

BOARD OF GARRETT COUNTY COMMISSIONERS

PUBLIC MEETING

Tuesday, May 17, 2022

Meeting was also Live Streamed at <https://www.facebook.com/garrettcountygovernment/>

IN ATTENDANCE

Chairman Paul C. Edwards
Commissioner James C. Hinebaugh
Commissioner S. Larry Tichnell

County Administrator Kevin G. Null

ADMINISTRATIVE SESSION

1. The Board of County Commissioners, on a motion by Commissioner Hinebaugh, which was seconded by Commissioner Tichnell, and made unanimous by Chairman Edwards, approved a real property exemption for Fiscal Year 2023 for the following properties owned by Garrett County Community Action Committee, Inc.:
 - 41 High View Drive, Oakland, MD - Overlook Early Child Education Center
 - 125 Durst Circle, Grantsville, MD – Grantsville Senior Center
 - 112 Liberty St, Oakland, MD – Lot
 - 360 West Liberty Street, Oakland, MD – Liberty Street Center
 - 225 Frances Sanders Lane, Oakland, MD - Transit Maintenance Facility
 - 6500 Thayer Center, Oakland, MD – Training and Technology Center

2. Waiver of Independent Appraisals – Purchase of used 1999 Freightliner/Rescue 1 Hazmat Response Vehicle. The Department of Emergency Management requested to purchase this piece of equipment with approximately 38,315 miles from Ramsey Rescue Squad, Inc. for \$40,000. This vehicle would replace the current hazmat vehicle.

The Garrett County Government Purchasing Policy states that unless acquired at public auction, the Board of County Commissioners may not acquire used personal property if the property exceeds \$5,000 without first obtaining two (2) independent appraisals of the property. The Board of County Commissioners can waive this policy if two (2) independent appraisals are not readily available. In lieu of the appraisals, the purchase decision can be made based on the booked value of the personal property.

The purchase of the used 1999 Freightliner/Rescue 1 Hazmat Response Vehicle will require a waiver because independent appraisals are not reasonably available, and time is of the essence for this purchase. According to three (3) online listings for comparable vehicles (1994-2006), the average price of hazmat response vehicles is approximately \$50,000.00.

The Board of County Commissioners, on a motion by Chairman Edwards, which was seconded by Commissioner Hinebaugh, and made unanimous by Commissioner Tichnell, approved the purchase of the used 1999 Freightliner/Rescue 1 Hazmat Response Vehicle for the sum of \$40,000.

3. Mr. Null reviewed a number of administrative, non-privileged personnel, and managerial matters under his authority and jurisdiction with the Board of County Commissioners.

CALL TO ORDER OF PUBLIC SESSION at 4:00 PM

PRAYER & PLEDGE OF ALLEGIANCE – Invocation by Commissioner Tichnell

PUBLIC SESSION

1. Mr. Null indicated there was no addition or deletion to the Public Meeting Agenda. The Board of County Commissioners, on a motion by Commissioner Hinebaugh, which was seconded by Commissioner Tichnell, and made unanimous by Chairman Edwards, approved the Public Meeting Agenda for May 17, 2022.
2. The Board of County Commissioners, on a motion by Commissioner Tichnell, which was seconded by Commissioner Hinebaugh, and made unanimous by Chairman Edwards, approved the Public Meeting Minutes of May 2, 2022.
3. Recognitions:
 - First Robotics 1629 Garrett County Coalition – 2022 Chairman’s Award & Hall of Fame Inductee – FIRST World Robotics Championship
 - Miss Western Maryland Outstanding Teen 2022 – Zoe L. Zuzake
4. Proclamations:
 - Community Action Committee Month – May 2022
 - National Poppy Day – May 27, 2022

5. The Garrett County Department of Financial Services – Purchasing Division presented the following Bid Awards:

Bid #22-0407 – Garrett County Airport AWOS Replacement Project

Two (2) Bids were received for this Bid: Bronder Technical Services, Inc. (\$207,703.33), and Global Electrical Services, Inc. (\$284,900.00).

