

BOARD OF GARRETT COUNTY COMMISSIONERS
PUBLIC MEETING
August 2, 2011

IN ATTENDANCE

Chairman Gregan T. Crawford
Commissioner Robert G. Gatto
Commissioner James M. Raley

County Administrator R. Lamont Pagenhardt

CALL TO ORDER OF PUBLIC SESSION

PRAYER & PLEDGE OF ALLEGIANCE

PUBLIC SESSION

1. Additions/deletions to Public Meeting Agenda. Mr. Pagenhardt indicated there were no additions or deletions to the Public Meeting Agenda for August 2, 2011. Mr. Pagenhardt also noted matters to be discussed during the administrative session on this date.
2. The Board of County Commissioners, on a motion by Commissioner Raley, which was seconded by Commissioner Gatto, and made unanimous by Chairman Crawford, approved the Public Meeting Minutes for July 19, 2011 and Administrative Session Minutes for July 26, 2011.
3. Jay Moyer, General Superintendent, County Roads Department briefed the Board of County Commissioners on the following matters:
 - a) Status report on paving project at the Garrett County Fairgrounds. A status report and timeline was distributed for review.
 - b) Report on paving projects/mileage/cost year-to-date.
 - c) Review of amended County Roads Department Entrance Permit Policy that will be included as an addendum to current policy. Commissioner Raley expressed a question on any appeal process an applicant may have if a traffic review results in a conflicting opinion from that of the Department permit result. It was noted by Chairman Crawford that the proposed policy provides the County with the right to approve or deny a permit based on findings of the traffic review. Chairman Crawford entered a motion to approve the policy as presented on this date which did not receive a second. Chairman Crawford withdrew the motion and at the suggestion of Commissioner Gatto, additional discussion will be taken under advisement by the Board, County Attorney, Mr. Pagenhardt, Mr. Moyer, and County staff responsible for the permitting process.
 - d) Other departmental matters.
4. Edward Kelly, County Airport Manager briefed the Board of County Commissioners on the following matters:
 - a) Note that a power generator from the prior site of the Oakland Roads Department Garage has been moved to the County Airport for use at the facility. Mr. Kelley will

- apply for a grant through the Maryland Aviation Administration for connecting of the generator.
- b) Note that construction began on the County Airport in July 1961.
 - c) Commissioner Raley asked the Mr. Kelly look into providing a courtesy car for visitors to the Airport who may need transportation to a location in close proximity to the facility.
 - d) Other departmental matters.
5. Sue Waggoner, Interim Superintendent of Schools, Garrett County Board of Education briefed the Board of County Commissioners with a presentation on staff development, instruction, special education, public services, transportation, maintenance, finance, human resource, food service, and plans to improve communication and develop a long-term plan that includes enrollment, budget, facility/maintenance review, and other areas.
6. The Purchasing Department presented the following recommendations of bid award, contract renewal, and change order:
- a) Career Technology Training Center – Phase 2 (bid #11-0609). The Board, on a motion by Chairman Crawford, which was seconded by Commissioner Gatto, and made unanimous by Commissioner Raley, approved an award to Beitzel Corporation for \$372,578.00. This project funded by the Appalachian Regional Commission (ARC) and County Government.
 - b) Custodial Cleaning and Paper Products (bid #11-0616CC). The Board, on a motion by Commissioner Raley, which was seconded by Chairman Crawford, and made unanimous by Commissioner Gatto, approved an award to a number of bidders on a variety of products with applicable price. A copy of final bid awards is on file with the Purchasing Department or the Office of the Board of County Commissioners.
 - c) Replacement of Court House Boiler (bid #11-060CB). The Board, on a motion by Chairman Crawford, which was seconded by Commissioner Raley, and made unanimous by Commissioner Gatto, approved an award to South Mountain Mechanical Contractors for \$70,793.00. This project is funded from the Maryland Energy Administration Empower Energy
 - d) Request for Proposal – Garrett County Broadband Study (RFP #11-0712BS). The Board, on a motion by Chairman Crawford, which was seconded by Commissioner Gatto, and made unanimous by Commissioner Raley, approved an award to Columbia Telecommunications Corporation for \$100,000.00. This project is funded by ARC and County Government on a 50/50 cost split.
 - e) Contract Renewal – Electricity Purchase Agreement. The Board, on a motion by Chairman Crawford, which was seconded by Commissioner Raley, and made unanimous by Commissioner Gatto, approved an extension of the current contract for Garrett County Government to continue to participate in the Frederick Area Cooperative Purchasing Committee Electricity Purchase Agreement for electric supply services.
 - f) Contract Renewal – General Carpentry Services (bid #10-0819C). The Board, on a motion by Commissioner Gatto, which was seconded by Commissioner Raley, and made unanimous by Chairman Crawford, approved an award to Thomas & Thomas Construction, LLC for a basic labor for licensed carpenter of \$28.00 per hour and a percentage mark-up for materials of 12%.

g) Request for Change Order #1 – McHenry Water Connection. The Board, on a motion by Chairman Crawford, which was seconded by Commissioner Raley, and made unanimous by Commissioner Gatto, approved the change order for and estimated cost of \$57,375.00. Robert D. Beitzel Excavating is the contractor for the project.

