

**BOARD OF GARRETT COUNTY COMMISSIONERS
PUBLIC MEETING
JUNE 4, 2002**

IN ATTENDANCE

Chairman Ernest J. Gregg, Jr.
Commissioner Wendell R. Beitzel
Commissioner Frederick A. Holliday
County Administrator R. Lamont Pagenhardt

CALL TO ORDER OF PUBLIC SESSION

PRAYER & PLEDGE OF ALLEGIANCE

PUBLIC SESSION

1. Additions/deletions to Public Meeting Agenda. Mr. Pagenhardt indicated that there were three (3) additions and no deletions to the agenda for June 4, 2002. Jim Hinebaugh, Director of the Department of Economic Development will request that the Board prioritize Appalachian Region Commission projects for the next fiscal cycle; the Procurement Office will request that the Board take official action to declare specific County equipment as surplus; and Jim Margroff, Supervisor of Assessment and Taxation requested to meet with the Board and Mr. Pagenhardt to discuss a personnel issue.
2. Minutes of the Public Meeting of May 28, 2002, Executive Session of May 28, 2002, and Administrative Session of May 30, 2002 were read and approved on a motion by Commissioner Beitzel, which was seconded by Commissioner Holliday, and made unanimous by Chairman Gregg.
3. Brad Frantz, Director of the Department of Emergency Management briefed the Board of County Commissioners on the following issues:
 - ∇ The hiring timeline to replace the vacant position of dispatcher
 - ∇ The status of moving County equipment from the tower located on the Court House to the U.S. Cellular tower located in the Town of Oakland
 - ∇ Points of interest at the State of Maryland emergency management directors conference
 - ∇ Recognition of Michael Saunders and Glenda Baker, dispatchers with the Department for their outstanding performance
4. The Board of County Commissioners, on a motion by Chairman Gregg, which was seconded by Commissioner Holliday, and made unanimous by Commissioner Beitzel, moved into Executive Session under section 10-508 of the Maryland Open Meetings Law on this date to address personnel issues pertaining to the position of supervisor of taxation and assessment. In attendance for this session were Jim Margroff, Director and Joe Keating, Assistant Director. The same motion moved back to public session.
5. John Nelson, Director of the Department of Planning and Zoning presented the Board of County Commissioners with Fiscal Year 2003 Program Open Space requests for

project consideration. Mr. Nelson and William DeVore, County Planner, gave a brief description of each project request and the funding available. The Board will consider each project and make an official determination of award within a two (2) week period. A description of each project and the funding worksheet is available with the Department of Planning and Zoning.

6. Mr. Nelson informed the Board of County Commissioners that the terms of Chuck McCrobie and Wayne Harman on the Deep Creek Watershed Board of Zoning Appeals would end June 9, 2002. Mr. Nelson requested that the Board consider reappointment or replacement for these two individuals. The Board will take this issue under advisement.
7. A number of parents and children met with the Board of County Commissioners to request financial support and a long term commitment for a community youth center. This group was asking for a place for the youth to socialize and be provided with activities of interest.
8. The Procurement Office conducted bid openings for the following:
 - ∇ Computer and copy paper (bid #02-0604P)
 - ∇ Custodial cleaning and paper products (bid #02-0604C)
 - ∇ Air conditioning and fire suppression system (bid #02-0507)

The Procurement Office, prior to an official recommendation of award to the Board of County Commissioners, will review all bids.
9. The Board of County Commissioners, on a motion by Chairman Gregg, which was seconded by Commissioner Holliday, and made unanimous by Commissioner Beitzel, declared 1984 Wellcraft fire and rescue boat, assigned to the Deep Creek Volunteer Fire Department and owned by Garrett County Government, as surplus. Sealed bids will be accepted for this equipment with the proceeds to be directed to the general fund.
10. Gary Mullich, Director of General Services, reviewed a number of issues with the Board of County Commissioners to include the following:
 - ∇ Notification that Garrett Aviation Services, LLC will terminate their agreement to operate the Garrett County Airport. The Board directed Mr. Mullich to advertise for another entity to serve in this capacity.
 - ∇ Progress the Department of General Services is making on securing property to expand the Weber Collection Site
 - ∇ Status and time schedule for the employment of a consulting firm for the construction of the new detention center.
 - ∇ Other issues to include updates from the Liquor Control Board and Animal Control Office
11. Jim Hinebaugh, Director of the Department of Economic Development reviewed Appalachian Region Commission preliminary project descriptions for Fiscal Year. Mr. Hinebaugh requested that the Board of County Commissioners prioritize each project to be presented the Tri-County Council for Western Maryland for approval. The listing of each project, to include funding, in order of priority is on file with the Office of the Board of County Commissioners or the Department of Economic Development.

ADMINISTRATIVE SESSION

1. In compliance with the Maryland Open Meetings Act under section 10-509, a record of the Executive Session for May 28, 2002 is hereby documented on this date, the next open/public meeting of the Board of County Commissioners. Mr. Pagenhardt had requested time with the Board of County Commissioners to discuss the prevailing County policy on Employee Retiree Health Care. In attendance for this session were Wendy Yoder, Director of Financial Services and Jeanie Hetrick, Human Resources Associate.

The provisions of the policy that required a review by the Board were as follows:

- ∇ Applicable percentage of employee and dependent co-pay
- ∇ The inclusion of military time
- ∇ The adoption of the Garrett County Law Enforcement Officers Pension Plan, with a twenty-five (25) year maximum retirement age, and the question of including any years of service with other governmental jurisdictions.

The Board of County Commissioners agreed to the following points of clarification in the policy as written and previously adopted:

- ∇ The applicable percentage of employee and dependent co-pay will remain the same
- ∇ Military time, that may be incorporated as comprehensive years of service with the State of Maryland Pension Retirement or Pension System or the Garrett County Law Enforcement Officers Pension System, will not be calculated for years of service eligibility for retiree health care benefits.
- ∇ All eligibility criteria will be based on the retiree's years of services with Garrett County Government only. Years of service with other governmental jurisdictions will not be considered as years of service eligibility for health care benefits

Mr. Pagenhardt and Ms. Hetrick will revise the current policy to reflect this decision by the Board of County Commissioners and distribute to all County departments for inclusion in the Garrett County Policy and Procedure manual.

2. The Board of County Commissioners, on a motion by Commissioner Holliday, which was seconded by Commissioner Beitzel, and made unanimous by Chairman Gregg, approved a revised Fiscal Year 2002 and initial Fiscal Year 2003 budget for Garrett College.
3. The Board of County Commissioners, on a motion by Commissioner Holliday, which was seconded by Commissioner Beitzel, and made unanimous by Chairman Gregg, appointed Bobbi Sisler and Trudy Pickrel to the Board of Directors of Mountain Top Mental Health Associates, Inc. An official letter of appointment will be sent to each appointee under the signature of Chairman Gregg.
4. A request from the Garrett County Department of Social Services to appoint Mary Beth Pirolozzi to the Advisory Board of this agency was reviewed. It was the consensus of the Board of County Commissioners to not appoint Ms. Pirolozzi to the position based on the fact that she was not a resident of Garrett County. Mr. Pagenhardt will send a letter to the Department of Social Services indicating this decision.
5. The remainder of the day was spent in administrative session.

ADJOURNMENT

Attest:

By Order of the Board,

R. Lamont Pagenhardt,
County Administrator

Ernest J. Gregg, Jr., Chairman
Board of County Commissioners

Date

