

**BOARD OF GARRETT COUNTY COMMISSIONERS  
PUBLIC MEETING  
DECEMBER 11, 2001**

**IN ATTENDANCE**

Chairman Ernest J. Gregg, Jr. (see #3)  
Commissioner Wendell R. Beitzel  
Commissioner Frederick A. Holliday  
County Administrator R. Lamont Pagenhardt

**CALL TO ORDER OF PUBLIC SESSION**

**PRAYER & PLEDGE OF ALLEGIANCE**

**PUBLIC SESSION**

1. Additions/deletions to Public Meeting Agenda. Mr. Pagenhardt indicated that there were two (2) additions to the Public Session agenda for December 11, 2001.
  - ∇ Mr. Pagenhardt requested that the Board of County Commissioners meet with Department of Financial Services staff and him to review an analysis of carryover funds for the Garrett County Board of Education.
  - ∇ Ernest and Carolyn Ganoe requested to meet with the Board of County Commissioners on a road maintenance issue.
2. Minutes of the Public Meeting of December 4, 2001 were read and approved on a motion by Commissioner Beitzel, which was seconded by Commissioner Gregg, and made unanimous by Chairman Holliday.
3. Commissioner Gregg was designated as chairman of the Board of Garrett County Commissioners for the remainder of this term of office. Each commissioner remarked on the cooperation, accomplishments, and work to be completed by this Board.
4. Fred Polce, General Superintendent of the Garrett County Roads Department briefed the Board of County Commissioners on a number of departmental updates to include the following:
  - ∇ Ongoing maintenance work
  - ∇ Preparation for winter operations
  - ∇ Status of Third Street Bridge replacement with the Town of Oakland and CSX
  - ∇ Other project work planned for the upcoming construction season
5. The Board of County Commissioners conducted a public hearing on behalf of Garrett County Community Action Committee for the following requirements and action by the Board:
  - ∇ Status of current and ongoing CDBG projects
  - ∇ Process for County agencies to apply for February 2002 CDBG project funding
  - ∇ An application for discretionary CDBG funds to be used for the "Meals on Wheels" program. This application will request funding in the amount of

\$81,825 that will fund the program for five (5) days for the remainder of fiscal year 2002 and fiscal year 2003. The Board of County Commissioners, on a motion by Commissioner Holliday, which was seconded by Commissioner Beitzel, and made unanimous by Chairman Gregg, approved the submittal of the application to the State of Maryland Department of Housing and Community Development. Chairman Gregg executed a resolution authorizing this action.

6. An analysis of carryover funds with the Board of Education was discussed by Mr. Pagenhardt and Department of Financial Services staff. It was the agreement of the Board of County Commissioners to direct a copy of this report to the superintendent of schools and request that a follow-up meeting be scheduled with Mr. Pagenhardt and Financial Services staff.
7. Bill Graham, Bailiff and Security Officer reviewed a plan for Court House security with the Board of County Commissioners. The Board directed Mr. Pagenhardt to schedule a meeting with himself, Gary Mullich, Director of the Department of General Services, and Mr. Graham to further discuss the issues pointed out in the report.
8. Mr. and Mrs. Ganoë met with the Board of County Commissioners, Mr. Polce, and William Klotz, General Roads Foreman – Grantsville Area to request that the County complete work on the right-of-way granted to the County. This will include a turn-around area, entrance to their field, and a school bus parking area. Mr. Polce was directed by the Board to assure that this work is completed within the legal requirements.
9. John Nelson, Director of the Department of Planning and Zoning briefed the Board of County Commissioners on a number of departmental updates to include the following:
  - ∇ A special zoning exception requested within the Town of Oakland by Craig Ingram to locate an office on Green Street. The County was notified by the Town to provide comments based on the fact that this proposed site is in close proximity to the County Court House and the issue of parking. The Board agreed to not provide any comment to the Town of Oakland.
  - ∇ An update of the request for proposal process for the Garrett County Heritage Plan
  - ∇ An update on the Heritage Committee
  - ∇ An update on trails within the County and a meeting to be conducted with the State of Maryland Department of Natural Resources on this specific issue.
  - ∇ An update on the number of building code permits approved and pending
  - ∇ A notification that a public hearing will be conducted on January 16, 2002 to address the adoption of the international building code standards
  - ∇ An appointment to the Tributary Strategies Commission from the County

#### **ADMINISTRATIVE SESSION**

1. The Board of County Commissioners, on a motion by Commissioner Beitzel, which was seconded by Commissioner Holliday, and made unanimous by Chairman

Gregg, appointed Ken Bishop to serve on the Garrett County Technology Committee to replace Gary Ruddell. An official letter of appointment will be sent to Mr. Bishop under the signature of Chairman Gregg.

2. The Board of County Commissioners, on motion by Commissioner Beitzel, which was seconded by Commissioner Holliday, and made unanimous by Chairman Gregg, decided to declare December 24, 2001 as a County holiday. Mr. Pagenhardt will notify all departments of this action.
3. Pursuant to previous discussion and action by the Board of County Commissioners, a decision was made to advertise for sale property on Marsh Hill Road within the Villages of Wisp area. Ms. Laryssa Courtney had expressed an interest in purchasing a small parcel of land. The Board of County Commissioners will declare this property excess and put the property up for public sale. According to Mr. Mullich, an easement to the Garrett County Sanitary Commission will need to be finalized as part of this process.
4. A letter from the Board of Trustees of the Ruth Enlow Library of Garrett recommending nominees for appointment to the Board was again reviewed. The Board of County Commissioners decided to request qualifications and credentials for the nominees to review prior to any final appointment.
5. The remainder of the day was spent in administrative session.

**ADJOURNMENT**

**Attest:**

**By Order of the Board,**

\_\_\_\_\_  
R. Lamont Pagenhardt,  
County Administrator

\_\_\_\_\_  
Ernest J. Gregg, Jr., Chairman  
Board of County Commissioners

\_\_\_\_\_  
Date