

BOARD OF GARRETT COUNTY COMMISSIONERS
PUBLIC MEETING
April 2, 2013

IN ATTENDANCE

Chairman Robert G. Gatto
Commissioner Gregan T. Crawford
Commissioner James M. Raley

County Administrator R. Lamont Pagenhardt

ADMINISTRATIVE SESSION

1. The Board of County Commissioners, on a motion by Commissioner Crawford, which was seconded by Commissioner Raley, and made unanimous by Chairman Gatto, moved into Executive Session under section 10-508 of the Maryland Open Meetings Law on this date to discuss legal and financial matters relative to Adventure Sports Center International (ASCI). The same motion ended the Executive Session and moved back into Administrative Session
2. The Board of County Commissioners previewed property acquisitions that the Department of Natural Resources will be presenting to the Board in public session on this date. Mr. Getty and John Nelson Director, Department of Planning and Land Development were in attendance.
3. Mr. Pagenhardt reviewed a number of administrative, personnel, and managerial matters under his authority and jurisdiction with the Board of County Commissioners.

PUBLIC SESSION

CALL TO ORDER OF PUBLIC SESSION

PRAYER & PLEDGE OF ALLEGIANCE

1. Additions/deletions to public meeting agenda. Mr. Pagenhardt indicated there were no additions or deletions to the Public Meeting Agenda for April 2, 2013 and noted that the Public Meeting for April 16, 2013, if scheduled, will commence at 4:00 PM. The agenda for the April 2, 2013 Public Meeting reads 9:00 AM. The Board of County Commissioners, on a motion by Commissioner Crawford, which was seconded by Commissioner Raley, and made unanimous by Chairman Gatto, approved the Public Meeting Agenda for April 2, 2013.
2. The Board of County Commissioners, on a motion by Commissioner Crawford, which was seconded by Commissioner Raley, and made unanimous by Chairman Gatto, approved the Public Meeting Minutes for March 19, 2013 and Administrative Session Minutes of March 20, 2013.
3. The Board of County Commissioners provided an update of the boards, committees, and commission meetings they have attended and participated in since the last public meeting.

4. The Board of County Commissioners was presented with a Proclamation from the State of Maryland Department of Natural Resources declaring, April 3, 2013 as "Arbor Day".
5. The Board of County Commissioners met with staff from the State of Maryland Department of Natural Resources who presented specific information on a proposed purchase of property by the Department. John Braskey, Department of Natural Resources Western Region Program Administrator, Land Acquisition and Planning was in attendance for this session to make the formal presentation on the parcels to be purchased and ask for approval by the Board. Mr. Getty and Mr. Nelson were in attendance.

In accordance with the Annotated Code of the State of Maryland, the Board of Garrett County Commissioners must approve the sale of property over 100 acres. Parcels for potential purchase on this date are:

- Robert W. Rounds, 106.01 acres, map 00445, grid 0002, parcel 0009, purchase price \$405,000
- Mountain Maryland Minerals, LLC, 315.08 acres, map 0061, grid 0020, parcel 0005, purchase price \$615,000
- Gerald J. Kursvietis, 181 acres, map 0060, grid 0023, parcel 0032, purchase price is under negotiation

On this date, the Board, on a motion by Commissioner Crawford, which was seconded by Chairman Gatto, and made unanimous by Commissioner Raley, approved the sale of all properties as presented.

6. The Board of County Commissioners, on a motion by Commissioner Crawford, which was seconded by Chairman Gatto, and made unanimous by Commissioner Raley, authorized Chairman Gatto to execute a letter to the Maryland Ag-Land Preservation Foundation to request approval of an Agricultural Land Preservation local match program for the purchase of agricultural easements for Fiscal Years 2013 and 2014.
7. The Board of County Commissioners was presented with a request for funding by Canaan Valley Institute County Engineer Dwight Emory, Department of Engineering, was in attendance. The Institute along with Savage River Watershed Association are involved with a Savage River Restoration/Stabilization Project. The Institute requested \$10,000 in funding that may include a cost share on material or other in-kind. The Board will take this matter under advisement and review on April 16, 2013.
8. The Purchasing Department presented the following recommendations of bid award and contract renewal to the Board of County Commissioners:
 - a) Recommendation of Bid Award – Tires (bid #13-0328T). The Board, on a motion by Commissioner Crawford, which was seconded by Chairman Gatto, and made unanimous by Commissioner Raley, approved an award to Glotfelty Enterprises. Specific tire sizes and additional information is on file with the Purchasing Department.
 - b) Recommendation of Contract Extension for Garrett County Electric Co-Op Contract. The Board, on a motion by Commissioner Crawford, which was seconded by Chairman Gatto, and made unanimous by Commissioner Raley, approved this

