

**BOARD OF GARRETT COUNTY COMMISSIONERS**  
**PUBLIC MEETING**  
**NOVEMBER 22, 2005**

**IN ATTENDANCE**

*Chairman Ernest J. Gregg*

*Commissioner David C. Beard*

*Commissioner Frederick A. Holliday*

*County Administrator R. Lamont Pagenhardt*

**CALL TO ORDER OF PUBLIC SESSION**

**PRAYER & PLEDGE OF ALLEGIANCE**

**ADMINISTRATIVE SESSION I.**

1. The Board of County Commissioners, Mr. Pagenhardt, and John Nelson, Director, Department of Planning and Land Development met to discuss and review the following matter. In furtherance of the Public Hearing conducted by the Board of County Commissioners on November 15, 2005 pertaining to proposals submitted by William A. Franklin, representing Thousand Acres Development, to amend the Deep Creek Watershed Zoning Ordinance to accommodate a clubhouse associated with a public golf course. At the Hearing, the Board had agreed to receive public commentary for a period of two (2) weeks.
2. Mr. Pagenhardt presented the Board of County Commissioners with the following recommendations of appointment.
  - a) A recommendation to appoint Glen Marsh to the position of laborer with the Garrett County Roads Department. The Board, on a motion by Commissioner Beard, which was seconded by Commissioner Holliday, and made unanimous by Chairman Gregg, agreed to this recommendation. Mr. Pagenhardt will send an official letter of appointment to Mr. Marsh outlining all terms and conditions of appointment.
  - b) A recommendation to appoint Matthew Umbel to the position of laborer with the Garrett County Roads Department. The Board, on a motion by Commissioner Beard, which was seconded by Commissioner Holliday, and made unanimous by Chairman Gregg, agreed to this recommendation. Mr. Pagenhardt will send an official letter of appointment to Mr. Umbel outlining all terms and conditions of appointment.

- c) A recommendation to appoint Kenneth Queen to the position of buyer with the Garrett County Purchasing Department. The Board, on a motion by Commissioner Beard, which was seconded and carried by Chairman Gregg, agreed to this recommendation. Commissioner Holliday voted in opposition of the appointment. Mr. Pagenhardt prepare an employment agreement between the Board and Mr. Queen outlining all terms and conditions of appointment.
3. Mr. Pagenhardt, Mr. Nelson, and Wendy Yoder, Director, Department of Financial Services reviewed a department organizational realignment plan for the Departments of Planning and Land Development, Public Utilities, and Financial Services with the Board of County Commissioners. The Board will take this matter under advisement and again review on November 29, 2005.

### PUBLIC SESSION

1. Additions/deletions to Public Meeting Agenda. Mr. Pagenhardt indicated that there were no additions or deletions to the Public Agenda
2. Minutes of the Public Meeting of November 15, 2005 were read, and approved on a motion by Commissioner Beard, which was seconded by Commissioner Holliday, and made unanimous by Chairman Gregg.
3. Bradley Frantz, Director, Department of Emergency Management briefed the Board of County Commissioners on the following issues:
  - a) Year to date summary of emergency calls are fifteen percent (15%) ahead of any previous years.
  - b) Update of new 911 Communication System installation and implementation.
  - c) Emergency Support System update by staff to agencies involved with the preparation of the County Emergency Operations Plan.
  - d) Finalization of 2005 Homeland Security Grant application requests/administration. Also, procurement of requested equipment.
  - e) Comments on the final report of Disaster Exercise conducted on October 29, 2005 were presented.
  - f) Proposal and feasibility of establishing a County radio repair shop. Mr. Frantz indicated that there is a substantial cost associated with this service. The Board directed Mr. Frantz to further evaluate this proposition.
4. McHenry resident Floyd Ellis met with the Board of County Commissioners to voice his commentary on the appraisal and associated value of his real property considered for acquisition as a result of the expansion project at the Garrett County Airport. Gary Mullich, Director, Department of General Services was in attendance for this session. Mr. Ellis presented a letter stating his opinion that he should be paid full purchase price

for a specific property and dwelling in close proximity to his current residence. The price for the property he is interested in exceeds the fair market value and authorized amount determined by independent appraisals and Federal Aviation Administration guidelines. (Additional funds would be \$35,100 and would be pay directly by the County). After deliberation on this matter, the Board on a motion by Commissioner Beard, which was seconded by Commission Holliday, and made unanimous by Chairman Gregg, decided to not approve additional funds for this purpose. A letter will be sent to Mr. Ellis explaining this determination.

5. Members of the Garrett County Airport Advisory Commission met with the Board of County Commissioners to discuss a number of issues to include duties and responsibilities of the Commission, terminal building plans, hanger construction/rental, and other administrative matters. The Board will take all issues discussed under advisement to include input from Mr. Mullich.
6. Carol Riley, Executive Assistant to the Board of County Commissioners and County Administrator, reviewed the meeting and committee schedule for the forthcoming week.

#### **ADMINISTRATIVE SESSION II.**

1. Mr. Pagenhardt reviewed a number of correspondences and communications with the Board of County Commissioners.
2. Ms. Yoder; Scott Weeks, Assistant Director, Department of Financial Services; and Mr. Pagenhardt reviewed financial Fiscal Year 2005 Audit information with the Board of County Commissioners. The Board approved recommended designation of surplus carryover funds, which will be added to the final Statement of Financial Condition. Actual designation of funds is on file with the Department of Financial Services or County Administrator.
3. Chairman Gregg, on behalf of the Board of County Commissioners, executed Contract Change Order 1 for the Keyser's Ridge Business Park Infrastructure. The modification for \$9,627 addresses the access permit with State of Maryland Highway Administration.
4. The Board of County Commissioners, on a motion by Commissioner Holliday, which was seconded by Commissioner Beard, and made unanimous by Chairman Gregg, approved an Agricultural Land Preservation local matching program for the purchase of easements for Fiscal Year 2006. This action committed up to \$80,000 of retained Ag-Transfer tax for this program.
5. Chairman Gregg and Mr. Pagenhardt, on behalf of the Board of County Commissioners, executed a Joint-Use Agreement between the Board and the State of Maryland Department of Natural Resources for Program Open Space funds approved for the

Garrett County Board of Education – Broad Ford Elementary School playground equipment.

6. The Board of County Commissioners, on a motion by Commissioner Beard, which was seconded by Commissioner Holliday, and made unanimous by Chairman Gregg, approved a Designation of the Garrett County Partnership for Children and Families, Inc. as Garrett County’s Local Management Board. A Resolution affirming this action was executed.
  
7. The Board of County Commissioners, on a motion by Commissioner Beard, which was seconded by Commissioner Holliday, and made unanimous by Chairman Gregg, appointed Jon Wynn, Western Maryland Consortium, to the Garrett County Partnership for Children and Families, Inc. Local Management Board. An official letter of appointment will be sent to Mr. Wynn under the signature of Chairman Gregg.

**ADJOURNMENT**

**Attest:**

**By Order of the Board,**

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R. Lamont Pagenhardt,  
County Administrator

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Ernest J. Gregg, Chairman  
Board of County Commissioners

\_\_\_\_\_  
Date