

**BOARD OF GARRETT COUNTY COMMISSIONERS**  
**PUBLIC MEETING**  
**DECEMBER 30, 2003**

**IN ATTENDANCE**

Chairman Ernest J. Gregg  
Commissioner David C. Beard  
Commissioner Frederick A. Holliday  
County Administrator R. Lamont Pagenhardt

**CALL TO ORDER OF PUBLIC SESSION**

**PRAYER & PLEDGE OF ALLEGIANCE**

**PUBLIC SESSION**

1. Additions/deletions to Public Meeting Agenda. Mr. Pagenhardt indicated that there were no additions or deletions to the Public Meeting of December 30, 2003.
2. Minutes of the Public Meeting of December 23, 2003 read, amended, and approved on a motion by Commissioner Beard, which was seconded by Commissioner Holliday, and made unanimous by Chairman Gregg.
3. Brian Bowers, Procurement Officer, presented the following recommendations of bid award to the Board of County Commissioners:
  - ⇒ Recommendation for Award – Request for Proposals – Water and Sewer Rate Study (RFP #03-1106) to Municipal & Financial Services Group for \$38,500. The Board approved this recommendation as presented on a motion by Commissioner Holliday, which was seconded by Commissioner Beard, and made unanimous by Chairman Gregg.
  - ⇒ Recommendation for Award – Request for Proposals – Preliminary Engineering and Environmental Reports – Gorman Sewer System (RFP #03-1204GS) to Thrasher Engineering for a total of \$4,500. The Board approved this recommendation as presented on a motion by Commissioner Holliday, which was seconded by Commissioner Beard, and made unanimous by Chairman Gregg.
4. Wilfred Hebden requested that the Board of County Commissioners clarify questions and issues related to the Garrett County Junkyard Ordinance and additional timbering at the Garrett County Landfill. Mr. Hebden was referred to the Department of General Services for copies of applicable documentation on both matters. It was also recommended that in the future, Mr. Hebden schedule a time with staff in the Office of

the Board of County Commissioners so that the appropriate County department head could be in attendance and associated information would be available for discussion and clarification.

**ADMINISTRATIVE SESSION**

1. Mr. Pagenhardt reviewed a number of correspondences and communications with the Board of County Commissioners.
2. Chairman Gregg and Mr. Pagenhardt, on behalf of the Board of County Commissioners, executed grant application documents between the Board and the Maryland Department of Transportation in the amount of \$25,000 for operating costs for Garrett County Community Action Committee. Gorman Getty, County Attorney, had previously approved all documents for legal sufficiency.
3. The Board of County Commissioners addressed a determination on what to do with the County owned property located where the former Board of Education Administrative Building was located on Fourth and Green Streets in Oakland. This property had previously been declared as surplus and advertised for sale. Based on the fact that there were no bids received, the Board had taken this issue under advisement. Further discussion on this date resulted in delaying any decision to proceed with soliciting a request for real estate services at this time based on the fact that the County is in the process of negotiating with St. Peter's Catholic Church for employee and public parking access. The County may want to consider utilizing the Fourth and Alder Streets property for this parking area.

**ADJOURNMENT**

**Attest:**

**By Order of the Board,**

\_\_\_\_\_  
R. Lamont Pagenhardt,  
County Administrator

\_\_\_\_\_  
Ernest J. Gregg, Chairman  
Board of County Commissioners

\_\_\_\_\_  
Date