extension as recommended on this date. Copy of contract is on file with the Purchasing Department

9. Public Commentary.

- Barbara Beelar, speaking on behalf of Friends of Deep Creek Lake, provided commentary a number of matters relative to Deep Creek Lake.
10. Carol Riley-Alexander, Executive Assistant to the Board of County Commissioners and County Administrator, reviewed the Board’s meeting and committee schedule for the forthcoming weeks.
11. The Board of County Commissioners, on a motion by Commissioner Crawford, which was seconded by Chairman Gatto, and made unanimous by Commissioner Raley, reappointed Betty J. Wolford to the Garrett County Government Civil Service Board. An official letter of appointment will be sent to Ms. Wolford outlining the terms of appointment under the signature of Chairman Gatto.
12. The Board of County Commissioners, on a motion by Commissioner Crawford, which was seconded by Chairman Gatto, and made unanimous by Commissioner Raley, reappointed the following members to the Garrett County Building Codes Board of Appeals. An official letter of appointment will be sent to these members outlining the terms of appointment under the signature of Chairman Gatto.
- Wayne Beitzel – Plumbing Contractor
 - Doug Devlin – Design Professional
 - Robert Heilig – Electrical Contractor
 - Stephen Gnegy - Homebuilder
 - Dirk Yoder – General Contractor
13. The Board of County Commissioners attended a briefing at the Garrett County Emergency Operations Center. Agenda for this briefing is attached to these Public Meeting Minutes as Exhibit 1.

Attest:

By Order of the Board,

R. Lamont Pagenhardt,
County Administrator

Robert G. Gatto, Chairman
Board of County Commissioners

Date

**MEETING AGENDA FOR EMERGENCY OPERATIONS CENTER
GARRETT COUNTY AIRPORT
TUESDAY, APRIL 2, 2013
11:00 – 2:00**

- 11:00 Welcome & Overview – John Frank
- 11:10 Introductions – Garrett County Commissioners, MEMA, FEMA
- 11:30 Tour via transit service – Garrett County Airport Facilities and Garrett County Fairgrounds to view staging areas
- 12:30 Working Lunch at Garrett County Airport
- 1:00 John Frank and Virginia Smith – Vision of Existing Facility
- Group discussion and development input of the EOC facility
 - Generator application grant for EOC and airport facility
 - Identity needs: desktop computers, smart TV/LED monitoring screens
 - GIS mapping capability, color plotter printer for mission variations or dictation change (Courthouse is approximately 30 minutes away)
 - Furniture and Chairs
 - Communication needs
 - High-speed internet broadband fiber cable
- 1:30 Discussion: State and Federal funding for addition to existing EOC facility and back-up 911 Center
- 2:00 Adjournment

ATTENDEES:

Robert G. Gatto, Chairman	John Frank, Director, Public Safety & Emergency Management
Gregan T. Crawford, Commissioner	Virginia Smith, Public Safety & Emergency Management
James M. Raley, Commissioner	Rob Corley, GC Sheriff
Monty Pagenhardt, County Administrator	Ed Kelley, GC Airport
Lt. Mark Rodeheaver, State Police Communications	Nathanial Watkins, Director, Technology &
Lou Battistella, Emergency Services Board	Duane Stein, GC Fire Chief
John Feather, GC Fire Association	Dwayne Kitis, MD Emergency Medical Institute
Joe Brocato, MEMA	
Erica Carlson, MEMA	
FEMA Representatives	
Governor Representative – <i>Invited</i>	
Senator Barbara Mikulski Representative – <i>Invited</i>	