After reviewing the Bids for compliance with administrative requirements and based on the feedback from the Garrett County Airport and contingent upon Federal Aviation Administrative approval, the Garrett County Department of Financial Services - Purchasing Division recommended awarding the Bid to Bronder Technical Services, Inc. for \$207,703.33.

Bid #22-0428 – McHenry Lions Club Pump Track Construction

Three (3) Bids were received for this Bid: Ruby’s Industrial Contracting, Inc. (\$49,925.00), Pine Mountain Coal Co. Inc. (\$99,850.00) and Green River Group, LLC (\$ 148,200.00).

After reviewing the Bids for compliance with administrative requirements and based on the feedback from the Deep Creek Lions Club, the Garrett County Department of Financial Services - Purchasing Division recommended awarding the Bid to Ruby’s Industrial Contracting, Inc. for \$49,925.00.

Bid #22-0505HM – Hot Mix Asphalt

Three (3) Bids were received for this Bid: Keystone Lime Company, Belt Paving, Inc., and IA Construction Corporation.

After reviewing the Bids for compliance with administrative requirements, local preference program, hauling costs, and based on the feedback from the Garrett County Department of Public Works – Roads Division, the Garrett County Department of Financial Services - Purchasing Division recommended to accept the bid prices from all 3 locations. Specifics of the award for type of product and vendor are on file with the Purchasing Division. The Roads Division personnel will determine which plant to buy the hot mix asphalt from based on the cost and hauling computed using the formula outlined in the bid package.

Bid #22-0505F – Filters

One (1) Bid was received for this Bid: The Baltimore Auto Supply Company (\$64,218.15).

After reviewing the Bid for compliance with administrative requirements and based on the feedback from the Garrett County Department of Public Works – Roads Division, the Garrett County Department of Financial Services - Purchasing Division recommended awarding the Bid to The Baltimore Auto Supply Company for \$64,218.15.

The Board of County Commissioners, on a motion by Commissioner Tichnell, which was seconded by Commissioner Hinebaugh, and made unanimous by Chairman Edwards, approved the Bid Awards as recommended.

MOTION TO CLOSE PUBLIC MEETING AND OPEN PUBLIC HEARING

On a motion by Commissioner Hinebaugh, which was seconded by Commissioner Tichnell, and made unanimous by Chairman Edwards, the Public Meeting was closed, and the Public Hearing opened at 4:25 p.m.

- 6. **PUBLIC HEARING:** Maryland Community Development Block Grant Program – Special Projects. Current special projects under consideration are a Recovery House Capital Acquisition and Renovation (\$480,000), and Conversion to Affordable Housing of Blighted Property (\$320,000).

No Public Comment was received.

MOTION TO CLOSE PUBLIC HEARING AND OPEN PUBLIC MEETING

On a motion by Commissioner Tichnell, which was seconded by Commissioner Hinebaugh, and made unanimous by Chairman Edwards, the Public Hearing was closed and the Public Meeting opened at 4:24 p.m.

- 7. Motion to Authorize the submittal of an application for the Maryland Community Block Grant Program – Special Projects, not to exceed \$500,000. On a motion by Commissioner Tichnell, which was seconded by Commissioner Hinebaugh, and made unanimous by Chairman Edwards, approved the submission of the application.

8. PUBLIC COMMENTARY:

Questions concerning the recent State funding for two trails in the Youghiogheny River Corridor.

- 1. Were you aware of the submission of these budget items by Senator Edwards and Delegate Beitzel?
- 2. Do you support the trails in the Youghiogheny Corridor?
- 3. What, if any public comments will be heard concerning the project?
- 4. What is the relationship between the County and Garrett Trails?
- 5. How much funding does the County provide to Garrett Trails?
- 6. Should Garrett Trails be lobbying the State legislature for project funding?

- 9. **ANNOUNCEMENTS:** The Board of Garrett County Commissioners announced that the next Public Meeting will be held on Monday, June 6, 2022, at 4:00 p.m. at the Garrett County Courthouse.

