

# Garrett County Department of Public Utilities

2008 Maryland Highway, Suite 2

Mt. Lake Park, MD 21550

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## REQUEST FOR WATER BILL ADJUSTMENT

Name: \_\_\_\_\_

Address: \_\_\_\_\_

\_\_\_\_\_

Phone #: \_\_\_\_\_

Service Location: \_\_\_\_\_

Account & Meter Numbers: \_\_\_\_\_

Who detected the leak? \_\_\_\_\_

When was the leak discovered? \_\_\_\_\_

Where was the leak? \_\_\_\_\_

Did the water go back into the sewer system (i.e. leaking toilet or faucet)? \_\_\_\_\_

Has the leak/problem been repaired? How? \_\_\_\_\_

Date repaired: \_\_\_\_\_

Additional comments: \_\_\_\_\_

**PLEASE PROVIDE PROOF OF LEAK (i.e. pictures, receipts for repair, etc.)**

\_\_\_\_\_  
Signature of person requesting adjustment

\_\_\_\_\_  
Date

**\*Please note that filling out this form in no way guarantees an adjustment to your bill.**

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For office use

Water usage over the last 4 quarters: \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_