7. The Board of County Commissioners, on a motion by Chairman Crawford, which was seconded by Commissioner Gatto, and made unanimous by Commissioner Raley, expressed their official support for and official adoption of the Garrett County Economic Development Strategic Plan. Commissioner Raley expressed his opinion that the Plan could have been made available for a longer period of time for public review and commentary. James Hinebaugh, Director, Department of Economic Development was in attendance for this session and provided a historical synopsis of this Plan and past Plans during his tenure with County Government. Tradition and past practice has been for the Board of County Commissioners to support the Plan as prepared by the organizations listed below. The executive summary of the Plan reads :

In 2010, five major Garrett County institutions, including both public agencies and private nonprofits, initiated a planning process focused on the broad economic development of Garrett County, Maryland. The five major institutions organized into an executive committee that included representatives from the Economic Development Department of Garrett County, the Garrett County Development Corporation, the Garrett County Chamber of Commerce, Garrett County Community Action Committee, and Garrett College.

In turn, the executive committee formed a broader steering committee with representatives from major industry sectors in the county. The steering committee (including executive committee members) met over the course of nine months to develop this economic development plan. The group identified the following vision for what it would like Garrett County to look like in 2025: Garrett County will be known as a growing, thriving, rural community with successful farms and businesses, vibrant towns, and user-friendly public parks and forests.

Garrett County will be a rural leader in environmentally and socially sustainable growth. Its economy will include diverse types and sizes of businesses and wages will be increasing. (More details are contained in the main plan). In order to fulfill this vision, and based on an analysis of the strategic position of the county, Garrett County will pursue a strategic direction summarized as follows: Seek a growing population, an increase in visitors, and growth in median wages, business revenue, and profit by focusing on socially sustainable, clean energy development and growth. This strategic direction should be used as a guide or strategic filter as new opportunities arise throughout the plan's implementation period.

8. Margaret Jamison, representing Garrett County Community Action Committee, Inc., presented a Fair Housing Ordinance to enact legislation in accordance with requirements of the Community Development Block Grant Administration regulations, with regard to fair housing practices, to the Board of County Commissioners for review, adoption, and execution. The Board, on a motion by Chairman Crawford, which was seconded by Commissioner Raley, and made unanimous by Commissioner Gatto, approved and executed the Ordinance as presented.

9. Carol Riley-Alexander, Executive Assistant to the Board of County Commissioners and County Administrator, reviewed the meeting and committee schedule for the forthcoming week.
10. Representatives from the 66th AAA Revival Glidden Vintage Automobile Tour were in attendance to provide the Board of County Commissioners with a summary of the Tour which will visit Oakland and Garrett County on September 21, 2011. Over 250 antique vintage automobiles and 600 persons will be in the County and Oakland to make an all day event by also visiting the B&O Station, Transportation Museum, Historical Society Museums, and shops and restaurants for the day. Website is www.queencityaaca.org. The Board also agreed to delay bridge replacement and construction plans on the Swallow Falls Bridge until after this event because the planned route includes travel on this bridge and road.
11. Public Commentary.
12. The Board of County Commissioners discussed issues related to the Garrett County Adopt-a-Lot Program. Nikki Brown, Account, Department of Financial Services was in attendance for this session. Ms. Brown and Mr. Pagenhardt requested guidance from the Board as to asking the County Attorney to proceed with enforcement notification. The Board agreed to proceed with having all parties comply with all provisions of the Agreement executed by the Board and the Caretaker.

ADMINISTRATIVE SESSION

1. Prior to the Call to Order of the Public Meeting the Board of County Commissioners met with Linda Lindsey, Director, Department of Public Utilities and James Hinebaugh, Director, Department of Economic Development to discuss Grantsville and Keyzers Ridge Area Proposed Puzzley Run Public Water Supply. The Board has scheduled a meeting in Annapolis with Department of Natural Resources Secretary John Griffith on August 8, 2011 to discuss this matter. Senator George Edwards will also be in attendance on this date.
2. Mr. Pagenhardt reviewed a number of informational administrative issues with the Board of County Commissioners. No action was taken on these matters.
3. The Board of County Commissioners will be meeting with Maryland Department of Natural Resources Secretary John Griffith and Maryland Department of the Environment Secretary Robert Summers on August 4, 2011 to discuss environmental issues relative to Deep Creek Lake. In anticipation of this meeting the Board scheduled time on this date to meet with representatives from Friends of Deep Creek Lake, the Deep Creek Lake Property Owners Association, Garrett County Board of Realtors, and Save Deep Creek to receive and consider comments and list talking points from each organization to be considered for discussion on the August 4 meeting.
4. The Board of County Commissioners discussed recent stormwater runoff issues on Marsh Hill Road. In attendance for this session was Jay Moyer, General Superintendent, County Roads Department; David Ritchie, Project Engineer, County Engineering Department; Reginald Breeding, Stormwater Engineer, Department of Planning and Land Development – Division of Permits and Inspections; and DaVina Griffin, Risk Manager, Office of Human Resources. Several

long-term road improvement options were evaluated and will be taken under advisement by County staff.

Attest:

By Order of the Board,

R. Lamont Pagenhardt,
County Administrator

Gregan T. Crawford, Chairman
Board of County Commissioners

Date