ADJOURNMENT: The Board of County Commissioners, on a motion by Commissioner Hinebaugh, which was seconded by Commissioner Tichnell, and made unanimous by Chairman Edwards, adjourned the Public Meeting at 4:37 P.M.

PUBLIC HEARING: Garrett County Government Fiscal Year 2023 Budget Presentation/Constant Yield Hearing
Scott Weeks, Director, Department of Financial Services provided a presentation on the Garrett County Government Fiscal Year 2023 Operating & Capital Budget/Constant Yield which is attached as Exhibit 1 to these Public Meeting Minutes. This presentation included historical financial information on prior approved budgets and projections for forthcoming years. The Board individually expressed their opinions and thoughts on the financial projection for subsequent fiscal years.

Attest:

By Order of the Board,

KEVIN G. NULL
County Administrator

PAUL C. EDWARDS, Chairman
Board of County Commissioners



Garrett County Government

Fiscal Year 2023 Budget

July 1, 2022 – June 30, 2023



General Fund Revenue

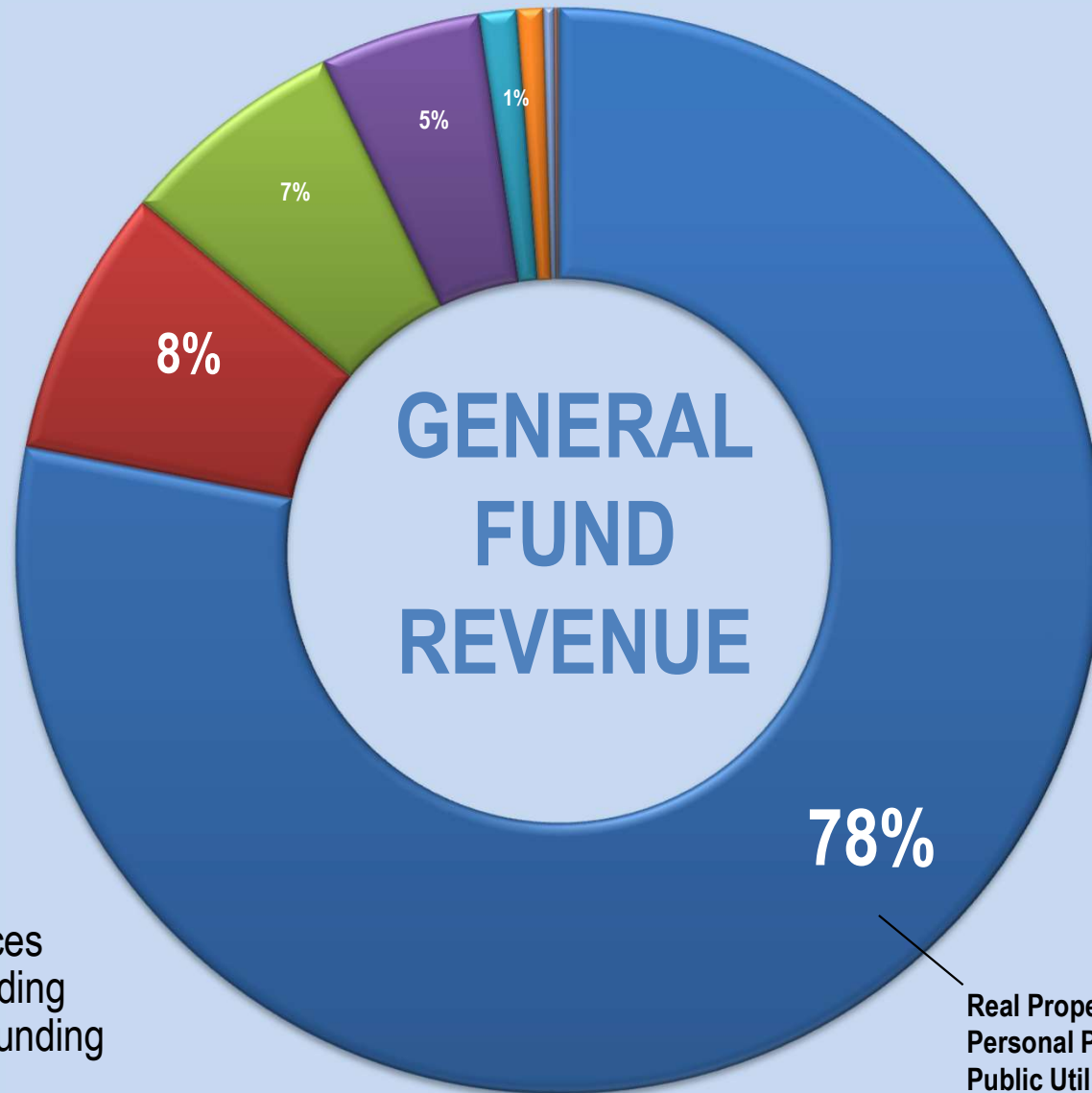
	FY 2022 Original	FY 2023 Proposed	\$ Change	% Change	% of Total Budget
Taxes					
Real Property	48,287,702	49,907,995	1,620,293	3.36%	48.46%
Personal Property (Windmills)	3,300,000	3,168,000	(132,000)	-4.00%	3.08%
Public Utilities	3,212,871	3,214,555	1,684	0.05%	3.12%
Income Tax	13,700,000	15,500,000	1,800,000	13.14%	15.05%
Other	8,168,140	8,628,380	460,240	5.63%	8.38%
Licenses & Permits	186,800	338,300	151,500	81.10%	0.33%
Federal Grants	1,564,861	4,923,146	3,358,285	214.61%	4.78%
State Grants	6,716,819	6,965,774	248,955	3.71%	6.76%
Other Grants	29,055	29,140	85	0.29%	0.03%
Charges for Services	1,495,222	1,146,955	(348,267)	-23.29%	1.11%
Investment Income	50,000	95,000	45,000	90.00%	0.09%
Rents & Concessions	796,692	800,298	3,606	0.45%	0.78%
Miscellaneous	121,939	125,256	3,317	2.72%	0.12%
	87,630,101	94,842,799	7,212,698	8.23%	92.09%
Capital Reserves	0	8,150,000	8,150,000	0.00%	7.91%
Total Budget	87,630,101	102,992,799	15,362,698	17.53%	100.00%



