

BOARD OF GARRETT COUNTY COMMISSIONERS
PUBLIC MEETING
July 21, 2015

IN ATTENDANCE

Chairman Paul C. Edwards
Commissioner James C. Hinebaugh, Jr.
Commissioner S. Larry Tichnell

County Administrator R. Lamont Pagenhardt
County Administrator Appointee Kevin G. Null

ADMINISTRATIVE SESSION I

1. Mr. Pagenhardt presented the Board of County Commissioners with the following recommendations of appointment:
 - The Board, on a motion by Commissioner Hinebaugh, which was seconded by Commissioner Tichnell, and made unanimous by Chairman Edwards, appointed Melita Friend and Monique Root and reappointed Angelene Harrison, Kerrie Margroff, and Bob Peters to the Garrett County Mental Health Advisory Committee
 - The Board, on a motion by Commissioner Hinebaugh, which was seconded by Commissioner Tichnell, and made unanimous by Chairman Edwards, appointed Sarah Lewis the Garrett County Health Department – Local Management Board.
 - The Board, on a motion by Commissioner Hinebaugh, which was seconded by Commissioner Tichnell, and made unanimous by Chairman Edwards, appointed Carrie Getson to the Garrett County Department of Social Services.

Letters will be sent to each appointee under the signature of Chairman Edwards specifying all terms of appointment.

2. The Board of County Commissioners reviewed potential persons for appointment to the Garrett County Planning Commission. Richard Schiff submitted a letter of resignation from the Commission thus creating this vacancy. Mr. Pagenhardt will contact potential members to see if they would be willing to serve.
3. Mr. Pagenhardt informed the Board of County Commissioners of a vacancy on the Garrett County Civil Service Board. Donald Stemple submitted his notice of intent to resign from the Board. The Board will look at persons for consideration of appointment.
4. John Frank, Director, Department of Public Safety and Emergency Management briefed the Board of County Commissioners on the status of volunteer and County personnel staffing of Northern Garrett Rescue Squad and Southern Garrett Rescue Squad. Scott Weeks, Director, Department of Financial Services was in attendance for the session.

Mr. Frank asked the Board of County Commissioners to approve assigning the Emergency Services Board to serve as a work group to develop a plan of staffing, both volunteer and County personnel,

to manage and respond to emergency first alert calls in an acceptable manner. The Board understood the severity of this situation, agreed with this approach and expressed their total support for this proposal. In addition the Board, on a motion by Commissioner Hinebaugh, which was seconded by Commissioner Tichnell, and made unanimous by Chairman Edwards, approved the process to reclassify 1 part-time advanced life support provider to full time and begin the advertisement process for additional part-time staff.

5. Mr. Pagenhardt presented a Road Transfer Agreement between the Board of County Commissioners and the State of Maryland Highway Administration. The agreement includes:
 - Section I - State to County (SC) – MD 826 Rabbit Hollow Road (0.51 mile) and MD 948-B, Old Frostburg Road (0.75 mile)
 - Section II - County to State (CS) – CO 214, Lower New Germany Road (0.42 mile) and CO 2014, Beall School Road (0.62 mile)

The Board, on a motion by Commissioner Hinebaugh, which was seconded by Commissioner Tichnell, and made unanimous by Chairman Edwards, authorized the Board and Mr. Pagenhardt to sign the Agreement.

6. Duane Yoder, President, and senior staff with Garrett County Community Action Committee presented the Board of County Commissioners with a summary of the Homeownership Initiative Program. Documentation of the Program is on file with the Office of the Board of County Commissioners or Community Action.

The Board requested information on assistance for senior citizens who may be experiencing difficulty paying the real property taxes on-line or by another process. Mr. Yoder indicated that Community Action will certainly be open to assist at multiple sites throughout the County.

7. The Board of County Commissioners, on a motion by Commissioner Tichnell, which was seconded by Commissioner Hinebaugh, and made unanimous by Chairman Edwards, approved a real property tax credit for the Swanton Community Center.
8. The Board, on a motion by Commissioner Hinebaugh, which was seconded by Commissioner Tichnell, and made unanimous by Chairman Edwards, authorized Chairman Edwards to execute a Grant Agreement between Appalachian Regional Commission and the Board of County Commissioners. The project title is Garrett County Marcellus Shale Impact Studies.
9. Mr. Pagenhardt reviewed a number of administrative, non-privileged, personnel, and managerial matters under his authority and jurisdiction with the Board of County Commissioners.

