

BOARD OF GARRETT COUNTY COMMISSIONERS
PUBLIC MEETING
March 5, 2013

IN ATTENDANCE

Chairman Robert G. Gatto
Commissioner Gregan T. Crawford
Commissioner James M. Raley

County Administrator R. Lamont Pagenhardt

PUBLIC SESSION

CALL TO ORDER OF PUBLIC SESSION

PRAYER & PLEDGE OF ALLEGIANCE

1. Additions/deletions to public meeting agenda. Mr. Pagenhardt indicated there were no additions or deletions to the Public Meeting Agenda for March 5, 2013. The Board of County Commissioners, on a motion by Commissioner Crawford, which was seconded by Commissioner Raley, and made unanimous by Chairman Gatto, approved the Public Meeting Agenda for March 5, 2013.
2. The Board of County Commissioners, on a motion by Commissioner Crawford, which was seconded by Commissioner Raley, and made unanimous by Chairman Gatto, approved the Public Meeting Minutes for February 19, 2013.
3. The Board of County Commissioners provided an update of the boards, committees, and commission meetings they have attended and participated in since the last public meeting.
4. The Board of County Commissioners were provided with updates from the following departments and agencies:
 - a) Garrett County Board of Election Supervisors. In attendance was Steven Fratz, Director who provided an update on the November 2012 General Election, which was the week of Hurricane Sandy, voter turnout was 72% compared to 76% for the 2008 Election with 1,500 early voters, legislation proposed for email absentee ballots for all voters, polling location assessment, announcement that the 2014 Primary election is June 24, 2014, and other office issues.
 - b) Garrett County Chamber of Commerce. Annual Update on the Mountain Maryland Gateway to the West Heritage Area by Nicole Christian, President/CEO and Dawn Hein, Heritage Area Director. Copy of this presentation is on file with the Office of the Board of County Commissioners.
 - c) Garrett County Community Action Committee. In attendance was Duane Yoder, President who provided an agency overview for 2012 to include characteristics of persons and households served; program enrollment; agency services; agency controlled rental units; agency housing development; community and economic development; agency operated community facilities; income and expense summary; and strategic goals for 2010 to 2015. Copy of this report is on file with the Office of the Board of County Commissioners.

d) Dove Center. (Presented to the Board after the Public Hearing – Agenda Item #7 of these Public Meeting Minutes). In attendance was Executive Director Heather Hanline who provided statistical data for 2012, which are less than 2011 but greater than 2010. Ms. Hanline also provided projection on funding for comprehensive domestic violence and sexual assault programs statewide for the next budget year and fund raising plans to supplement the overall organization. Commissioner Raley commended the Dove Center Board of Directors and staff for their dedication and support.

5. Public Commentary. None on this date.
6. Carol Riley-Alexander, Executive Assistant to the Board of County Commissioners and County Administrator, reviewed the Board's meeting and committee schedule for the forthcoming weeks.
7. In accordance with Maryland Department of the Environment regulations, the Board of County Commissioners conducted a **Public Hearing** on this date to receive public commentary on certain amendments to the Ten Year Solid Waste Management Plan. These proposed amendments would formally adopt methods for recycling in public schools, recycling disposal for fluorescent light bulbs, and recycling of electronic components. Proposed Plan text amendments are attached to these Public Meeting Minutes as **Exhibit 1**.

The Board, on a motion by Commissioner Crawford, which was seconded by Commissioner Raley, and made unanimous by Chairman Gatto, closed the **Public Hearing**, approved the Plan Amendments as presented, and authorized the execution of a Resolution officially noting this action of approval.

8. John Frank, Director, Department of Public Safety and Emergency Management provided an update to the Board of County Commissioners and those in attendance on the pending winter storm. The County is under a Level 3-Monitoring – Winter Storm Warning.

