

**BOARD OF GARRETT COUNTY COMMISSIONERS**  
**PUBLIC MEETING**  
**September 15, 2015**

**IN ATTENDANCE**

**Chairman Paul C. Edwards**  
**Commissioner James C. Hinebaugh, Jr.**  
**Commissioner S. Larry Tichnell**

**County Administrator Kevin G. Null**

**CALL TO ORDER OF PUBLIC SESSION**

**PRAYER & PLEDGE OF ALLEGIANCE**

**PUBLIC SESSION**

1. Additions/deletions to Public Meeting agenda. Mr. Null indicated there was one addition to the Public Meeting Agenda for September 15, 2015, Adoption of Resolution Authorizing the Designation of a Resident Agent for Garrett County Maryland. The Board of County Commissioners, on a motion by Commissioner Hinebaugh, which was seconded by Commissioner Tichnell, and made unanimous by Chairman Edwards, approved the Public Meeting Agenda for September 15, 2015.
2. The Board of County Commissioners, on a motion by Commissioner Tichnell, which was seconded by Commissioner Hinebaugh, and made unanimous by Chairman Edwards, approved the Public and Executive Meeting Minutes for September 1, 2015.
3. The Board of County Commissioners issued Proclamations in recognition of Economic Development Week, September 28-October 4, 2015 and Constitution Week, September 17-23, 2015.
4. Garrett County Purchasing Department  
RFP Award: Engineering Services, Puzzley Run Water Treatment Plant Project  
The Board of County Commissioners, on a motion by Commissioner Hinebaugh, which was seconded by Commissioner Tichnell, and made unanimous by Chairman Edwards, approved the award of the contract to Rummel, Klepper & Kahl, LLP at a cost of \$84,800.  
  
Bid Award: Standby and Mobile Generators  
The Board of County Commissioners, on a motion by Commissioner Tichnell, which was seconded by Commissioner Hinebaugh, and made unanimous by Chairman Edwards, approved the award of the contract for five (5) generators Beitzel Corporation at a cost of \$404,141.75. Generators are being purchased through a grant funded by Maryland Department of Housing & Community Development - Community Development and Block Grant and Maryland Emergency Management Agency.
5. Garrett County Department of Planning & Land Development-GIS Division  
Road Name Resolution-Two (2) road names changed; Annes Way to Unnamed Driveway and North Pass to North Pass Trail and road names for a new subdivision was assigned. The Board of County Commissioners, on a motion by Commissioner Hinebaugh, which was seconded by

Commissioner Tichnell, and made unanimous by Chairman Edwards, approved the adoption of Resolution # RN15-1.

6. Resolution Authorizing the Designation of a Resident Agent for Garrett County Maryland.  
Section 1-1301 of the Local Government Article of the Annotated Code of Maryland requires that a local entity of the State of Maryland, including a political subdivision, designate a Resident Agent for the purpose of service of process on the local entity in any action, suit, or proceeding that is pending, filed, or instituted against the local entity.  
  
Therefore, the Board of County Commissioners, on a motion by Commissioner Hinebaugh, which was seconded by Commissioner Tichnell, and made unanimous by Chairman Edwards, designated by Resolution 2015-9, that County Administrator Kevin G. Null fulfill this position.
7. Garrett County Department and Agencies Update
  - Garrett County Chamber of Commerce-Nicole Christian and Sarah duck
  - University of Maryland Extension- Jennifer Bentlejewski
  - Department of Facilities and Maintenance-Junior Uphold
8. Public Commentary
  - Ann Bristow gave the Commissioners a handout entitled "Fracking & Parkland"
9. The Board of County Commissioners, on a motion by Commissioner Hinebaugh, which was seconded by Commissioner Tichnell, and made unanimous by Chairman Edwards, adjourned the public meeting.
10. In compliance with the Maryland Open Meetings Act under Section 10-509, a record of the Executive Session for September 1, 2015 is hereby documented on this date, the next open/public meeting of the Board of County Commissioners.

The Board of County Commissioners, on a motion by Commissioner Hinebaugh, which was seconded by Commissioner Tichnell, and made unanimous by Chairman Edwards, moved into Executive Session under Section 10-508 of the Maryland Open Meetings Law on this date to address financial matters. The same motion ended the Executive Session.

On this date The Board of Commissioners met with Scott Weeks, Director, Garrett County Department of Financial Services to discuss allocations to the Greater Oakland Business Association and the Greater Grantsville Business Association in the amount of \$5,000 to each organization. These funds, if approved, would be charged to the Special Promotions Account with a budget amendment against the Contingency Account.

The Board of County Commissioners, on a motion by Commissioner Hinebaugh, which was seconded by Commissioner Tichnell, and made unanimous by Chairman Edwards, approved this allocation.

11. The Board of County Commissioners, on a motion by Commissioner Hinebaugh, which was seconded by Commissioner Tichnell, and made unanimous by Chairman Edwards, adjourned the public meeting and moved into Executive Session under Section 10-508 of the Maryland Open Meetings Law on this date to address Department of Public Works – Utilities Division matters. The same motion ended the Executive Session.

**ADMINISTRATIVE SESSION**

1. Carol Riley-Alexander, Executive Assistant to the Board of County Commissioners and County Administrator, reviewed the Board's meeting and committee schedule for the forthcoming weeks.
2. Mr. Null reviewed a number of administrative, non-privileged, personnel, and managerial matters under his authority and jurisdiction with the Board of County Commissioners.

**Attest:**

**By Order of the Board,**

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Kevin G. Null,  
County Administrator

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Paul C. Edwards, Chairman  
Board of County Commissioners

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Date