

**BOARD OF GARRETT COUNTY COMMISSIONERS**  
**PUBLIC MEETING**  
**May 20, 2008**

**IN ATTENDANCE**

*Chairman Dennis G. Glotfelty*  
*Commissioner Ernest J. Gregg*  
*Commissioner Frederick A. Holliday*

*County Administrator R. Lamont Pagenhardt*

**CALL TO ORDER OF PUBLIC SESSION**

**PRAYER & PLEDGE OF ALLEGIANCE**

**PUBLIC SESSION**

1. Additions/deletions to Public Meeting Agenda. Mr. Pagenhardt indicated that there were two (2) additions and no deletions to the Public Meeting Agenda for May 20, 2008. The Purchasing Department will present recommendations of bid award for Crushed Stone Aggregates and Filters. Mr. Pagenhardt noted several matters to be discussed during the administrative session.
2. Minutes of the Public Meeting of May 6, 2008 and Executive Session of May 6, 2008 were read and approved on a motion by Commissioner Gregg, which was seconded by Commissioner Holliday, and made unanimous by Chairman Glotfelty.
3. The Board of County Commissioners, on a motion by Commissioner Gregg, which was seconded by Commissioner Holliday, and made unanimous by Chairman Glotfelty, approved and executed a Proclamation designating May 2008 as "Mental Health Month".
4. Linda Lindsey, Director, Department of Public Utilities updated the Board of County Commissioners on the following issues:
  - a) Crellin Water Improvements
  - b) Gorman Water System – Table Rock Line Extension
  - c) McHenry Water
  - d) Mountain Lake Water Improvements
  - e) Mountain Lake Water System – Southern Pines Development
  - f) Thayerville Water System
  - g) Deep Creek Lake Sewer Western Conveyance System
  - h) Friendsville Sewer Inflow and Infiltration
  - i) Radio frequency automatic meter reading system

- j) Water and Sewerage Master Plan
  - k) Other departmental matters
5. Gary Mullich, Director, Department of General Services updated the Board of County Commissioners on the following issues:
- a) Capital project report listed in a monthly status summary
  - b) Procedures and policies on electricity usage and potential cost saving measures
  - c) Relocation of Department of Financial Services and the Circuit Court Library
  - d) Other departmental matters
6. Bradley Frantz, Director, Department of Public Safety and Emergency Management introduced the Southern Garrett High School Emergency Services Club to the Board of County Commissioners. Members of the Emergency Services Board were also in attendance for this session.
7. The Purchasing Department presented the following recommendations of bid award to the Board of County Commissioners:
- a) Garrett County Insurance Plans – Commercial Property and Boiler and Machinery (bid #08-0417). The Board, on a motion by Commissioner Gregg, which was seconded by Commissioner Holliday, and made unanimous by Chairman Glotfelty, awarded the bid to BB&T Frederick Underwriters for a total bid price of \$65,725. (Originally reviewed on May 6, 2008).
  - b) Crushed Stone Aggregates (bid #08-0424CS). The Board, on a motion by Commissioner Holliday, which was seconded by Commissioner Gregg, and made unanimous by Chairman Glotfelty, awarded the bid to a number of quarries based on type of material and location which is on file with the Purchasing Department.
  - c) Filters (bid #08-0508F). The Board, on a motion by Commissioner Holliday, which was seconded by Commissioner Gregg, and made unanimous by Chairman Glotfelty, awarded the bid to Lakeview Auto Parts. List of filter type and associated cost is on file with the Purchasing Department.
8. Carol Riley, Executive Assistant to the Board of County Commissioners and County Administrator, reviewed the meeting and committee schedule for the forthcoming week.
9. In compliance with the Maryland Open Meetings Act under section 10-509, a record of the Executive Session for May 6, 2008 is hereby documented on this date, the next open/public meeting of the Board of County Commissioners. The Board of County Commissioners, on a motion by Chairman Glotfelty, which was seconded by Commissioner Holliday, and made unanimous by Commissioner Gregg, moved into Executive Session under section 10-508 of the Maryland Open Meetings Law on this

date to discuss personnel matters. The same motion adjourned the Executive Session.

Mr. Pagenhardt on behalf of selection/interview committee members presented a recommendation of appointment of William Swift to the position of General Superintendent with the Garrett County Roads Department. The Board approved this recommendation of appointment. Mr. Pagenhardt will prepare an employment agreement between the County and Mr. Swift outlining all terms and conditions of employment.

10. Public Commentary.

**ADMINISTRATIVE SESSION**

1. The Board of County Commissioners, Sheriff Gary Berkebile, Captain/Detention Center Administrator Cynthia Smith, Chief Deputy Randy Resh, and Director of the Department of Financial Services Wendy Yoder conducted a telephone conference call with ConMed, a provider of detention center medical services. Sheriff Berkebile had requested funding for this service for Fiscal Year 2009 Budget. The Board will take this matter under advisement.
2. Mr. Pagenhardt reviewed a number of correspondences and communications with the Board of County Commissioners.
3. Mr. Pagenhardt and Department of Financial Services staff presented a revised Reimbursable Travel Expense Policy to the Board of County Commissioners.
4. The Board of County Commissioners, on a motion by Commissioner Holliday, which was seconded by Commissioner Gregg, and made unanimous by Chairman Glotfelty, approved a request for waiver by the Board of Education for a stormwater management permit for the Northern Garrett Middle School renovation project.
5. The Board of County Commissioners, on a motion by Commissioner Holliday, which was seconded by Commissioner Gregg, and made unanimous by Chairman Glotfelty, approved a request for waiver by Kitzmiller Lions Club for a waiver of building permit and landfill tipping fees related to the construction of a fairgrounds booth.
6. The Board of County Commissioners, on a motion by Commissioner Holliday, which was seconded by Commissioner Gregg, and made unanimous by Chairman Glotfelty, executed a Resolution authorizing the submittal of an application for Community Development Block Grant funds in the amount of \$225,000 for the proposed acquisition of the Mountain Laurel Medical Center.

7. James Hinebaugh, Director, Department of Economic Development presented a recommendation to sell Lot 1B at the Southern Garrett Business Park to Micro Energy for \$30,000. Specifics of this sale and potential use by Micro Energy are on file with Mr. Hinebaugh. The Board of County Commissioners, on a motion by Commissioner Holliday, which was seconded by Commissioner Gregg, and made unanimous by Chairman Gregg, approved the sale as recommended.

**ADJOURNMENT**

**Attest:**

**By Order of the Board,**

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R. Lamont Pagenhardt,  
County Administrator

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Dennis G. Glotfelty, Chairman  
Board of County Commissioners

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Date