

**BOARD OF GARRETT COUNTY COMMISSIONERS**  
**ADMINISTRATIVE SESSION**  
**April 10, 2012**

**IN ATTENDANCE**

**Chairman James M. Raley**

**Commissioner Gregan T. Crawford**

**Commissioner Robert G. Gatto**

R. Lamont Pagenhardt, County Administrator

1. The Board of County Commissioners approved the following recommendations of bid award by the Purchasing Department:
  - a) Recommendation of Bid Award – Contractual Mowing Services (bid #12-0405M). The Board, on a motion by Commissioner Crawford, which was seconded by Chairman Raley, and made unanimous by Commissioner Gatto, approved bid awards to a number of contractors which are on file with the Purchasing Department. The Garrett County Inmate Work Incentive Program Crew under the Detention Center will be responsible for mowing of a number of sites previously under contract therefore, resulting in substantial cost savings.
  - b) Recommendation of Bid Award – Single Axle Dump Trucks (bid #12-00405DT). The Board, on a motion by Commissioner Gatto, which was seconded by Commissioner Crawford, and made unanimous by Chairman Raley, approved a bid award to Fyda Freightliner Pittsburg, Inc. for Freightliner, Model 11SD, at \$145,695.00 for 6 trucks for a total purchase price of \$874,170.00.
  - c) Recommendation of Bid Award – Deep Creek Trail (bid #12-0216). The Board, on a motion by Commissioner Crawford, which was seconded by Commissioner Gatto, and made unanimous by Chairman Raley, approved a bid to Knieriem Construction, Inc. for a total bid price including alternates of \$77,818.34. The recommendation includes the rejection of add alternates items listed on the bid package. The project is funded from the following sources: \$50,000 Appalachian Regional Commission funding, \$37,000 Natural Recreation Trail Program funding – State Highway Administration, and \$13,000 in County funding.
  - d) Recommendation of Bid Award – Sidewalk Restoration/Replacement – Frederick A. Thayer III Courthouse (bid #12-0308). The Board, on a motion by Chairman Raley, which was seconded by Commissioner Crawford, and made unanimous by Commissioner Gatto, approved a bid award to Thomas & Thomas, LLC for Option B – Replacement a total bid price of \$29,500.00. As part of the recommendation and award the Board rejected all bids under Option A – Restoration. The bid recommendation and award also included waiving the requirement for a performance and payment bonds for this project.
2. The Board of County Commissioners reviewed legislative and financial matters relative to the closing of the 2013 Legislative Session of the Maryland General Assembly. Discussion on funding for the Garrett County Public School System for Fiscal Years 2013 and 2014 was also included.
3. Mary Callis, Executive Director, Garrett Lakes Art Festival (GLAF) presented the Board of County Commissioners with a briefing on the 2012 Season of Events and how GLAF can partner with the County on promotion and event planning. Ms. Callis stated that GLAF had also been in

communication with the Garrett County Chamber of Commerce. Feedback and commentary from the Board of County Commissioners was encouraged.

4. The Board of County Commissioners conducted the #3 Draft Land Use Management Ordinance Review. Public commentary was part of the discussion. The Board will now review the draft/working document, make amendments if decided on, included additions, and insert modifications to compile a final draft and schedule public hearings to allow public commentary to be taken into consideration. That process is to be determined.
5. The Board of County Commissioners was presented with and accepted a petition signed by 39 residents asking that the Board impose “realistic” setbacks or ordinances that would “protect families and homes from a proposed wind farm on Four Mile Ridge and part of Big Savage Mountain”. The Board will take the document under advisement as part of the Draft Land Use Management Ordinance open public commentary record and period.
6. The Board of County Commissioners discussed the Department of Economic Development County Government website upgrades and improvements. In attendance for this session was James Hinebaugh, Director, Department of Economic Development; Frank Shap, Assistant Director, Department of Economic Development; Nathaniel Watkins, Director, Information Technology Department; and Kim Durst, Economic Development Specialist, Department of Economic Development.
7. The Board of County Commissioners met with Ashish Solanki, Director, Office of Regional Aviation Assistance, Maryland Aviation Administration; Fran Strauss, Director, Aviation Technical Services, L.R.Kimball (County Airport consultant); and Edward Kelley, Airport Manager, Garrett County Airport. The purpose of the session was to allow L.R. Kimball and Mr. Solanki to meet the Board and discuss issues relative to the Airport. An “Aviation Business Center” presentation was reviewed. Mr. Kelley requested that the Board approve proceeding with an engineering study to prepare site preparation for additional hangar construction and a purchase of a generator, both of which qualify for Maryland Aviation Administration (5%) and Federal Aviation Administration (90%) funding. (The County would be required to contribute 5%).
8. The Board of County Commissioners reviewed a letter from Jeanne Hitchcock, Secretary of Appointment with the Office of the Governor requesting the submission of a list of 3 nominations for considerations as Regular Member of the Garrett County Property Tax Assessment Appeal Board. The Board determined to advertise for interested persons to submit the application of intent.
9. Mr. Pagenhardt reviewed a number of other administrative and personnel issues with the Board.

**Attest:**

**By Order of the Board,**

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R. Lamont Pagenhardt,  
County Administrator

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James M. Raley, Chairman  
Board of County Commissioners

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Date