ADMINISTRATIVE SESSION

1. Mr. Pagenhardt reviewed a number of administrative, personnel, and managerial matters under his authority and jurisdiction with the Board of County Commissioners.
2. The Board of County Commissioners, on a motion by Commissioner Crawford, which was seconded by Commissioner Raley, and made unanimous by Chairman Gatto, moved into Executive Session under section 10-508 of the Maryland Open Meetings Law on this date discuss land acquisition matters by the State of Maryland Department of Natural Resources. The same motion ended the Executive Session and moved into Administrative Session.
3. The Board of County Commissioners met with John Nelson, Director, Department of Planning and Land Development to discuss the following issues:
 - a) Development of canopy project between Adventure Sports Center International and Fork Run.
 - b) Fourmile Ridge Wind Project and GRV Vortac. The Board reviewed concerns from Edward Kelly, County Airport Manager outlined in a correspondence to Mr. Pagenhardt which Mr. Kelly expressed concern with the decommissioning of this ground based approach device. According to Mr. Kelly without such a device, the County Airport will be limited to the amount of traffic on marginal weather days with air traffic having to be directed to other regional airports. The Board determined to have Mr. Kelly's correspondence sent to the Public Service Commission to be included in the public record for the Public Hearing on

March 19, 2013. Also, Mr. Kelly will be asked to secure an opinion from The Greater Cumberland Airport as it relates to the decommissioning of the GRV Vortac device.

- c) Deep Creek Watershed Board of Zoning Appeals member vacancy. The Board decided to solicit names of potential members through the media and the County website.

4. The Board decided that Chairman Gatto will replace Commissioner Crawford as Ex-Officio Member of the Board of Education.
5. The Board of County Commissioners, on a motion by Commissioner Crawford, which was seconded by Commissioner Raley, and made unanimous by Chairman Gatto, approved a real property tax credit for Avilton Community Association.
6. The Board of County Commissioners, on a motion by Commissioner Raley, which was seconded by Commissioner Crawford, and made unanimous by Chairman Gatto, appointed and removed the following persons to the Garrett County Local Emergency Planning Committee:

Appoint

- Denise Liston, Garrett County Memorial Hospital - *Alternate*
- Michael Bittinger, Garrett County Sheriff's Department - *Alternate*
- John Frank, Garrett County Department of Public Safety & Emergency Management
- John Hill, Garrett County Community Action Committee - *Alternate*
- Scott Trice, Maryland State Police - *Alternate*
- Theresa Miller, Garrett County Roads Department - *Alternate*
- Kenneth Collins, Garrett County Department of Public Safety & Emergency Management
- John Emerick, First Energy Company
- William Ewing, Citizen Representative
- Nathaniel Watkins, Garrett County Department of Technology & Communications
- Andrew Sauder, Garrett County Department of Technology & Communications - *Alternate*
- Marcia Knepp, Garrett College - *Alternate*
- James Clise, Maryland Department of Natural Resources – *Alternate*

Remove

- John Frank, Sheriff's Department Alternate
 - Jon Bradley Frantz, Garrett County Department of Public Safety & Emergency Management
 - Donald Shilobod, Constellation Energy
 - Steven Vincent, Maryland State Police
7. The Board of County Commissioners, on a motion by Commissioner Crawford, which was seconded by Commissioner Raley, and made unanimous by Chairman Gatto, reappointed Edgar Harman to the Garrett County Health Planning Council. An official letter of appointment will be sent to Mr. Harman outlining the terms of appointment under the signature of Chairman Gatto.
 8. The Board of County Commissioners, on a motion by Commissioner Crawford, which was seconded by Chairman Gatto, and made unanimous by Commissioner Raley, authorized Chairman Gatto and Mr. Pagenhardt an Easement Agreement between the Board and Maryland Broadband Cooperative Incorporated. This easement is in consideration of the sum of \$0.00 and the easement area is part of the parcel of land owned by the County on Francis Sanders Lane.

Attest:

R. Lamont Pagenhardt,
County Administrator

Date

By Order of the Board,

Robert G. Gatto, Chairman
Board of County Commissioners

**GARRETT COUNTY DEPARTMENT
OF SOLID WASTE & RECYCLING**

3118 Oakland Sang Run Road
Oakland, Maryland 21550
Phone 301.387.0322 Fax: 301.387.2224
www.garrettcountry.org



David W. Baker
Department Manager

Kimberly J. Madigan
Recycling Coordinator
kmadigan@garrettcountry.org

The proposed language to be inserted in the Ten Year Solid Waste & Recycling Plan (2004 – 2014); Section Four, Page Nine.

