

BOARD OF GARRETT COUNTY COMMISSIONERS
PUBLIC MEETING
February 24, 2009

IN ATTENDANCE

Chairman Frederick A. Holliday
Commissioner Dennis G. Glotfelty
Commissioner Ernest J. Gregg

County Administrator R. Lamont Pagenhardt

CALL TO ORDER OF PUBLIC SESSION

PRAYER & PLEDGE OF ALLEGIANCE

PUBLIC SESSION

1. Additions/deletions to Public Meeting Agenda. Mr. Pagenhardt indicated that there were no additions or deletions to the Public Meeting for February 24, 2009. Mr. Pagenhardt also noted several matters to be discussed during the administrative session on this date.
2. Minutes of the Public Meeting of February 10, 2009 were approved on a motion by Commissioner Gregg, which was seconded by Commissioner Glotfelty, and made unanimous by Chairman Holliday.
3. John Nelson, Director, Department of Planning and Land Development briefed the Board of County Commissioners on the following matters:
 - a) Update on discussion of the Geographic Information System (GIS) Software Program, in conjunction with the Garrett County Mayors Association that will identify public water and sewer lines through a digital geographic data base. The Board will be asked to support and sponsor the grant under provisions required for approval. Linda Lindsey, Director, Department of Public Utilities and Deborah Carpenter, GIS Specialist, Department of Planning and Land Development were in attendance for this session. The Board, on a motion by Commissioner Glotfelty, which was seconded by Commissioner Gregg, and made unanimous by Chairman Holliday, approved sponsorship of the grant application by the County.
 - b) Plans for updating the County Subdivision Ordinance and selection of a consulting firm.
 - c) Mr. Nelson discussed HB 1116 - Smart Growth – Visions and Performance Standards. The Board will oppose this legislation which would require 80%

of all new development to occur within a Priority Funding Area which amounts to three percent (3%) of the total area of Garrett County.

- d) Update on January building permit activity.
 - e) Update of gas drilling permit applications.
 - f) Other departmental matters.
4. The Purchasing Department presented the following recommendations of bid award to the Board of County Commissioners:
- a) McHenry Business Park - Contract #1 – Grading, Erosion and Sediment Controls, and Utilities (EDA Project #010108497). The Board, on a motion by Commissioner Gregg, which was seconded by Commissioner Glotfelty, and made unanimous by Chairman Holliday, approved a bid award to Excavating Associates, Inc. for \$2,520,555.00.
 - b) McHenry Business Park – Contract #2 – 250,000 Gallon Concrete Water Storage Tank (EDA Project #010108497). The Board, on a motion by Commissioner Glotfelty, which was seconded by Commissioner Gregg, and made unanimous by Chairman Holliday, approved a bid award to Dutchland, Inc. for \$528,697.70
 - c) Powered Ambulance Cots - (Bid #09-0205C). The Board, on a motion by Commissioner Glotfelty, which was seconded by Commissioner Gregg, and made unanimous by Chairman Holliday, approved a bid award to Stryker EMS for \$62,038.25. (Funding is through Homeland Security Grant).
 - d) Aviation Self Service Fueling System (Bid #09-0212FS). The Board, on a motion by Commissioner Glotfelty, which was seconded by Commissioner Gregg, and made unanimous by Chairman Holliday, approved a bid award to The Fourth River Company for \$19,416.00.
5. Public Commentary. None of this date.
6. Members of the Salary Study Commission presented recommendations for boards and commission required to be reviewed and presented to the Board of County Commissioners for approval. Commission Chairman Brooks Hamilton thanked all members for their time and commitment to the review process and presented recommendations that are included with these public meetings as Exhibit 1. The Board, on a motion by Commissioner Glotfelty, which was seconded by Commissioner Gregg, and made unanimous by Chairman Holliday, accepted all recommendations of the Commission as presented and executed an Ordinance officially designating this action.
7. Carol Riley, Executive Assistant to the Board of County Commissioners and County Administrator, reviewed the meeting and committee schedule for the forthcoming week.

