

BOARD OF GARRETT COUNTY COMMISSIONERS
PUBLIC MEETING
September 16, 2008

IN ATTENDANCE

Chairman Dennis G. Glotfelty
Commissioner Ernest J. Gregg
Commissioner Frederick A. Holliday

County Administrator R. Lamont Pagenhardt

CALL TO ORDER OF PUBLIC SESSION

PRAYER & PLEDGE OF ALLEGIANCE

PUBLIC SESSION

1. Additions/deletions to Public Meeting Agenda. Mr. Pagenhardt indicated that there were no additions or deletions to the Public Meeting Agenda for September 16, 2008. Mr. Pagenhardt noted several matters to be discussed during the administrative session on this date.
2. Minutes of the Public Meeting of September 9, 2008 were read and approved on a motion by Commissioner Gregg, which was seconded by Commissioner Holliday, and made unanimous by Chairman Glotfelty.
3. The Board of County Commissioners executed a Proclamation designating the week of September 17 to 23, 2008 as "Constitution Week".
4. Wendy Yoder, Department of Financial Services briefed the Board of County Commissioners on the following matters:
 - a) Update on delinquent personal property and ordinary business property tax.
 - b) Update on County real property tax credit program and explanation of credits for property owner criteria.
 - c) Landfill sticker sales at the County Tax Office will be implemented October 1, 2008.
 - d) Update on Fiscal Year 2008 Financial Audit completion date including status of Board of Education, Ruth Enlow Library, and Garrett College audit finalization.
 - e) Notification requested carryover funding and final budget amendments for Fiscal Year 2008.

- f) Fiscal Year 2009 – 2011 Emergency Food Shelter Grant between the Board of County Commissioners and Garrett County Community Action Committee approval and execution. Total amount of grant award is \$27,000/\$9,000 per year.
 - g) Other pending and planned issues.
5. John Nelson, Director, Department of Planning and Land Development briefed the Board of County Commissioners on the following matters:
- a) Update on 2008 State Department of Transportation – State Highway Administration Pre-Tour meeting whereby the Board presented projects of priority for Garrett County.
 - b) Follow-up on Outdoor Advertising Sign Task Force recommendation that the Board should seek enabling legislation that would simply provide authority for the County to adopt a set of local regulations that could control outdoor advertising signs.
 - c) Recreation Trail Program funding through Program Open Space in Fiscal Year 2002 has not been spent. Mr. Nelson recommended that the funds be retained by the County and designated to other projects.
 - d) Update on Comprehensive Plan final adoption by the Board.
 - e) Notification that the Division of Permits and Inspections website has been updated and improved.
 - f) Update on building permit activity year-to-date.
6. The Board of County Commissioners conducted a *Public Hearing* to receive commentary and consider a proposed change to the Deep Creek Lake Sanitary District as requested by the Archdiocese of Baltimore for Saint Peters at Deep Creek, Sweet Rewards Development, Ridgeview Valley Development. (Specific parcels are listed in public hearing notice that was duly advertised.) The Board, on a motion by Commissioner Gregg, which was seconded by Commissioner Holliday, and made unanimous by Chairman Glotfelty, closed the public hearing and approved all changes as recommended. The same motion executed a Resolution indicating this official action by the Board and listing all parcel and map references.
7. Carol Riley, Executive Assistant to the Board of County Commissioners and County Administrator, reviewed the meeting and committee schedule for the forthcoming week.

ADMINISTRATIVE SESSION

1. The Board of County Commissioners met with James Hinebaugh, Director, Department of Economic Development to discuss the recent press coverage of the Board of Education on the Career Technology and Training Center whereby it was stated by elected Board of Education members that funding for this Center will

divert funding from the Public School System. The Board directed Mr. Hinebaugh and Mr. Pagenhardt to draft a response reflecting recent funding and accurate information.

2. Mr. Pagenhardt reviewed a number of correspondences and communications with the Board of County Commissioners.
3. The Board of County Commissioners met with the Emergency Services Board (ESB) to discuss the following matter prepared by the ESB and presented to the Board on this date:

PURPOSE: In accordance with the adoption of the February 23, 2006 SWOT report by the Board of County Commissioners, the Emergency Services Board shall have commissioner-delegated authority to develop standards and policies in conjunction with recommendations from the Garrett County Fire and Rescue Association and Emergency Medical Services Council that shall serve the best interest of Garrett County.

- a) To that end, the Emergency Services Board has requested to meet jointly with the Garrett County Commissioners, Senator Edwards, and Delegate Beitzel to discuss specifics of modifying existing legislation and adding new language that establishes the Emergency Services Board's authority. The Board unanimously agreed to this recommendation.
- b) The Emergency Services Board proposes to amend the existing legislation which grants authority to the Garrett County Fire and Rescue Association to establish new service boundaries and mediate disputes regarding existing boundaries. The Emergency Services Board requests to amend the language to add the Emergency Services Board as the next step in resolving these issues. In other words, the Association would not relinquish authority, but this change would add an appeal process to such issues, which would then be referred to the ESB. Sharon Paugh will speak to this issue with a dispute that is presently being heard by the Association. The Board unanimously agreed to this recommendation.
- c) Additionally, legislation needs to be added that addresses the ESB's authority as outlined and proposed in the SWOT Report. This includes developing standards and policies for fire and EMS to assure they are in compliance on issues such as training, equipment safety, fit-testing, etc.; recommending remedial and incremental actions for non-compliance; providing recommendations to the Commissioners on special funding requests from volunteer Fire and EMS companies; evaluations and recommendations regarding staffing, dispatch and communications issues; in conjunction with the Finance Office ensuring compliance with financial disclosure, verification of LOSAP eligibility and oversight of Quality Assurance/Improvement programs. The Board agreed to

this recommendation in general with the condition that certain language be reviewed and reworded.

- 4. Pursuant to official action taken by the Board of County Commissioners on September 9, 2008, whereby certain persons were appointed to the Deep Creek Board of Zoning Appeals, the following amended appointment has been made. Russell Sines, who is currently an alternate on the Board and had agreed to be moved to member status has reconsidered and stated his intention to remain an alternate. There was no change in the appointment of William Ingram as a member and Bruce Swift as alternate. Official letters of appointment will be sent to each member outlining specific term of appointment.

ADJOURNMENT

Attest:

By Order of the Board,

R. Lamont Pagenhardt,
County Administrator

Dennis G. Glotfelty, Chairman
Board of County Commissioners

Date