC MEETING**  
**MARCH 30, 2004**

**IN ATTENDANCE**

Chairman Ernest J. Gregg  
Commissioner David C. Beard  
Commissioner Frederick A. Holliday

County Administrator R. Lamont Pagenhardt

**CALL TO ORDER OF PUBLIC SESSION**

**PRAYER & PLEDGE OF ALLEGIANCE**

**PUBLIC SESSION**

1. Additions/deletions to Public Meeting Agenda. Mr. Pagenhardt indicated that there was one (1) addition to the agenda for March 30, 2004. Jim Hinebaugh, Director, Department of Economic Development requested an executive session with the Board of County Commissioners to discuss specifics related to a business prospect.
2. Minutes of the Public Meeting of March 23, 2004 were read and approved on a motion by Commissioner Beard, which was seconded by Commissioner Holliday, and made unanimous by Chairman Gregg.
3. The Board of County Commissioners recognized the Southern Garrett High School Lady Rams Basketball Team as the 2004 Maryland Class 1-A State Champions. Team members and coaches were in attendance for this session.
4. The Board of County Commissioners conducted the Departmental Staff meeting for March. The following agencies and departments were in attendance:

Department of Social Services  
Mountain Top Mental Health Associates  
Garrett County Health Department  
Department of General Services  
Department of Financial Services  
Tri-County Council of Western Maryland  
Ruth Enlow Library of Garrett County  
Garrett County Board of Education  
Department of Planning and Zoning  
Department of Economic Development  
Garrett County Board of Elections

Garrett College  
Office of the State's Attorney  
Dove Center  
Garrett County Community Action Committee

5. Carol Riley, Secretary to the Board of County Commissioners and County Administrator reviewed the meeting and committee schedule for the forthcoming week.
6. The Board of County Commissioners, on a motion by Commissioner Holliday, which was seconded by Commissioner Beard, and made unanimous by Chairman Gregg, moved into Executive Session under section 10-508 of the Maryland Open Meetings Law on this date to address financial issues related to the Department of Public Utilities and the Garrett County Sanitary District. The same motion moved back into Public Session.
7. The Board of County Commissioners conducted bid openings for Tandem Axle Off-Road Dump Truck (bid #04-0323DT) and Garrett County Health Center Generator Set (bid #04-0323). The Board directed the Procurement Office to review all bids received and present a recommendation of bid award as soon as feasible.
8. The Board of County Commissioners, on a motion by Commissioner Beard, which was seconded by Commissioner Holliday, and made unanimous by Chairman Gregg, awarded a recommendation of bid award for Construction – McHenry Area Access Roads to Frank Arnold Contractors, Inc. for the amount of \$31,150.
8. The Board of County Commissioners, on a motion by Commissioner Holliday, which was seconded by Commissioner Beard, and made unanimous by Chairman Gregg, moved into Executive Session under section 10-508 of the Maryland Open Meetings Law on this date to address economic development and legal issues. County Attorney Gorman Getty was in attendance for this session. The same motion moved back into Public Session.

#### **ADMINISTRATIVE SESSION**

1. Mr. Pagenhardt reviewed a number of correspondences with the Board of County Commissioners.
2. Chairman Gregg, on behalf of the Board of County Commissioners, executed an application to the Appalachian Regional Commission to partially fund the Keyser's Ridge Business Park Access Road (DUNS 086136819). The Board also committed and provided \$110,740 to the project if these matching funds are not provided from the Maryland Department of Business and Economic Development One Maryland Fund.
3. Chairman Gregg, on behalf of the Board of County Commissioners, executed a progress report for the Emergency Shelter Grant Program.

4. Chairman Gregg and Mr. Pagenhardt executed an Agreement with the State of Maryland Department of Human Resources Child Support Enforcement Administration and the Board of County Commissioners.
5. The Board of County Commissioners executed a Letter of Intent for the Garrett College Athletic and Community Recreation Center, which is required by the Maryland Higher Education Commission as part of the submission packet for all capital projects.
6. The remainder of the day was spent in administrative session.

**ADJOURNMENT**

**Attest:**

**By Order of the Board,**

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 R. Lamont Pagenhardt,  
 County Administrator

\_\_\_\_\_  
 Ernest J. Gregg, Chairman  
 Board of County Commissioners

\_\_\_\_\_  
 Date

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