

**BOARD OF GARRETT COUNTY COMMISSIONERS  
PUBLIC MEETING  
JANUARY 8, 2002**

**IN ATTENDANCE**

Chairman Ernest J. Gregg, Jr.  
Commissioner Wendell R. Beitzel  
Commissioner Frederick A. Holliday  
County Administrator R. Lamont Pagenhardt

**CALL TO ORDER OF PUBLIC SESSION**

**PRAYER & PLEDGE OF ALLEGIANCE**

**PUBLIC SESSION**

1. Additions/deletions to Public Meeting Agenda. Mr. Pagenhardt indicated that there were no additions or deletions to the Public Session agenda for January 8, 2002.
2. Minutes of the Public Meeting of January 3, 2001 and Executive Session of January 3, 2001 were read and approved on a motion by Commissioner Beitzel, which was seconded by Commissioner Holliday, and made unanimous by Chairman Gregg.
3. In compliance with the Maryland Open Meetings Act under section 10-509, a record of the Executive Session for January 3, 2001 is hereby documented on this date, the next open/public meeting of the Board of County Commissioners. The Board of County Commissioners had moved into Executive Session to discuss the issue of a self funded pension plan for law enforcement personnel with the Sheriff's Department and Detention Center. After discussion and comments by all parties in attendance, the Board of County Commissioners agreed to proceed to the next step in actually withdrawing eligible employees out of the State of Maryland Pension System and implementing the self funded defined benefit pension plan. Commissioner Beitzel stated that he would support the plan continuing through all legal and administrative processes with the condition that any actuarial review that indicated an increase in plan contribution would be shared equally by the employee and employer. Commissioner Holliday and Chairman Gregg concurred with this process. Mr. Pagenhardt will schedule meetings with all employees to review the provisions of the plan with an actual election of moving out of the existing plan into the self funded defined benefit plan required.
4. Fred Polce, General Superintendent of the County Roads Department and Dwight Emory, County Engineer presented the Board of County Commissioners with a departmental update to include the following:
  - ∇ Snow removal operations fiscal year to date and a comparison with the past two fiscal years.
  - ∇ The cost of anti-skid and the amount of this material stockpiled at the three (3) area garages.

- ∇ A bridge update to include the Bayard Corona Bridge, the Accident/Bear Creek Bridge, and the Third Street Bridge in the Town of Oakland. Commissioner Beitzel requested that Mr. Emory assure that all consulting and engineering work the County is assisting the Town with on the Third Street Bridge be documented by agreement between the two (2) jurisdictions.
5. The Procurement Office conducted a bid opening for truck wheels and brake drums that were previously declared excess by the Board of County Commissioners. At the conclusion of the bid opening, all bids received were reviewed by the Board and a recommendation of award to Bennett Truck Parts was agreed to on a motion by Commissioner Holliday, which was seconded by Commissioner Beitzel, and made unanimous by Chairman Gregg.
  6. John Nelson, Director of the Department of Planning and Zoning and other senior staff personnel from this department updated the Board of County Commissioners on the following departmental issues:
    - ∇ Smart growth area revisions from the State Office of Planning
    - ∇ Final calendar year 2001 permit application total and a comparison of prior year numbers
    - ∇ Countywide sub-division activity
    - ∇ Draft amendments for townhouse and multi-family dwelling density allowances in the town residential and town center zoning districts the Deep Creek Watershed Zoning Area. The Planning Commission on January 9, 2002 will review these amendments.
    - ∇ A letter from the Mayor and Town Council of Grantsville requesting \$58,000 from unallocated Program Open Space acquisition funds. The total unallocated balance is \$59,716, an amount Commissioner Holliday made a motion to allocate to the Town. This motion did not receive a second. Commissioner Beitzel made a motion to allocate \$58,000 (the amount requested) and allow the town to request the balance to cover closing costs and other associated costs at the appropriate time. This motion did not receive a second. It was then the consensus of the Board to defer/table the issue and inform the Town to officially request the total amount of acquisition funds, a which time approval would be reviewed.
  7. The Board of County Commissioners conducted a telephone conference call with William Williams pertaining to his questions on his most recent notice of assessment from the Department of Assessment and Taxation. Each commissioner spoke via speaker telephone to Mr. Williams about the process of assessing real property and the avenue of appeal. Commissioner Holliday will meet with Mr. Williams on January 9 to further clarify the County's position on this issue.
  8. The Board of County Commissioners, on a motion by Commissioner Beitzel, which was seconded by Commissioner Holliday, and made unanimous by Chairman Gregg, moved into Executive Session under section 10-508 of the Maryland Open Meetings Law on this date to discuss personnel issues.

### **ADMINISTRATIVE SESSION**

1. The Board of County Commissioners on a motion by Commissioner Holliday, which was seconded by Commissioner Beitzel, and made unanimous by Chairman Gregg,

appointed the following individuals to employment with the Office of the State's Attorney:

- ∇ Carolyn Hegeman was appointed to the position of District Court Case Manager.
- ∇ Mona Metz was appointed to the position of Victim Witness Coordinator.

Mr. Pagenhardt will send an official letter of appointment to each person indicating the terms and conditions of this personnel action and interdepartmental transfers.

2. The Board of County Commissioners, at the recommendation of Gorman Getty, County Attorney, executed the Jobs Agreement between the Board and Clairson International Corporation (ClosetMaid). This agreement will be forwarded to Mr. Getty for his approval for legal sufficiency and then directed to the State of Maryland Department of Housing and Community Development.
3. The Board of County Commissioners executed a contract of sale and right of entry agreement between Garrett County Government (the Board) and Pioneer Conveyor. This action was approved on a motion by Commissioner Beitzel, which was seconded by Commissioner Holliday, and made unanimous by Chairman Gregg. The Department of Economic Development will continue to be the responsible County office for the project.
4. The Board of County Commissioners directed a letter to the Garrett County Board of Education to state their disappointment in not being notified that the State Superintendent of Schools was in Garrett County and to request that they be informed of any visit by officials that influence the educational system in Garrett County.
5. The Board of County Commissioners, on a motion by Commissioner Holliday, which was seconded by Commissioner Beitzel, and made unanimous by Chairman Gregg, approved an appropriation of funds in the amount of \$5,000 to be directed to the Bloomington Volunteer Fire Company as a commitment and match for the procurement of a new tanker. This appropriation by the County will secure a grant of \$260,000 for this equipment purchase.
6. The remainder of the day was spent in administrative session.

## **ADJOURNMENT**

**Attest:**

**By Order of the Board,**

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R. Lamont Pagenhardt,  
County Administrator

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Ernest J. Gregg, Jr., Chairman  
Board of County Commissioners

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Date