Recycling of Computers, Electronics, Covered Electronic Devices and Video Display Devices

There is a growing concern regarding the disposal of computers, electronics, covered electronic devices and video display devices in landfills. These devices (electronics) can contain hazardous materials such as lead, mercury and hexavalent chromium in circuit boards, batteries and cathode ray tubes (CRTs).

A program for the separate collection from citizens, municipalities and businesses of electronics is needed to reduce the quantity of these materials being landfilled. A program may include, but may not be limited to, computers, computer monitors, laptops computers, TVs, PDAs, peripherals, telephones, printers, fax machines, copiers, VCRs, camcorders, DVD players, CD players, calculators, typewriters, cell phones, etc.

Garrett County plans to utilize funding for this program obtained through grants or the Solid Waste & Recycling Enterprise Fund budget to operate a permanent collection program. A permanent program should be initiated at one refuse & recycling collection site in Garrett County. If funding is not available for a permanent program it is planned to conduct annual one-day events to collect electronics for recycling if economically feasible.

As awareness and interest regarding recycling of electronics grows, the need for a permanent program and/or expanded program will also grow. Additional locations should be added to a permanent electronics recycling program to provide a convenient method of disposal for citizens, municipalities and businesses. Several one-day events could also take place each year to minimize landfilling and maximize recycling of electronics. As the computer and electronics industry evolves, programs should be developed to address changes and continue to reduce landfilling of these materials.

Environment – Fluorescent and Compact Fluorescent Light Recycling County Plan

The Garrett County fluorescent and compact fluorescent light recycling plan must be completed no later than October 1, 2011. To date, Garrett County is participating in a fluorescent, compact fluorescent and Non-PCB ballast recycling program and has a recycling plan in place approved by the Maryland Department of the Environment (5/18/10).

Garrett County shall collect, but not be limited to, compact fluorescent bulbs (CFL's), 4' lamps, 8' lamps, U-tubes and Non-PCB ballasts, however this may or may not change based on market conditions or requirements.

Garrett County Solid Waste and Recycling Division plans to utilize funds through the Solid Waste & Recycling Enterprise Fund Budget to operate a collection program for Garrett County residents. The recycling program is free to Garrett County residents, however this may or may not change based on market conditions.

The fluorescent materials will only be accepted at the landfill location at 3118 Oakland Sang Run Road, Oakland, Maryland 21550, during the business hours of 8:00 a.m. – 3:30 p.m., Monday – Friday. A 10' x 10' storage shed will be purchased for the fluorescent materials; the building will be provided with the proper signage and ventilation. Trained personnel should be prepared daily to accept the bulbs, lamps and Non-PCB ballasts for recycling at the storage shed practicing standard safety procedures.

Immediately upon collection, all fluorescent bulbs, tubes and Non-PCB ballasts will be placed directly into pre-paid mailing containers provided by an independent recycling contractor; this method of storage will eliminate breakage. When the containers are full, they will be sent to the recycling contractor for processing and recycling.

In the event that breakage should occur, employees will follow the guidelines set forth in the Mercury Spill Emergency Response Manual (approved by the Maryland Department of the Environment 5/18/10) kept in the Main Office at the Garrett County Landfill and call The Emergency Response Division (ERD) at the Maryland Department of the Environment at 866-633-4686 for immediate guidance and instructions.

As the fluorescent and compact fluorescent light recycling program is planned for Garrett County residents only, a list of fluorescent and compact fluorescent light recycling processors is available in the landfill office for commercial businesses interested in contacting an independent processor for recycling fluorescent materials. It is the responsibility of the independent recycling processor to report, by February 15th of each year, to the Garrett County Recycling Coordinator, Garrett County Department of Solid Waste & Recycling, the amount and type of fluorescent light, compact fluorescent light and Non-PCB ballast materials collected by Garrett County, for the previous calendar year.

It is the responsibility of the Garrett County Recycling Coordinator to report the tonnage of fluorescent light, compact fluorescent light and Non-PCB ballast materials recycled in Garrett County each year on the MRA Recycling Report to the Maryland Department of the Environment.