CALL TO ORDER OF PUBLIC SESSION

PRAYER & PLEDGE OF ALLEGIANCE

PUBLIC SESSION

1. Additions/deletions to Public Meeting agenda. Mr. Pagenhardt indicated one addition and no deletions to the Public Meeting Agenda for July 21, 2015. Mr. Pagenhardt will ask the Board to move into Executive Session to present a legal contract matter on behalf of the County Attorney and

Department of Technology and Communication. The Board of County Commissioners, on a motion by Commissioner Hinebaugh, which was seconded by Commissioner Tichnell, and made unanimous by Chairman Edwards, approved the Amended Public Meeting Agenda for July 21, 2015.

2. The Board of County Commissioners, on a motion by Commissioner Tichnell, which was seconded by Commissioner Hinebaugh, and made unanimous by Chairman Edwards, approved the Public Meeting Minutes for July 6, 2015, Administrative Session for July 14, 2015, and Executive Session Meeting Minutes for July 14, 2015.
3. The Board of County Commissioners formally presented and introduced Kevin G. Null as County Administrator for Garrett County. Mr. Null began his employment on July 20, 2015.
4. The Board of County Commissioners were presented with updates from the following agencies:
 - Garrett County Community Action Committee. Mr. Yoder presented the agency's 2015 Report to the Board of County Commissioners. The comprehensive report is on file in the Office of the Board of County Commissioners or with Community Action.
 - Dove Center. Heather Hanline presented the Board will an overview and history and a program update on activities with the Center that works with domestic violence and sexual assault.
5. Glendale Shores Homeowners Association requested that the Board of County Commissioners install additional shields and extended bridge structure to Glendale Bridge. The Association has stated that the County has the liability and responsibility to correct what they believe is a continuing problem associated with snow removal/plowing on Glendale Road. Specifically, they allege that snow and winter road abrasive material is being thrown onto their parking lot and adjacent areas. The Association is requesting that the current vertical extension be continued along the remaining section of existing wall adjacent to the parking lot (approx. 50 linear feet).

County staff, to include Mr. Pagenhardt and Department of Public Works – Roads Division management, had previously met with members of the Association at the site to assess the complaint. Staff concluded that the County was not liable or would be liable for what the Association was stating is the County's responsibility; therefore the Association presented their appeal to the Board at this time.

The Board will take this matter under advisement.

6. Chairman Edwards, on behalf of the Board of County Commissioners, extended his appreciation to Mr. Pagenhardt for his 20 years of service as County Administrator for Garrett County.
7. Public Commentary
 - Michael Bell questioned the Board on the process for selecting a consultant for the process of conducting an economic development impact study of Marcellus Shale Development in Garrett County.
 - Eric Robison expressed his appreciation to Mr. Pagenhardt for his service to Garrett County, specifically with his responses to questions and commitment to open government and transparency.
8. The Board of County Commissioners, on a motion by Commissioner Tichnell, which was seconded by Commissioner Hinebaugh, and made unanimous by Chairman Edwards, adjourned the public

meeting and moved into Executive Session under Section 10-508 of the Maryland Open Meetings Law on this date to address legal matters. The same motion ended the Executive Session.

9. In compliance with the Maryland Open Meetings Act under Section 10-509, a record of the Executive Session for 14, 2015 is hereby documented on this date, the next open/public meeting of the Board of County Commissioners.

The Board of County Commissioners, on a motion by Commissioner Tichnell, which was seconded by Commissioner Hinebaugh, and made unanimous by Chairman Edwards, moved into Executive Session under Section 10-508 of the Maryland Open Meetings Law on this date to address personnel and economic development matters. The same motion ended the Executive Session. There will no public disclosure of these issues.

ADMINISTRATIVE SESSION II

Friends of Deep Creek Lake met before the Board of County Commissioners to present information as a follow-up to a North American Lake Management Society Board forum that was recently conducted. A copy of the presentation is on file with the Office of the Board of County Commissioners.

Attest:

By Order of the Board,

Kevin G. Null,
County Administrator

Paul C. Edwards, Chairman
Board of County Commissioners

Date