BIG 11 Revenue Categories

90% or \$85.4 million of Revenue (net of Reserves)

	FY 2022 Original	FY 2023 Proposed	\$ Change	% Change
Real Property Tax	48,287,702	49,907,995	1,620,293	3.36%
Income Tax	13,700,000	15,500,000	1,800,000	13.14%
Personal Property (Windmills) Tax	3,300,000	3,168,000	(132,000)	-4.00%
Public Utilities Tax	3,212,871	3,214,555	1,684	0.05%
Accommodations Tax	3,200,000	3,600,000	400,000	12.50%
Disparity Grant	2,537,671	2,537,671	0	0.00%
Recordation Tax	1,750,000	1,750,000	0	0.00%
Transfer Tax	1,750,000	1,750,000	0	0.00%
Forestry & Parks	1,583,321	1,714,176	130,855	8.26%
Highway User Revenue	1,148,279	1,245,947	97,668	8.51%
Admission & Amusement Tax	900,000	975,000	75,000	8.33%
	81,369,844	85,363,344	3,993,500	4.91%



- Taxes
- Other Financing Sources
- State Government funding
- Federal Government funding
- Charges for Services
- Rents & Concessions
- Licenses & Permits
- Investment Income
- Other Grant Funded
- Miscellaneous

Real Property - \$49,907,995
 Personal Property (Windmills) - \$3,168,000
 Public Utilities Tax - \$3,214,555
 Income Tax - \$15,500,000
 Recordation Tax - \$1,750,000
 Transfer Tax - \$1,750,000
 Hotel/Motel Tax - \$3,600,000
 Admission & Amusement Tax - \$975,000
 Other - \$553,380