Establish a Garrett County Public School Recycling Plan

Garrett County Public Schools' recycling plans must be completed no later than October 1, 2010. To date, all Garrett County Public Schools have recycling plans in place and are participating in a recycling program.

It is the responsibility of the Garrett County Board of Education to schedule the pick up of all recycling materials from each school in the Garrett County public school system. To date, the Board of Education has determined that a bi-weekly pick up of recyclable materials at each school must be scheduled, however this schedule may change due to the volume of materials collected at each location or by the sole discretion of the Garrett County Board of Education.

The Garrett County Schools shall collect, but not be limited to, #1 plastic, #2 plastic, cardboard, mixed paper, tin cans, aluminum cans, magazines, glass and newspaper.

Garrett County Board of Education, 40 South 2nd Street, Oakland, Maryland 21550, has the responsibility of picking up recyclable materials at the following schools:

Elementary Schools	Accident Elementary School 534 Accident Bittering Road Accident, Maryland 21520	301 746 8863
	Broadford Elementary School 607 Harvey Winters Road Oakland, Maryland 21550	301 334 9445
	Crellin Elementary School 115 Kendall Drive Oakland, Maryland 21550	301 334 4704
	Friendsville Elementary School 1 st Avenue Friendsville, Maryland 21531	301 746 5100
	Grantsville Elementary School P.O. Box 9 Grantsville, Maryland 21536	301 746 8662
	Route 40 Elementary School 17764 National Pike Frostburg, Maryland 21532	301 689 6132

	Swan Meadow School 6709 Garrett Highway Oakland, Maryland 21550	301 334 2059
	Yough Glades Elementary School 70 Wolf Acre Drive Oakland, Maryland 21550	301 334 3334
Middle Schools	Northern Middle School 86 Pride Parkway Accident, Maryland 21520	301 746 8165
	Southern Middle School 903 Broadford Road Oakland, Maryland 21550	301 334 8881
High Schools	Northern High School 371 Pride Parkway Accident, Maryland 21520	301 746 8668
	Southern High School 345 Oakland Drive Oakland, Maryland 21550	301 334 9447
Educational Center	Hickory Environmental Educational Center 604 Pride Highway Accident, Maryland 21520	301 746 7038

Garrett County Board of Education, 40 South Second Street, Oakland, Maryland 21550, has the responsibility of picking up recyclable materials at any/all newly constructed public schools or educational centers in Garrett County. Newly opened schools will begin participating in a recycling program within two (2) months of the new school year session.

An employee from the Garrett County Board of Education has the responsibility of delivering #1 plastic, #2 plastic, mixed paper, aluminum cans, magazines, glass and newspaper to the Garrett County Refuse & Recycling Sites located throughout Garrett County (open Monday – Friday, 7:00 a.m. – 6:00 p.m.; Saturday, 9:00 a.m. – 6:00 p.m.; Sunday 12:00 p.m. – 6:00 p.m.) at the following locations: Bumble Bee Site, 1367 Bumble Bee Road, Accident, Maryland 21520; Friendsville Site, 8397 Friendsville Road, Friendsville, Maryland 21531; Grantsville Site, 13168 National Pike, Grantsville, Maryland 21536; 135 Site, 12091 Maryland Highway, Swanton, Maryland 21561; Kings Run Site, 1631 Kings Run Road, Oakland, Maryland 21550; Weber Site, 10180 Garrett Highway, Oakland, Maryland 21550.

The Garrett County Board Of Education has the responsibility of delivering tin cans to Sunrise Sanitation Services, Inc., to 4007 Underwood Road, Oakland, Maryland 21550. Upon delivery of recyclables materials to the Garrett County refuse & recycling sites, Sunrise Sanitation Services, Inc., and/or any recycling processor chosen by the Board of Education to handle and process the recyclables collected in the schools, each entity will be held individually responsible for the final marketing and disposition of the materials. In the event that one or more of the listed recycling processors are no longer available to accept materials from the schools located in Garrett County, the Garrett County Board of Education has the responsibility of delivering the materials to one of the Garrett County refuse & recycling sites and/or the responsibility of securing a new recycling processor for the final destination of the recyclable materials collected in the public schools and educational centers.

