

BOARD OF GARRETT COUNTY COMMISSIONERS
PUBLIC MEETING
JUNE 8, 2004

IN ATTENDANCE

Chairman Ernest J. Gregg
Commissioner David C. Beard
Commissioner Frederick A. Holliday

County Administrator R. Lamont Pagenhardt

CALL TO ORDER OF PUBLIC SESSION

THE BOARD OF COUNTY COMMISSIONERS HELD A BRIEF MOMENT OF SILENCE IN MEMORY OF FORMER PRESIDENT RONALD REAGAN

PRAYER & PLEDGE OF ALLEGIANCE

PUBLIC SESSION

1. Additions/deletions to Public Meeting Agenda. Mr. Pagenhardt indicated that there was one (1) addition and no deletions to the Public Meeting of June 8, 2004. Jim Hinebaugh, Director, Department of Economic Development requested time to review Fiscal Year 2005 Appalachian Regional Commission funding requests.
2. Minutes of the Public Meeting of June 1, 2004 and Executive Session of June 1, 2004 were read, amended, and approved on a motion by Commissioner Beard, which was seconded by Commissioner Holliday, and made unanimous by Chairman Gregg.
3. Fred Polce, General Superintendent, Garrett County Roads Department updated the Board of County Commissioners on the Rosedale Bridge construction and relocation project; paving crew finished all Fiscal Year 2004 paving (57 miles); paver will be out of service for transmission repair for 2 to 3 days beginning June 11; and update on personnel placement by area garage.
4. Carol Riley, Secretary to the Board of County Commissioners and County Administrator, reviewed the meeting and committee schedule for the forthcoming week.
5. Brian Bowers, Procurement Officer reviewed an analysis of fuel surcharge for waste disposal and hot mix with the Board of County Commissioners. Mr. Polce was also in attendance for this session. This request was based on the escalating fuel costs. The Board, on a motion by Commissioner Holliday, which was seconded by Commissioner

Beard, and made unanimous by Chairman Gregg, approved this recommendation by Mr. Bowers and Mr. Polce. Actual surcharge expense for all successful bidders is on file with the Procurement Office.

6. John Nelson, Director, and William Devore, Department Planner, Department of Planning and Zoning reviewed Fiscal Year 2005 Program Open Space Funding Requests. This amount of funding for Fiscal Year 2005 of \$86,716 is less than one-half of funding for Fiscal Year 2003. Requests for funding for the upcoming period was \$289,962. Mr. Devore reviewed each project. The Board of County Commissioners will review the listing of requests for funding and issue a determination. The amount of \$25,000 has been committed for the Garrett County 2005 Recreation Plan therefore reducing the available funds for all other projects to \$61,716. (See Administrative Session of these Public Meeting Minutes for action).
7. Mr. Nelson also reviewed the issue of legal principle within the Deep Creek Watershed Zoning Ordinance regarding non-conforming uses and specifically the abandonment provisions for non-conforming uses. This issue was in furtherance of Red Run Inn, which has discontinued operation for a period of time that exceeded a one (1) year period. The Planning Commission had reviewed this matter and agreed that such an amendment proposal should be initiated. The Board of County Commissioners agreed to this action by the Planning Commission and a public hearing will be scheduled.
8. Sheriff Richard Sanders briefed the Board of County Commissioners on a number of departmental matters to include Court House security. Staff personnel with the Department of General Services were also in attendance for this session. Funding for security and threat assessment were discussed to include equipment and additional staffing. A memorandum from Sheriff Sanders to Mr. Pagenhardt on a proposal for Court House security to include the appointment of armed police personnel was also reviewed. (A previous administrative session between responsible County staff and the Board had determined that grant funds would be designated for securing the judicial offices in the Court House). Sheriff Sanders reinforced his recommendation that funding be appropriated for security personnel. Also reviewed during this session was physical security survey of the Garrett County Courthouse that was prepared by the United States Marshals Service Judicial Security Division. The Board agreed to proceed with the grant funding application for equipment predicated on the fact that personnel funds will be designated with a target date of January 1, 2005.

Other Departmental issues discussed by Sheriff Sanders were recent personnel appointments, concurrence with a recommended sick leave policy prepared by Mr. Pagenhardt and reviewed by all department heads, community service, recent law enforcement/police arrests, and other matters.