General Fund Expenditures

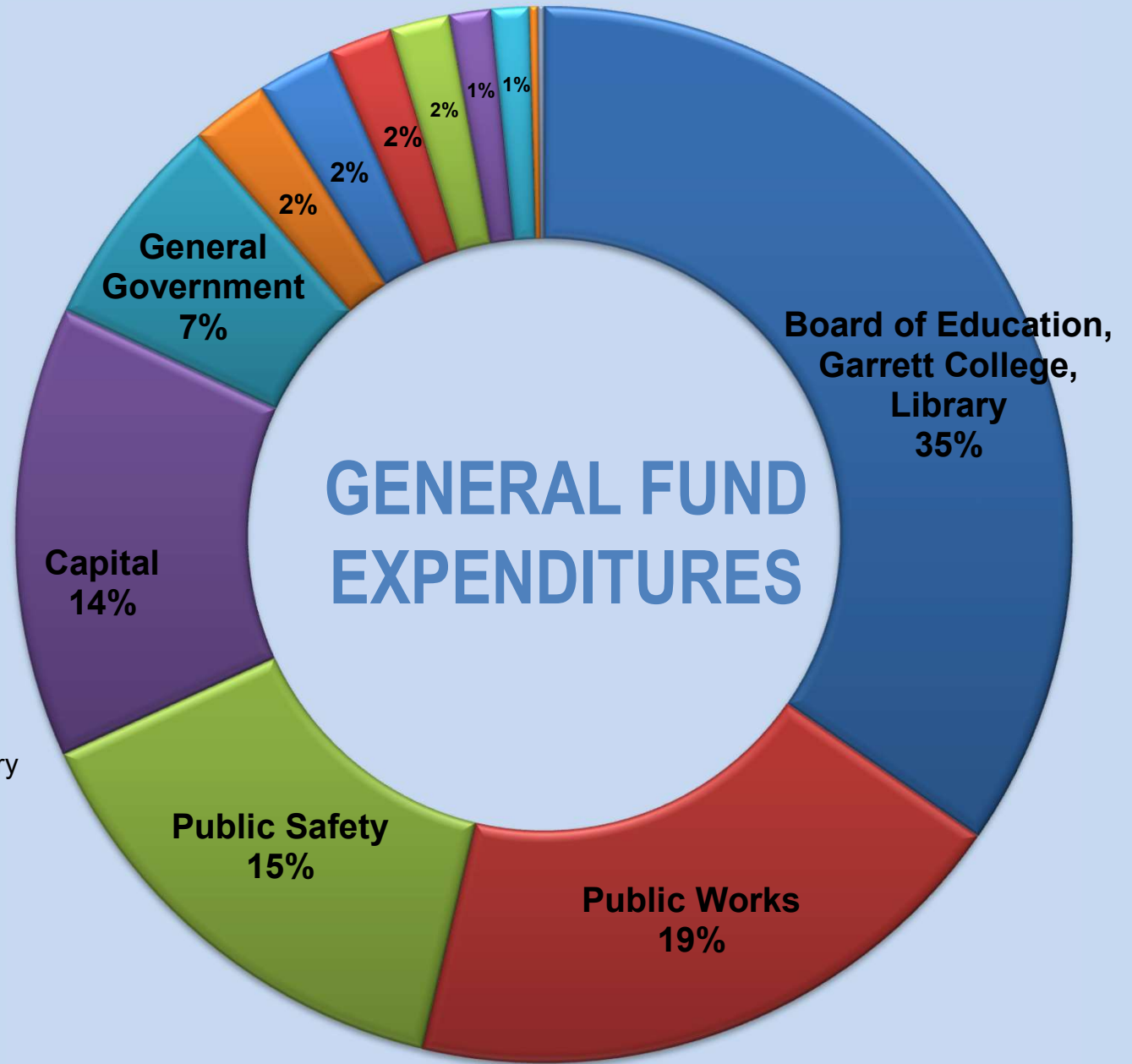
	FY 2022 Original	FY 2023 Recommended	\$ Change	% Change	% of Total Budget
General Government	6,557,236	6,853,905	296,669	4.52%	6.65%
Public Safety	13,308,253	14,910,842	1,602,590	12.04%	14.48%
Public Works	17,256,367	19,610,922	2,354,555	13.64%	19.04%
Community Health	2,324,833	2,448,180	123,347	5.31%	2.38%
Education					
Garrett County Board of Education	28,705,313	28,817,097	111,784	0.39%	27.98%
Garrett College	5,087,850	5,087,850	0	0.00%	4.94%
Ruth Enlow Library	1,092,107	1,196,768	104,661	9.58%	1.16%
Scholarship Program	550,000	595,000	45,000	8.18%	0.58%
	35,435,270	35,696,715	261,445	0.74%	34.66%
Parks, Recreation, Culture	75,500	179,011	103,511	137.10%	0.17%
Public Service	249,742	269,390	19,648	7.87%	0.26%
Economic Development	2,481,891	1,999,505	(482,386)	-19.44%	1.94%
Economic Opportunity	2,093,038	2,418,295	325,257	15.54%	2.35%
Miscellaneous	3,368,698	4,376,919	1,008,221	29.93%	4.25%
	83,150,828	88,763,684	5,612,856	6.75%	86.18%
Capital	4,479,273	14,229,115	9,749,842	217.67%	13.82%
Total General Fund Expenditures	87,630,101	102,992,799	15,362,698	17.53%	100.00%



