

**BOARD OF GARRETT COUNTY COMMISSIONERS**  
**PUBLIC MEETING**  
**July 29, 2008**

**IN ATTENDANCE**

*Chairman Dennis G. Glotfelty*  
*Commissioner Ernest J. Gregg*  
*Commissioner Frederick A. Holliday*

*County Administrator R. Lamont Pagenhardt*

**CALL TO ORDER OF PUBLIC SESSION**

**PRAYER & PLEDGE OF ALLEGIANCE**

**PUBLIC SESSION**

1. Additions/deletions to Public Meeting Agenda. Mr. Pagenhardt indicated that there were no additions or deletions to the Public Meeting Agenda for July 29, 2008. Mr. Pagenhardt noted several matters to be discussed during administrative session on this date.
2. Minutes of the Public Meeting of July 22, 2008 were read and approved on a motion by Commissioner Holliday, which was seconded by Commissioner Gregg, and made unanimous by Chairman Glotfelty.
3. The Board of County Commissioners conducted the monthly department head staff meeting. In attendance were representatives from the following departments, agencies, and offices:
  - a) County Roads Department
  - b) Health Department
  - c) Department of Public Safety and Emergency Management
  - d) Garrett College
  - e) Department of General Services
  - f) Office of the State's Attorney
  - g) Department of Financial Services
  - h) Department of Planning and Land Development
  - i) Board of Education
  - j) Partnership for Children and Families
  - k) Extension Service

4. Representatives from Garrett County Community Action Committee Area Agency on Aging presented their Fiscal Year 2009 Plan Supplement.
5. The Purchasing Department presented a recommendation of award for Request for Proposal – Engineering Services – Keyzers Ridge Water Storage Tank (RFP #08-0603). The Board of County Commissioners, on a motion by Commissioner Holliday, which was seconded by Commissioner Gregg, and made unanimous by Chairman Glotfelty, approved an award to KCI Technologies for \$64,339.29.
6. Pursuant to a recommendation of award for Request for Proposal –Engineering Services Rubble Cell Capping (RFP #08-0520) that was presented on July 22, 2008 and deferred for further discussion prior to official approval of award, the Board of County Commissioners took the following action. Commissioner Gregg entered a motion to award to Sterns, Conrad & Schmidt (SCS) Engineers, Inc., the recommended vendor by the assigned selection committee and the Purchasing Department. There was no second to the motion. (Commissioner Gregg had entered the same motion on July 22, 2008 at which time there was also no second). Commissioner Holliday then entered a motion to award the bid to Century Engineering with the condition that all regulatory requirements are complied with and completed within the total bid award price of \$29,943.53. Chairman Glotfelty seconded the motion which carried. Commissioner Gregg opposed the motion.
7. DaVina Griffith, Risk Manager presented an overview and recommendation of adoption of a Responsibility Agreement and Policy for the use of Garrett County Government Property to the Board of County Commissioners. The Board, on a motion by Commissioner Holliday, which was seconded by Commissioner Gregg, and made unanimous by Chairman Glotfelty, approved the adoption of policy.
8. Members of the Garrett County Recreational Trails Task Force presented an update on activities and requested support for a number of initiatives including the transition from Garrett County Recreational Trails Task Force to a new organization, Garrett Trails. As part of the presentation the Board of County Commissioners, on a motion by Commissioner Gregg, which was seconded by Commissioner Holliday, and made unanimous by Chairman Glotfelty appointed the following persons to the Garrett Trails Advisory Committee:
  - a) Bill Atkinson, Maryland Department of Planning
  - b) Cheryl DeBerry, Garrett County Department of Economic Development
  - c) Bill DeVore, Garrett County Department of Planning and Land Development
  - d) Patty Mash, Maryland Department of Natural Resources
  - e) Dave Marple, Maryland Department of Natural Resources Police
  - f) Larry Maxim, Maryland Department of Natural Resources
  - g) Barry Ritchie, Maryland State Highway Administration

h) David Ritchie, Garrett County Roads Department

Margaret Jamison was also appointed as the Garrett County Commissioners representative to the Board of Directors of the Garrett Trails.

9. Public Commentary. Fred Warther spoke to the Board of County Commissioners on the Casselman Coal Company project.
10. Carol Riley, Executive Assistant to the Board of County Commissioners and County Administrator, reviewed the meeting and committee schedule for the forthcoming week.

### ADMINISTRATIVE SESSION

1. Mr. Pagenhardt reviewed a number of correspondences and communications with the Board of County Commissioners.
2. Linda Lindsey, Director, Department of Public Utilities met with the Board of County Commissioners relative to a request by Garrett County Habitat for Humanity to have the cost of sewer service cost shared or amortized. The Board discussed this request and made the decision that the County could not feasibly grant this request without unfavorable costs to other users of the system. Mr. Pagenhardt will convey the Board's decision to Garrett County Habitat for Humanity.
3. The Board of County Commissioners, on a motion by Commissioner Gregg, which was seconded by Commissioner Holliday, and made unanimous by Chairman Glotfelty, appointed Beverly Beard (community representative) and Barbara Baker (Board of Education representative) to the Garrett County Department of Social Services Advisory Board. Official letters of appointment outlining specific terms will be addressed to each appointee under the signature of Chairman Glotfelty.

### ADJOURNMENT

**Attest:**

**By Order of the Board,**

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R. Lamont Pagenhardt,  
County Administrator

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Dennis G. Glotfelty, Chairman  
Board of County Commissioners

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Date