

**BOARD OF GARRETT COUNTY COMMISSIONERS
PUBLIC MEETING
OCTOBER 8, 2002**

IN ATTENDANCE

Chairman Ernest J. Gregg
Commissioner Frederick A. Holliday
County Administrator R. Lamont Pagenhardt

NOT IN ATTENDANCE

Commissioner Wendell R. Beitzel

CALL TO ORDER OF PUBLIC SESSION

PRAYER & PLEDGE OF ALLEGIANCE

PUBLIC SESSION

1. Additions/deletions to Public Meeting Agenda. Mr. Pagenhardt indicated that there were two (2) additions to the agenda for October 8, 2002. The Board of County Commissioners will meet with John Nelson, Director of the Department of Planning and Zoning to discuss proposed amendments to the Garrett County Comprehensive Plan and several other administrative issues. Also, the Board will consider a proposal from the Department of Solid Waste and Recycling for the purchase of cardboard recycling containers.
2. Minutes of the Public Meeting of October 1, 2002 and Administrative Session October 3, 2002 were read and approved on a motion by Commissioner Holliday, which was seconded and carried by Chairman Gregg.
3. Fred Polce, General Superintendent of the Garrett County Roads Department, briefed the Board of County Commissioners on the following issues:
 - ∇ A request from Deep Creek Lake State Park for the County Roads Department to partner with the State of Maryland on the maintenance of Tower Road. This road accesses County communication equipment on State property and in the past, a partnership had been created. Brad Frantz, Director of the Department of Emergency Management was in attendance and reviewed the need for maintaining emergency communication equipment. The Board agreed to cooperate with the State on this road maintenance project and Mr. Polce was asked to coordinate this effort.
 - ∇ The traffic study, approved by the Board of County Commissioners for Chestnut Ridge and New Germany Roads, had begun and will be completed and analyzed by October 16, 2002.
 - ∇ A review of the paving completed for year to date Fiscal Year 2003, which is forty-nine (49) miles. Budget for the total year was fifty-two (52) miles. The balance will be completed in the spring.
 - ∇ A review of tar-and -chip projects was reviewed with the budgeted forty-two (42) miles completed on schedule.
 - ∇ The Roads Department had converted twenty-one (21) miles of dirt road with a balance of thirty-nine (39) miles remaining. In 1998 the County had one hundred (100) miles of dirt road prior this conversion.

- ∇ The County bridge crew had begun work on dredging the Potomac River and these employees will move to the new Grantsville Garage site to install curbing after the completion of this project.
 - ∇ Mr. Pagenhardt reviewed an inquiry from Allegany County, Maryland on the coal haulage tax rate. The question was raised about a bi-county review of increasing this tax. Mr. Polce indicated that current tax rate was sufficient.
 - ∇ Previously, the Board of County Commissioners had approved the declaration of Chase Way as surplus based on a request from an adjoining property owner. After a meeting of all adjacent property owners had taken place, the petitioning party rescinded their interest. The Board visited the site, which is County property but not within the County Road Inventory, and on a motion by Commissioner Holliday, which was seconded and carried by Chairman Gregg, repealed the prior decision of declaring this property as surplus.
4. The Board of County Commissioners met with Frank Shap, Technology Development Officer of the Garrett County Department of Economic Development to consider a local match for a grant application for a community oriented connectivity broadband grant through the United States Department of Agriculture (USDA). Mr. Shap had briefed the Board on this issue during the Board's Administrative Session on October 3, 2002. This grant application will require the commitment of approximately \$75,000 to \$100,000 in County matching funds. The Board directed Mr. Shap to expeditiously look at any other funding sources, including Allegheny Communications Connect, a subsidiary of Allegheny Power, to qualify for the local matching appropriation. Chairman Gregg reinforced his opinion that local funding is required for the project to be successful. Commissioner Holliday reinforced his position that the County must commit to telecommunication availability in all sectors of the County. The deadline for the grant to be submitted to the USDA is November 5, 2002.
 5. The Procurement Office presented a recommendation of bid award for Air Conditioning and Fire Suppression System (#02-0924) to Madison Mechanical, Inc. The Board of County Commissioners, on a motion by Commissioner Holliday, which was seconded and carried by Chairman Gregg, approved this bid award.
 6. Sheriff P. Richard Sanders briefed the Board of County Commissioners on the following issues with the Garrett County Sheriff's Department:
 - ∇ Security for the Autumn Glory Festival the week of October 7 through 13
 - ∇ Notification to the Board that two (2) new police vehicles had been delivered and will be in service with a week.
 - ∇ The COPs grant application had been approved. This funding will provide up to \$75,000 over a three (3) year period for the employment of one (1) additional deputy.
 - ∇ A review of pending court cases and the effect of these on Detention Center population and expenses.
 7. Mr. Nelson met with the Board of County Commissioners on the following issues:
 - ∇ The Board, on a motion by Commissioner Holliday, which was seconded and carried by Chairman Gregg, approved a recommendation from Mr. Nelson to commit up to \$90,000 of the retained Ag-transfer tax funds as Garrett County's local matching funds for the Fiscal Year 2003 Easement Acquisition Program.
 - ∇ A letter from the Maryland Department of Planning sent to Mr. Pagenhardt regarding the Notice of State of Maryland Clearinghouse Review on excess real

