

TABLE TOP EXERCISE

Deep Creek Volunteer Fire Department

October 6, 2005

SUMMARY NOTES FOR PARTICIPANTS

The following bulleted items are for review and discussion at subsequent disaster planning meetings. This is not an exhaustive listing of observations or suggestions by any means, however it does provide some items that were highlighted during the hot-wash portion of the table-top exercise. Additional comments and/or suggestions should be forwarded to the Garrett County Office of Emergency Management.

OBSERVATIONS

- Uncertainty of primary and support roles of individual agencies/organization
 - General lack of understanding of Emergency Support Functions **ESFs**
- Lack of clear authority for EMS, which evolved into problems with patient disposition/treatment
- Coordination of agencies/organizations involved in Sheltering
- There are two alternate sites for the Emergency Operations Center **EOC**, however no primary site established
 - The two alternate sites for the EOC have not been tested
- Mutual Aid Agreements for resources
 - Example: diesel fuel

SUGGESTIONS

- Draft **ESFs** will be send to those agencies/organization that have either primary or support roles for review and comment
- Designate an EMS decision-maker for events that require multiple rescue squads to respond to a large scale event.
- Enter sheltering information into **WEBEOC**
- Offer additional **WEBEOC** training
- Additional training and follow-up exercise for Sheltering
- Enter into additional Mutual Aid Agreements for resources
- Establish a primary **EOC**; test alternate **EOC** sites
- Include Public Information component in next exercise; formulate pre-made statements

**Garrett County
Office of Emergency Management
Improvement Plan**

#	Issue	Recommendation	Improvement Action	Party/Agency (Lead)	Deadline
1	Communications Failure	Upgrade county's communication system as part of an integrated plan for interoperability.	Purchase additional communications equipment. Upgrade communication infrastructure. Establish common communication channel.	Emergency Management Brad Frantz	
2	Lack of fully established Incident Command System compliant with NIMS	Additional training is required at various levels for first responders.	Work with MEMA and MFRJ to schedule various levels of NIMS training.	Emergency Management Brad Frantz	
3	Decontamination of victims	Provide additional decontamination training and exercise opportunities. Provide additional operations level HazMat training.	Work with MEMA, MFRJ and existing area HazMat teams to train and practice proper decontamination procedures.	Disaster Planning Committee Chief's Association MFRJ	
4	EMS Mass Casualty and Management	Provide additional training and drills to further enhance EMS capabilities in regards to mass casualties. Enhance training requirements for first responders.	Work with MIEMSS, Garrett College and the Disaster Planning Committee to provide additional training and drills/exercises that involve mass casualties.	MIEMSS Disaster Planning Committee	
5	Hospital Decontamination and Response	Provide additional training and drills that involve mass casualties and decontamination.	Garrett Memorial and disaster planning committee work together to provide drill/exercise to practice mass casualty care procedures and decontamination.	Garrett Memorial Disaster Planning Committee Jeff Hinebaugh	
6	Hospital Security				
7	Lack of integrated response to evacuation/ extrication of victims at a crime scene.	Provide opportunities for appointed first responder representatives to work together on joint operations plan for evacuation and/or extrication of victims at a crime scene.	Form sub-group of Disaster Planning Committee containing representatives from Law Enforcement, Fire and EMS to develop Joint Operations Plan.	Disaster Planning Committee	
8	EMS Organization	County should establish EMS Line of Command.	Establish EMS Board and hire EMS Officer/Scheduler	County Commissioners	
9	Use of different types of Triage Tags	Ensure usage of standardized Triage Tags.	Work with MIEMSS to provide additional Triage Training.	MIEMSS Emergency Management	
10	Lack of familiarity with E.O.P. and S.O.P.	Provide assess to E.O.P. and opportunities for comment.	Distribute and facilitate review of updated Basic E.O.P. and accompanying E.S.F.'s.	Emergency Management	