

BOARD OF GARRETT COUNTY COMMISSIONERS
PUBLIC MEETING
Monday, August 28, 2023

Meeting was also Live Streamed at <https://www.facebook.com/garrettcountygovernment/>

IN ATTENDANCE

Chairman Paul C. Edwards
Commissioner Ryan S. Savage
Commissioner S. Larry Tichnell

County Administrator Kevin G. Null

ADMINISTRATIVE SESSION

1. **Declaration of Surplus County Property** – In accordance with Section 8-105 - Declaration of Surplus Property of the Garrett County Purchasing Policy, the Board of County Commissioners must declare items as surplus prior to the disposition/sale.

Scott Weeks, Director, Garrett County Department of Financial Services, presented the Board of County Commissioners with the following list of surplus vehicles and equipment:

- ❖ 60" Restaurant Electric Range
- ❖ Bally Walk-in Freezer
- ❖ 1982 Galion Roller
- ❖ 1987 Mack Truck

The Board of County Commissioners, on a motion by Commissioner Tichnell, which was seconded by Commissioner Savage, and made unanimous by Chairman Edwards, declared the items presented as surplus.

2. Mr. Null reviewed a number of administrative, non-privileged personnel, and managerial matters under his authority and jurisdiction with the Board of County Commissioners.

CALL TO ORDER OF PUBLIC SESSION at 4:00 PM

PRAYER & PLEDGE OF ALLEGIANCE – Invocation by Pastor Kroll

PUBLIC SESSION

1. Mr. Null indicated no addition or deletion to the Public Meeting Agenda. The Board of County Commissioners, on a motion by Commissioner Tichnell, which was seconded by Commissioner Savage, and made unanimous by Chairman Edwards, approved the Public Meeting Agenda for August 28, 2023.
2. The Board of County Commissioners, on a motion by Commissioner Savage, which was seconded by Commissioner Tichnell, and made unanimous by Chairman Edwards, approved the Public Meeting Minutes of August 7, 2023.
3. **APPOINTMENTS:** Garrett County Commission for Women – Three - Year Terms

The Board of County Commissioners, on a motion by Commissioner Tichnell, which was seconded by Commissioner Savage, and made unanimous by Chairman Edwards, appointed/reappointed the following individuals:

<u>Appointment</u>	<u>Reappointments</u>
Heather Hanline	Melita Friend
	Amanda Mattingly
	Erin-Ruth Natividad
	Juliet Sanders
	Pam Trickett

Official letters will be sent to all appointees under the signature of Chairman Edwards outlining the terms of appointment.

4. The Garrett County Department of Financial Services - Purchasing Division presented the following recommendation:

Bid Award – Town of Mountain Lake Park Sanitary Sewer System Improvements Phase 4A

The County participated in this cooperative bid with the Town of Mountain Lake Park known as the Mountain Lake Park Sanitary Sewer System Improvements – Phase 4. The County portion of the project was for a waterline replacement (approximately 1,010 LF including meters, valves, and valve boxes) at the request of Garrett County Department of Public Works – Utilities Division. The Town of Mountain Lake Park will manage the project with the assistance of Highland Engineering & Surveying, Inc. The County will reimburse Mountain Lake Park for the cost of water line alternate included in the project.

Two (2) Bids were received for this Bid:

	<u>BYCO Enterprises, Inc.</u>	<u>First Fruits Excavating, Inc.</u>
Mountain Lake Park Sewer	\$375,993.35	\$319,354.00
County Water Line	\$130,467.50	\$138,500.00
TOTAL	\$506,460.85	\$457,854.00

After reviewing the Bids for compliance with administrative requirements and based on the feedback from the Department of Financial Services and the Department of Public Works – Utilities Division, the Garrett County Purchasing Department recommended awarding the Bid to First Fruits Excavating, Inc. for \$457,854.00. While the water line for the county project is slightly more expensive, First Fruits Excavating, Inc. had the lowest overall bid. The County will reimburse Mountain Lake Park in the amount of \$138,500.00 for the waterline.

The Board of County Commissioners, on a motion by Commissioner Savage, which was seconded by Commissioner Tichnell, and made unanimous by Chairman Edwards, approved the Bid Award as recommended.

5. **PUBLIC COMMENTARY:** None.

6. **ANNOUNCEMENTS:**

- ❖ Today's meeting was previously scheduled to be held at the Town of Kitzmiller but was changed due to a scheduling conflict.
- ❖ The Board of Garrett County Commissioners announced that the next Public Meeting will be held on Monday, September 11, 2023, at 6:00 p.m. at the Deer Park Town Hall.

ADJOURNMENT: The Board of County Commissioners, on a motion by Commissioner Tichnell, which was seconded by Commissioner Savage, and made unanimous by Chairman Edwards, adjourned the Public Meeting at 4:08 P.M.

Attest:

KEVIN G. NULL
County Administrator

By Order of the Board,

PAUL C. EDWARDS, Chairman
Board of County Commissioners