property was discussed. Mr. Nelson, as the County's designated intergovernmental review coordinator, will respond.

- ∇ Proposed amendments to the Garrett County Comprehensive Plan, initiated by the Garrett County Planning Commission, were reviewed. It was the decision of the Commission and also the Board to conduct a joint public hearing on the proposed text amendments.
8. Gary Love, Director of the Department of Solid Waste and Recycling presented a proposal to purchase cardboard recycling containers for a number of satellite refuse collection sites. The proposal also included the procurement of a new stationary refuse compactor with a total associated cost of \$37,800. The Board, on a motion by Commissioner Holliday, which was seconded and carried by Chairman Gregg, approved this request and directed Mr. Love to proceed.
 9. Mr. Pagenhardt reviewed a request from the Department of Solid Waste and Recycling to purchase an excavator. Funding for this equipment was approved by the Board as part of the comprehensive designation of carryover funds for Fiscal Year 2002. The question addressed at this time was whether to purchase the equipment currently leased or to procure new equipment with fewer hours. (The purchase of the leased equipment would require two (2) appraisals, which would add to the total expense). The Board, on a motion by Commissioner Holliday, which was seconded and carried by Chairman Gregg, agreed to the expenditure of funds in the estimated amount of \$100,000, to be designated for the purchase of the new equipment. Mr. Love was directed to proceed.

ADMINISTRATIVE SESSION

1. Chairman Gregg, on behalf of the Board of County Commissioners, executed a grant application with the Appalachian Regional Commission for funding to be directed to the Garrett County web-site project. This grant will match dollar for dollar for an amount up to \$10,000 on the project previously awarded to Shoup Design.
2. The Board of County Commissioners, on a motion by Commissioner Holliday, which was seconded and carried by Chairman Gregg, appointed Trudy Pickrel to the Garrett County Department of Social Services Advisory Board. An official letter of appointment under the signature of Chairman Gregg will be sent.
3. A memorandum to Mr. Pagenhardt from Gary Mullich, Director of the Department of General Services pertaining to process of purchasing property from Donald Browning (the Alder Street parking lot) was discussed. The Board of County Commissioners reviewed the negotiation process and directed Mr. Pagenhardt to inform Mr. Mullich of their "final offer".
4. Chairman Gregg, on behalf of the Board of County Commissioners, executed an annual progress report on behalf of Garrett County Community Action Committee, Inc. for the Supportive Housing grant.
5. Chairman Gregg, on behalf of the Board of County Commissioners, executed the Small Cities Community Development Block Grant Program Second Amendment (MD01-ED71). This agreement was executed on June 30, 2001 and the first amendment was approved on January 14, 2002.

6. The remainder of the day was spent in administrative session.

ADJOURNMENT

Attest:

By Order of the Board,

R. Lamont Pagenhardt,
County Administrator

Ernest J. Gregg, Chairman
Board of County Commissioners

Date