It is the responsibility of the recycling processor to report, by February 15th of each year, to the Garrett County Recycling Coordinator, Garrett County Department of Solid Waste & Recycling, the amount and type of recyclables collected by the Board of Education, for the previous calendar year.

It is the responsibility of the Garrett County Board of Education to select a staff member to coordinate recycling efforts and schedule pick ups with each school in the Garrett County school district. It is also the responsibility of the selected staff member to report the recycling efforts of each school to the Garrett County Recycling Coordinator. The Garrett County Recycling Coordinator will monitor the Garrett County School Recycling Program to identify areas of improvement, provide guidance and support, and ensure the continuous participation by public, trade schools and educational centers.

It is the responsibility of the selected Board of Education staff member to advise the Garrett County Recycling Coordinator of any recycling issues or non-compliance of any school within 30 days of the issue arising. The

Garrett County Recycling Coordinator has 30 days to respond to the issue(s) identified with corrective actions.

Garrett College Recycling Plan

Garrett Colleges' recycling plan must be completed no later than October 1, 2010. To date, Garrett College has a recycling plan in place and is participating in a recycling program.

It is the responsibility of Garrett College, to direct College personel to maintain a regular schedule for the pick up of recyclable materials at each building on campus and in the facilities offices, located at 687 Mosser Road, McHenry, Maryland 21541.

The program shall include, but not be limited to, office paper, #1 plastic, aluminum cans, toner cartridges, light bulbs, motor oil, tires and batteries.

It is the responsibility of Garrett College to select College personel to handle the emptying of recycling receptacles in each building on campus and in each of the facilities offices and to deliver the recyclable materials to the nearest refuse & recycling site or designated recycling processor or mail to the designated vendor/processor.

Garrett College has the responsibility of delivering #1 plastic, office paper, motor oil and aluminum cans to the Garrett County Refuse & Recycling Sites (open seven days per weeks) located in Garrett County at the following locations: Bumble Bee Site, 1367 Bumble Bee Road, Accident, Maryland 21520; Grantsville Site, 13168 National Pike, Grantsville, Maryland 21536; and Weber Site, 10180 Garrett Highway, Oakland, Maryland 21550.

Garrett College has the responsibility of delivering automotive batteries to Garrett Automotive, Oakland, Maryland 21550 and tires to Glotfelty Tires, Oakland, Maryland 21550. In the event that one or more of the listed recycling processors are no longer available to accept materials, Garrett College has the responsibility of securing a new recycling processor within sixty (60) days, for the final destination of the recyclable materials collected in the facilities offices and at each building on campus.

Furthermore, Garrett College has the responsibility of mailing light bulbs and toner cartridges to individual vendors/processors that handle, process and recycle materials in a responsible, ecologically sound and dependable manner.

It is the responsibility of the recycling processor to report, by February 15th of each year, to the Garrett County Recycling Coordinator, Garrett County Department of Solid Waste & Recycling, the amount and type of recyclables collected by Garrett College, for the previous calendar year.

It is the responsibility of Garrett College to select a "Campus Green Committee. One task of this committee should be to create a "Green Plan." This plan will outline steps to be taken that will aide in developing and implementing actions that will foster environmental awareness.

It will also be the responsibility of the Campus Green Committee to report the recycling efforts of Garrett College to the Garrett County Recycling Coordinator, Garrett County Department of Solid Waste & Recycling. The Garrett County Recycling Coordinator will monitor the Garrett College recycling program to identify areas of improvement, provide guidance and support, and ensure the continuous participation by students, educators and personell.

It is the responsibility of the Garrett College Campus Green Committee to advise the Garrett County Recycling Coordinator of any recycling issues or non-compliance within 30 days of the issue arising. The Garrett County Recycling Coordinator has 30 days to respond to the issue(s) identified with corrective actions.

The Garrett County Landfill can be utilized as a collection site during the following business hours:

Summer Season – April 15 th through November 15 th	Mon-Sat	8:00 a.m. – 3:30 p.m.
Winter Season – November 16 th through April 14 th	Mon – Fri	8:00 a.m. – 3:30 p.m.
	Saturdays	8:00 a.m. – 12:00 p.m.