

**BOARD OF GARRETT COUNTY COMMISSIONERS**  
**PUBLIC MEETING**  
**August 25, 2009**

IN ATTENDANCE

*Chairman Dennis G. Glotfelty*  
*Commissioner Ernest J. Gregg*  
*Commissioner Frederick A. Holliday*

*County Administrator R. Lamont Pagenhardt*

CALL TO ORDER OF PUBLIC SESSION

PRAYER & PLEDGE OF ALLEGIANCE

**PUBLIC SESSION**

1. Additions/deletions to Public Meeting Agenda. Mr. Pagenhardt indicated that there were no additions or deletions to the Public Meeting for August 25, 2009. Mr. Pagenhardt also noted several matters to be discussed during the administrative session on this date.
2. Minutes of the Public Meeting of August 18, 2009 and Executive Session of August 18, 2009 were approved on a motion by Commissioner Gregg, which was seconded by Commissioner Holliday, and made unanimous by Chairman Glotfelty.
3. The Board of County Commissioners conducted a *Public Hearing* to review and receive public commentary on proposed amendments to the Mobile Home Park Campground Tax Ordinance that are intended to abolish the imposition of the commercial campground or travel trailer camp portion of the tax. (Amendments to the Ordinance are being considered due to the change in the land valuation approach used in determining the property assessment for commercial campgrounds). The Board, on a motion by Commissioner Holliday, which was seconded and carried by Commissioner Gregg, closed the hearing and approved all amendments as recommended and executed an amended Ordinance noting these changes. Chairman Glotfelty abstained from voting on this matter.
4. The Purchasing Department presented a recommendation of bid award to the Board of County Commissioners for the following:
  - a) Invitation to Bid – Gorman Water System Well Field Security Fence Project (bid 309-0806). The Board, on a motion by Commissioner Holliday, which

was seconded by Commissioner Gregg, and made unanimous by Chairman Glotfelty, approved an award to Abel Fence, LLC for \$15,796.00.

- b) Invitation to Bid – McHenry Water System Improvements – Deep Creek Drive/Gravelly Run Road Area – Contract No. 4 – Water Chlorination System (bid #09-0813). The Board, on a motion by Commissioner Gregg, which was seconded by Commissioner Holliday, and made unanimous by Chairman Glotfelty, approved an award to Winters General Contractors for \$44,900.00.
  - c) Invitation to Bid – Tri-Axle Dump Truck (bid #09-0813T). The Board, on a motion by Commissioner Holliday, which was seconded by Commissioner Gregg, and made unanimous by Chairman Glotfelty, approved an award to W.W. Engine & Supply, Inc. for \$137,865.29
5. The Department of Information Technology presented a demonstration of the County Government On-Line Payment Schedule to the Board of County Commissioners and those persons in attendance. Director Nathaniel Watkins presented an overview of this state-of-the-art public service.
  6. In a follow-up to the public session on August 18, 2009, the Board of County Commissioners met with members of the Southern Garrett County Rescue Squad to address issues relative to supplemental payment to the County for the paid emergency services personnel. In attendance for this session were Bradley Frantz, Director, Department of Public Safety and Emergency Management and Wendy Yoder, Director, Department of Financial Services. Prior to this session, Ms. Yoder had communicated with Southern Garrett about allowable expenditures payable to rescue associations. The use of the County Special Revenue Allocation funds will be defined as allowable expenditures therefore directing funds that were previously considered restricted for operating and maintenance purposes. The Board and the Squad agreed to this solution and the effective date will be July 1, 2009 for the new agreement of \$75,000 for both squads
  7. Carol Riley, Executive Assistant to the Board of County Commissioners and County Administrator, reviewed the meeting and committee schedule for the forthcoming week.
  8. Public Commentary. Joseph Kisselovich voiced his opinion on a connection fee for public water service at his residence at 57 Gorman Steyer Road. Staff from the Department of Public Utilities was in attendance for this session. Mr. Kisselovich requested an exception to County policy. The Board took this matter under advisement and later unanimously concurred to not grant a waiver.
  9. In compliance with the Maryland Open Meetings Act under section 10-509, a record of the Executive Session for August 18, 2009 is hereby documented on this date, the next open/public meeting of the Board of County Commissioners. The Board of County Commissioners, on a motion by Commissioner Holliday, which was

seconded by Commissioner Gregg, and made unanimous by Chairman Glotfelty, moved into Executive Session under section 10-508 of the Maryland Open Meetings Law on this date to discuss personnel. Context of this matter will remain confidential.

**ADMINISTRATIVE SESSION**

1. Mr. Pagenhardt reviewed a number of correspondences and communications with the Board of County Commissioners.
2. Mr. Frantz presented a recommendation of employment appointment for Justin Orendorf as a dispatcher with the Department of Public Safety and Emergency Management to the Board of County Commissioners. The Board, on a motion by Commissioner Holliday, which was seconded by Commissioner Gregg, and made unanimous by Chairman Glotfelty, approved the recommendation of appointment. Mr. Pagenhardt will send an official letter of appointment to Mr. Orendorf outlining all terms and conditions of employment.
3. The Board of County Commissioners met with the following staff to discuss proposed office space for the Administrative Offices of the County Roads Department: Jerome Moyer, General Superintendent, County Roads Department; Gary Mullich, Director, Department of General Services; Charles Junkins, Buyer, Purchasing Department; Nathaniel Watkins, Director, Information Technology Department; and Scott Weeks, Assistant Director, Department of Financial Services. The Board decided to not pursue leasing office space and will evaluate options of mobile office space or existing County facilities/buildings/offices.

**ADJOURNMENT**

**Attest:**

**By Order of the Board,**

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R. Lamont Pagenhardt,  
County Administrator

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Dennis G. Glotfelty, Chairman  
Board of County Commissioners

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Date