9. The Procurement Office conducted bid openings for the Contractual Mowing Services (bid #04-0608); Water Line Extension to Garrett College (bid #04-0608GC); Water Line and Sewer Line Extension to Hopeland Village (bid #04-0608HV); and Office Furniture (bid #04-0608F). The Procurement Office will review all bids with a recommendation to the Board of County Commissioners as soon as practical.

10. In compliance with the Maryland Open Meetings Act under section 10-509, a record of the Executive Session for June 1, 2008 is hereby documented on this date, the next open/public meeting of the Board of County Commissioners. The Board of County Commissioners, on a motion by Commissioner Holliday, which was seconded by Commissioner Beard, and made unanimous by Chairman Gregg, moved into Executive Session under section 10-508 of the Maryland Open Meetings Law on this date to address economic development matters. The same motion moved back into Public Session. In attendance for this session was Jim Hinebaugh, Director, Department Economic Development. Mr. Hinebaugh had requested this session to review a proposal for providing Quality Machining with rental space in the current location of Phenix Technologies at Central Garrett Industrial Park and selling a parcel for construction of a new facility at this industrial park. The County will be assuming ownership of this building and a proposal for leasing the facility had been presented to principals of Quality Machining on May 20, 2004. Quality Machining issued a counter-proposal on May 25, 2004. Mr. Hinebaugh presented the Board with both options and requested direction as to how to proceed. A final agreement will be presented to the Board for approval.

11. Jim Hinebaugh, Director, Department of Economic Development, in furtherance of prior discussions, presented the Board of County Commissioners with recommended Appalachian Regional Commission Projects for Fiscal Year 2005. The following area development fund projects, listed in priority order, were approved:
 - a. Keyser's Ridge Business Park (Infrastructure) \$750,000
 - b. Hike and Bike Trail System \$50,000
 - c. GCCCAC Transit Facility \$100,000
 - d. Garrett Information Enterprise Center (generator) \$17,500
 - e. Grantville Outreach Center (computer lab replacement) \$21,500
 - f. Adventure Sports Institute (continuing education initiative) \$56,144
 - g. Garrett College Learning Resource Center \$76,064
(multimedia room and development center)

The following TEA21 Access Road Funds, listed in priority order, were approved:

- a) Keyser's Ridge Business Park Access Road \$100,000
- b) Adventure Sports Institute Access Road \$300,000

ADMINISTRATIVE SESSION

1. Mr. Pagenhardt reviewed a number of correspondences and communications with the Board of County Commissioners.
2. The Board of County Commissioners, on a motion by Commissioner Beard, which was seconded by Commissioner Holliday, and made unanimous by Chairman Gregg, appointed Tamara Camfield to the Garrett County Health Planning Council. An official letter of appointment will be sent to Ms. Camfield
3. The Board of County Commissioners, on a motion by Commissioner Holliday, which was seconded by Commissioner Beard, and made unanimous by Chairman Gregg, appointed Adam Wilhelm to employment as a laborer with the Garrett County Roads Department. Mr. Pagenhardt will send an official letter of appointment to Mr. Wilhelm.
4. Chairman Gregg and Mr. Pagenhardt executed an agreement between the Board of County Commissioners (the "County" and Michael Collins (the "caretaker") for the Adopt a Lot Program.
5. The Board of County Commissioners, in furtherance of Program Open Space project applications discussed on this date, approved the following funding:

a) Town of Accident (Town Park East)	\$3,102
b) Town of Mtn. Lake Park (Allegheny Park)	\$10,000
c) Town of Grantsville (Town Park)	\$8,535
d) Casselman Valley Soccer Association	\$5,000
e) Town of Friendsville (Friendsville Community Park	\$20,000
f) Deep Creek Lions Club (McHenry soccer field)	\$5,000
g) Town of Loch Lynn Heights (Town Recreation Area)	\$10,079
h) Department of Planning & Zoning (Recreation Plan)	\$25,000

ADJOURNMENT

Attest:

By Order of the Board,

R. Lamont Pagenhardt,
County Administrator

Ernest J. Gregg, Chairman
Board of County Commissioners

Date