ADMINISTRATIVE SESSION

1. Prior to the Call to Order of the Public Session, the Board of County Commissioners met with James Hinebaugh, Director, Department of Economic Development to discuss the following issues.
 - a) The Board, at the recommendation of Mr. Hinebaugh and on a motion by Commissioner Glotfelty, which was seconded by Commissioner Gregg, and made unanimous by Chairman Holliday, approved a deferment of loan payments due to the County by C. Palmer Manufacturing for a four (4) month period.
 - b) The Board reviewed a right-of-way request by Rick DeWitt for property located adjacent to the Garrett County Airport and property owned by the County where Mr. DeWitt will construct hangars. The Department of Economic Development and the Department of General Services will evaluate options that will be in the best interest of the County and the development Mr. DeWitt plans to construct.
 - c) The Board, on a motion by Commissioner Glotfelty, which was seconded by Commissioner Gregg, and made unanimous by Chairman Holliday, agreed to sell a lot at the Southern Garrett Business and Technology Park to Ted Wolf Construction for \$30,000 and defer payment for a period not to exceed two (2) years. At the end of the two (2) year period the total principal will be due to the County.
2. Prior to the Call to Order of the Public Session, the Board of County Commissioners met with Mr. Nelson; Mr. Hinebaugh; Gary Mullich, Director Department of General Services; and Wendy Yoder, Director, Department of Financial Services to discuss the sale of County property on Garrett Highway that was the former location of the County Roads Department. The Board, on a motion by Commissioner Glotfelty, which was seconded by Commissioner Gregg, and made unanimous by Chairman Holliday, agreed to proceed to advertise the property by sealed bid listing the appraised value. Mr. Mullich will proceed with the process.
3. Mr. Pagenhardt and Mr. Nelson presented a letter of opinion provided by Gorman Getty, County Attorney relative to the Department of Planning and Land Development – Division of Permits and Inspections relative to the Leavenworth property on Lake Shore Drive. The matter will be referred to the Local Government Insurance Trust (LGIT) and therefore will remain confidential pending litigation.
4. Mr. Pagenhardt reviewed a number of correspondences and communications with the Board of County Commissioners.
5. The Board of County Commissioners met with Nancy Railey, Railey Mountain Lake Vacations and Karen Myers, Wisp Resort to discuss the decision by the Board to request legislative authority to increase the hotel rental tax to a cap of eight percent (8%). An official request was presented to the Board to defer any increase until the

economy improves. The Board had notified all rental agencies of their intent to increase the rate on July 1, 2009 to six percent (6%). In attendance for this session were Mr. Hinebaugh; Ms. Yoder; Scott Weeks, Assistant Director, Department of Financial Services, and Cheryl Uphold, Supervisor, Department of Financial Services – Tax Office. The Board will take this matter under advisement, look at other options, and make a final determination as part of the final budget for Fiscal Year 2010. The Board was presented with historical financial documentation on the collection of hotel rental tax.

6. The Board of County Commissioners executed a letter of support for an application submitted by the Office of the State’s Attorney for funding through the Collaborative Supervision and Focused Enforcement Program.
7. The Board of County Commissioners, on a motion by Commissioner Glotfelty, which was seconded by Commissioner Gregg, and made unanimous by Chairman Holliday, approved an appropriation of \$1,000 to the Grantsville Lions Club for the 32nd Grantsville Days celebration.
8. The Board of County Commissioners, on a motion by Commissioner Glotfelty, which was seconded by Commissioner Gregg, and made unanimous by Chairman Holliday, approved a real property tax credit for Avilton Community Association for Tax Year 2009 – 2010.

ADJOURNMENT

Attest:

By Order of the Board,

R. Lamont Pagenhardt,
County Administrator

Frederick A. Holliday, Chairman
Board of County Commissioners

Date

EXHIBIT 1

GARRETT COUNTY SALARY STUDY COMMISSION

January 25, 2009

The Board of County Commissioners
203 South Fourth Street,
Court House Room 207
Oakland, MD 21550

Dear Board of County Commissioners:

The Garrett County Salary Study Commission, in accordance with the provisions of Chapter 91-2 of the Code of Garrett County, Maryland, is hereby submitting the following recommendations to the Board of County Commissioners.

1. The Board of Garrett County Commissioners
No increase in salary is recommended.
2. Judges of the Orphans Court for Garrett County
No increase in salary is recommended.
3. Sheriff for Garrett County
No increase in salary is recommended.
The Salary Study Commission recommends that the 2013 Salary Study Commission consider increasing this salary based on the opinion that law enforcement administrative and management responsibilities may be comparable to other County Government department head compensation.
4. Garrett County Board of Education
No increase in salary is recommended.
5. Garrett County Board of Election Supervisors
No increase in salary is recommended.
Include \$50 per day canvass compensation for all Board Supervisors.
The Salary Study Commission recommends that the 2013 Salary Study Commission consider increasing the current \$50 per day stipend for logic and accuracy testing for all Board Supervisors to \$100 per day.

6. Garrett County Liquor Board

No increase in salary is recommended.

The Salary Study Commission has conducted interviews for the above listed elected and appointed officials with the exception of the Board of Education who participated by letter. The Salary Study Commission reviewed comparable compensation and evaluated responsibilities of each. Therefore, we respectfully request that the Board of County Commissioners approve all recommendations as presented.

Thank you.

Respectfully,

W. Brooks Hamilton, Chairperson