



EMERGENCY SERVICES BOARD MINUTES

February 17, 2022

MEMBERS IN ATTENDANCE:

Lou Battistella, General Public
Wayne Tiemersma, EMS Chief
Richard Carlson, Chief's Committee
Mark Clookie, Southern Rescue Squad
Terry Spear, Northern Rescue Squad
John Frank, Emergency Services Director
Alex Mellott, Fire and Rescue Association
Justin Orendorf, 911 Center Representative

GUESTS:

Shelia Mahaffey, Emergency Services
Justin Orendorf, Emergency Services
Curtis O'Neal, Emergency Services
Shana Saturday

CALL TO ORDER

This Meeting was called to order at 4:17 p.m. by Chairman Battistella.

APPROVAL OF MINUTES

The November 18, 2021, minutes, were distributed for review and comment via e-mail prior to the meeting. Richard Carlson made a motion to accept the minutes. Alex Mellott seconded the motion and the motion carried unanimously.

REPORTS

- **Emergency Service Clubs**
 - The Emergency Service Clubs will be reorganized for the Fall of 2022.
- **Director of Emergency Services Report**
 - Currently looking into soundproofing the EOC facility.
 - The outside gates for the EOC have not arrived from China.
 - The Search and Rescue Team Plan to be adopted at the next County Commissioners meeting.
 - The Swift Water Team is in the planning phase. Currently working on bylaws.
 - The public version of the Emergency Operations Plan was approved.
 - LEPC Tabletop exercise is planned for the spring of 2022.
 - There are five employee openings at the 911 Center.
 - Currently have 7,000 – 8,000 of PPE inventory, holding 3,000 – 4,000 back.
 - Covid Home Test kits are available at the EOC to be signed out.
- **Chief's Report – Emergency Medical Services**
 - Wayne Tiemersma distributed a report summarizing the response data (response time, delayed calls, failed responses, and secondary response) for all the stations and explained the data presented. The report is attached for reference.

OLD BUSINESS

- Replacement for an Emergency Service Board Citizen Representative – Any suggestions for a new citizen representative are to be emailed to Lou Battistella who will gather names and will forward to Kevin Null. The County is advertising for a Civilian at Large Position to fill the vacancy.

NEW BUSINESS

- Lou Battistella met with County Administrator, Kevin Null about the concern the Emergency Services Board has with the high number turnovers of dispatchers at the 911 Center. The exit interview process is conducted under the sheriff and will remain so.
- It was discussed at the Emergency Services Board meeting to request the Emergency Services Board make a recommendation to the Garrett County Commissioners to appoint Justin Orendorf as a full

member to the Emergency Services Board to represent Bittinger Rescue Squad since both Northern and Southern Rescue Squads have representation. Wayne Tiemersma made a motion to support the request. Alex Mellott seconded the motion and the motion carried unanimously.

- The 911 currently has 11 staff members. Dispatch Supervisor position that was added, dispatching still has challenges but is improving.
- Public Safety and Farm Safety Day scheduled for August 14, 2022, at the Garrett County Fairgrounds. Shaina Saturday attended the Emergency Services Board meeting to request the Emergency Services Board make a recommendation to the Garrett County Commissioners for a financial donation to support the Public Safety and Farm Safety Day. Wayne Tiemersma made a motion to support the request. Alex Mellott seconded the motion and the motion carried unanimously.

NORTHERN GARRETT RESCUE SQUAD

- A list of Operational, Organizational and EMS Supply action plan concerns for NGRS is attached.
- Concerns of personnel and patient safety was discussed at a January 3, 2022, meeting attended by representatives of NGRS, Wayne Tiemersma, John Frank, and Dr Rikhye the meeting went very well.
- All the NGRS officers were invited to attend this Emergency Services Board meeting.
- If the missing radio is not returned to the station by February 28, 2022, the county will disable the radio.
- It needs to be determined who has the authority to order supplies and/or replace medical supplies as well as the vehicle needs?
- Terry Spear met with First United Bank and the NGRS is in good shape financially.
- All the NGRS Board members want to keep the squad running.
- The Emergency Services Board requested the NGRS have a plan of action to present at the next Emergency Services Board meeting.
- March 2, 2022, NGRS representatives attending an EMS Expo in Pittsburgh to look at ambulances.
- It is proposed that NGRS come up with a written Plan of Action by April 1, 2022; and send to John Frank and Lou Battistella for review. John Frank made a motion to support the request. Mark Clookie seconded the motion and the motion carried unanimously.

LOSAP

- A recommendation from the Fireman's Association presented by Alex Mellot is that any eligible LOSAP volunteer who has earned a minimum of five (5) years of active LOSAP service credits be eligible for the Burial Benefit. Wayne Tiemersma made a motion to support the request. John Frank seconded the motion and the motion carried unanimously.
- A suggestion from the Fireman's Association for the Emergency Services Board to make a recommendation to the Garrett County Commissioners to withhold one-half of the December payment to the fire department and /or rescue squad until all paperwork for LOSAP reporting is received for that fire department and /or rescue squad. Alex Mellot made a motion to support the request. Richard Carlson seconded the motion and the motion carried unanimously.

2022 MEETING SCHEDULE

- The 2022 Emergency Services Board meeting schedule is, August 18, 2022, and November 17, 2022. Special meetings may be scheduled if deemed necessary by the Board.

NEXT MEETING:

The next meeting of the Emergency Services Board is scheduled for **May 19, 2022, at 4:00 p.m. at the EOC, 32 Outfitter Way McHenry. Please enter from Deep Creek Drive.** With no other business, the meeting adjourned at 5:36 p.m. on a motion by Alex Mellott, which was seconded by Terry Spear and carried unanimously.

MINUTES APPROVED BY: _____ **DATE:** _____

LOU BATTISTELLA
Chairman