Garrett County Government

FY 2023 Capital Highlights

GENERAL GOVERNMENT	\$1,018,500
PUBLIC SAFETY	\$306,000
PUBLIC WORKS	\$1,341,730
ECONOMIC DEVELOPMENT	\$8,000,000
EDUCATION	
Southern Middle School Renovation	\$50,000
Northern High School Boiler & Air Conditioning	\$825,000
Yough Glades Air Conditioning	\$300,000
MD First Communication Project	\$150,435
IT Hardware Upgrade	\$45,000
Northern High School Security Vestibule	\$50,000
Northern High School Parking Paving & Lighting	\$250,000
ERP Software Upgrade	\$22,450
Garrett College - Turf Baseball Field	\$1,750,000
Garrett College - Tractor & Skid Steer	\$95,000
Ruth Enlow Library IT Equipment	\$25,000
	<hr/>
	\$3,562,885
Total Capital	<hr/> \$14,229,115



GENERAL FUND EXPENDITURES

- Board of Education, Garrett College, Library
- Public Works
- Public Safety
- Capital
- General Government
- Public Health
- Economic Opportunity
- Economic Development
- Transfer to Enterprise Funds
- Miscellaneous
- County Share of Retirees Healthcare
- Public Service



Garrett County Government

FY 2023 Budget Highlights

- **Operating & Capital requests came in \$17.25 million over projected revenue.**
- **\$2.3 million of these increased requests were from outside agencies.**
- **Proposing an \$88.76 million Operating and a \$14.23 million Capital Budget for a total of \$103 million.**
- **\$8.15 million of Reserves were used to balance this budget. \$6.95 million was already Assigned/Restricted at the end of 6/30/21. Only \$1.2 million of Unassigned Reserves were used to balance the budget.**



Garrett County Government

FY 2023 Budget Highlights

- **Funded an additional \$685,000 of State mandates from outside agencies for their operations.**
- **Fully funded all Education category budget requests (both Operating and Capital) to include funding the Board of Education \$111,784 over the required Maintenance of Effort (MOE)**
- **Over \$2.7 million will be invested in broadband and local business development.**



Garrett County Government

FY 2023 Budget Highlights

- **5 new mandated positions and 3 new mandated Police Accountability Boards were added.**
- **COLAs for employees to try to address and compete with wage inflation.**
- **No Real Property Tax rate increase. Rate will remain at \$1.056**
- **No Income Tax rate increase. Rate will remain at 2.65%**



Garrett County Government

FY 2023 Budget Highlights

- **Reduction of Ad Valorem Tax in 5 Sanitary Districts.**
- **No new General Fund debt**
- **Maintaining a \$9.0 million rainy day fund**



Questions or Comments
gccomments@garrettcountry.org