

BOARD OF GARRETT COUNTY COMMISSIONERS
PUBLIC MEETING
AUGUST 16, 2005

IN ATTENDANCE

Chairman Ernest J. Gregg

Commissioner David C. Beard

Commissioner Frederick A. Holliday

County Administrator R. Lamont Pagenhardt

CALL TO ORDER OF PUBLIC SESSION

PRAYER & PLEDGE OF ALLEGIANCE

PUBLIC SESSION

1. Additions/deletions to Public Meeting Agenda. Mr. Pagenhardt indicated that there were three (3) additions and no deletions to the Public Meeting Agenda. Duane Yoder, President, Garrett County Community Action Committee, Inc. requested time to meet with the Board of County Commissioners to address a number of issues related to rental housing projects, the Procurement Office will present an additional bid rejection recommendation, and Dwight Emory, County Engineer has requested time to review engineering plans for the Adventure Sports Access Road.
2. Minutes of the Public Meeting of August 2, 2005 and Executive Session of August 2, 2005 were read and approved on a motion by Commissioner Beard, which was seconded by Commissioner Holliday, and made unanimous by Chairman Gregg.
3. The Board of County Commissioners recognized the recent accomplishments of the Manta Rays. Members of this Garrett County Swim Team were in attendance and publicly commended for their successful season.
4. The Procurement Office presented the Board of County Commissioners with the following recommendations of bid rejection:
 - a) Single-Axel Dump Truck (bid #05-0721S). The Board, on a motion by Commissioner Beard, which was seconded by Commissioner Holliday, and made unanimous by Chairman Gregg, approved the rejection of this bid. (Based on feedback from the Roads Department, the recommendation is to reject all bids received, revise the specifications, and rebid).

- b) Pole Building (bid #05-0602). The Board, on a motion by Commissioner Holliday, which was seconded by Commissioner Beard, and made unanimous by Chairman Gregg, approved the rejection of this bid. (Based on feedback from the Department of General Services, the recommendation is to reject all bids received and rebid).
5. The Public Hearing to consider the following amendments to the Garrett County Water and Sewer Master Plan was cancelled at the request of the petitioner, Michael S. Gallatin:
- a) An amendment to the Garrett County Water and Sewer Master Plan to provide public sewer service to Aspen Woods East, LLC and to annex into the appropriate sewer district a development consisting of 181 acres and 11 acres located of Route 219, being the same property referenced by tax map 41, parcels 81 and 82. This parcel is intended for a residential subdivision with some commercial development fronting along Route 219. Aspen Woods East, LLC owns this development. In order for this subdivision and development to be developed, public sewer service must be provided.
 - b) An amendment to the Garrett County Water and Sewer Master Plan to provide public sewer service to Aspen Woods West, LLC and to annex into the appropriate sewer district a development consisting of 116.7 acres off Sand Run Road, being the same property as referenced by tax map 41, parcel 49. This parcel is intended for a residential subdivision owned by Aspen Woods West, LLC. In order for this subdivision to be developed, public sewer service must be provided.
6. In compliance with the Maryland Open Meetings Act under section 10-509, a record of the Executive Session for August 2, 2005 is hereby documented on this date, the next open/public meeting of the Board of County Commissioners.

The Board of County Commissioners, on a motion by Commissioner Beard, which was seconded by Commissioner Holliday, and made unanimous by Chairman Gregg, moved into Executive Session under section 10-508 of the Maryland Open Meetings Law on this date to discuss personnel and financial subjects with Sheriff Richard Sanders. The same motion moved back into Public Session.

Sheriff Sanders and Mr. Pagenhardt had previously discussed the feasibility of moving personnel assigned to the Court House Security Unit to full time status within the Classified Service. This would require additional funding for the cost of salaries and fringe benefits. (Annual cost would be \$31,303). Sheriff Sanders explained that each of the current officers are highly trained and certified police officers and are routinely called upon to perform prisoner transports, property postings, levies, warrant and summons service, and other miscellaneous law enforcement assignments.

The Board, on a motion by Commissioner Beard, which was seconded by Chairman Gregg, and made unanimous by Commissioner Holliday, approved this request as presented. Mr. Pagenhardt will prepare official letters of appointment for all personnel. Official budget amendments will be presented to the Department of Financial Services for official approval by the Board at a later date.

7. Mr. Emory reviewed engineering plans for the Adventure Sports Access Road and requested guidance and concurrence from the Board of County Commissioners on how to proceed with the project. Planned/proposed alignment options and cost estimates were presented. The Board unanimously agreed to proceed with Alignment 1 (Red).
8. Mr. Yoder requested that the Board of County Commissioners review and approve a number of issues related to the Village View Housing Project.
 - a) Request for real tax abatement. The Board, on a motion by Commissioner Holliday, which was seconded by Commissioner Beard, and made unanimous by Chairman Gregg, approved this three-year abatement beginning the first fiscal year after completion.
 - b) Chairman Gregg, on behalf of the Board of County Commissioners, executed a letter of support for Garrett County Community Action Committee, Inc. and Village View Limited Partnership to the Maryland Department of Housing and Community Development for rental production funds and low income housing tax credits for the purpose of developing 28 units of affordable rental housing on Pysell Road in McHenry.
 - c) The Board, on a motion by Commissioner Beard, which was seconded by Commissioner Holliday, and made unanimous by Chairman Gregg, approved a Resolution for this project as outlined in 8. (b).
9. Carol Riley, Executive Assistant to the Board of County Commissioners and County Administrator, reviewed the meeting and committee schedule for the forthcoming week.

ADMINISTRATIVE SESSION

1. Mr. Pagenhardt reviewed a number of correspondences and communications with the Board of County Commissioners.
2. The Board of County Commissioners, on a motion by Commissioner Holliday, which was seconded by Commissioner Beard, and made unanimous by Chairman Gregg, appointed Bruce Brown to the position of Maintenance Worker II with the Department of General Services. An official letter of appointment will be sent by Mr. Pagenhardt outlining the terms and conditions of this appointment.

3. The Board of County Commissioners, on a motion by Commissioner Holliday, which was seconded by Commissioner Beard, and made unanimous by Chairman Gregg, appointed Aaron Wells to the position of Laborer with the Roads Department. An official letter of appointment will be sent by Mr. Pagenhardt outlining the terms and conditions of this appointment.
4. Chairman Gregg and Mr. Pagenhardt, on behalf of the Board of County Commissioners, executed a Maryland Community Development Block Grant Program Amendment to the Grant Agreement between the Maryland Department of Housing and Community Development and Garrett County Government (Project Number MD-05-CD-30, Home Repair Program).
5. Chairman Gregg, on behalf of the Board of County Commissioners, executed a Short Form of Agreement between the Board of County Commissioners and Carroll Land Service, Inc. t/a CLSI, Inc. for professional engineering services for the New Garrett County Public Works Center Complex.
6. Chairman Gregg and Mr. Pagenhardt, on behalf of the Board of County Commissioners, executed an Agreement between the Board of County Commissioners and the Mountain Top Women's Softball League for use of the McHenry Community Park.
7. Chairman Gregg and Mr. Pagenhardt, on behalf of the Board of County Commissioners, executed an Agreement between the Board of County Commissioners and Bruceton Farm Service for operation and maintenance of the Bruceton Farm Service Wastewater Treatment Plant.
8. Staff from the Department of Public Utilities briefed the Board of County Commissioners on a number of capital projects and other operational issues. The session was informational only and no official action was required.

ADJOURNMENT

Attest:

By Order of the Board,

R. Lamont Pagenhardt,
County Administrator

Ernest J. Gregg, Chairman
Board of County Commissioners

Date