

BOARD OF GARRETT COUNTY COMMISSIONERS
PUBLIC MEETING
JULY 15, 2003

IN ATTENDANCE

Chairman Ernest J. Gregg
Commissioner David C. Beard
Commissioner Frederick A. Holliday
County Administrator R. Lamont Pagenhardt

CALL TO ORDER OF PUBLIC SESSION

PRAYER & PLEDGE OF ALLEGIANCE

PUBLIC SESSION

1. Additions/deletions to Public Meeting Agenda. Mr. Pagenhardt indicated that there were no additions or deletions to the public agenda for July 15, 2003.
2. Minutes of the Public Meeting of July 8, 2003 and Administrative Session of July 10, 2003 were read and approved on a motion by Commissioner Beard, which was seconded by Commissioner Holliday, and made unanimous by Chairman Gregg.
3. Robert Railey requested time with the Board of County Commissioners to speak about the condition of the County owned hangar at the Garrett County Airport, mowing of grass at the Airport, and a number of zoning matters. The Board will take all points under consideration.
4. Jim Hinebaugh, Director, Department of Economic Development briefed the Board of County Commissioners on the following departmental issues:
 - Fiscal Year 2005 Funding for the Exhibit/Trade Center has been pre-approved by the Office of the Governor in the amount of \$300,000.
 - Repairs at the shell building located at the Southern Garrett Business and Technology Park is underway.
 - Update of Keyser's Ridge water project.
 - Update on Keyser's Ridge Industrial Park planning.
 - Expansion of Garrett Container, Inc. at the Central Garrett Industrial Park.
 - Construction of Yellowstone of Deep Creek Lake building at the Southern Garrett Business and Technology Park.
 - Unemployment percentages for year to date 2003 and prior years.

5. Brad Frantz, Director, Department of Emergency Management briefed the Board of County Commissioners on the following departmental issues:
 - For calendar year 2003 to date, a total of 13,000 calls have been received by the 911 Center calendar, a that number should surpass all previous yearly totals.
 - New recording equipment for the 911 Center has been installed and is operational.
 - The Board, on a motion by Commissioner Holliday, which was seconded by Commissioner Beard, and made unanimous by Chairman Gregg, approved the approval of S&S Consulting, LLC to prepare the County's Hazard Mitigation Plan. The motion included the condition that the Procurement Office reviews the contract for any bid of service provisions.
 - The feasibility of employing a planner to prepare the Garrett County Disaster Plan was discussed. Mr. Pagenhardt and Mr. Frantz will further address this issue prior to any action by the Board.
6. The Procurement Office presented recommendation on bid awards for the following to Board of County Commissioners for approval:
 - Single-axel dump truck (bid #03-0617S). The Board of County Commissioners, on a motion by Commissioner Holliday, which was seconded by Commissioner Beard, and made unanimous by Chairman Gregg, approved the bid to Bedford Ford Lincoln Mercury for the purchase price of \$89,996.
 - Vibratory roller (bid #610VR). The Board of County Commissioners, on a motion by Commissioner Holliday, which was seconded by Commissioner Beard, and made unanimous by Chairman Gregg, approved the bid to Elliott & Frantz, Inc. for the purchase price of \$72,860.
 - Brush mower (bid #03-0610). The Board of County Commissioners, on a motion by Commissioner Holliday, which was seconded by Commissioner Beard, and made unanimous by Chairman Gregg, approved the bid to Midtown Tractor Sales for a purchase price of \$66,960.
7. Wendell Beitzel, representing Wisp Resort requested time with the Board of County Commissioners to further voice his opinion that the proposed Exhibit/Trade Center should be located at the Wisp Resort. The Board had previously reviewed this site and stated that the presentation would be taken under advisement in making a final decision.
8. The Board of County Commissioners took the following action to determine a site to construct the Exhibit/Trade Center. A motion was entered by Commissioner Beard to locate the building at Broadford Park. The motion did not receive a second. Commissioner Holliday then entered a motion to construct the building at the Wisp Resort. The motion did not receive a second. Chairman Gregg, as an alternate option to secure a location for the building, entered a motion to open discussions with owners of the site owned by Keystone Lime Company, Inc. located south of the intersection of

Glendale Road and US Route 219. Commissioner Holliday seconded the motion. Commissioner Beard voted present to the motion as entered by Chairman Gregg. The motion carried. The Board, Mr. Pagenhardt, and senior County staff will schedule a session with the owners of the property as soon as practical. Also, notification will be given to all project funding agencies on the action taken by the Board on this date.

9. Sheriff Sanders briefed the Board of County Commissioners on the following issues for the Sheriff's Department and Detention Center. Commissioner Beard was not in attendance for this session of the Public Meeting.
 - The new prisoner/inmate transport van has been delivered and the insert is being installed.
 - An inmate population report was presented for discussion.
 - Update on the Narcotics Task Force.
 - Compliance audit by the State of Maryland Bureau of Correctional Standards is scheduled.
 - Other departmental issues to include personnel and training.

ADMINISTRATIVE SESSION

1. Mr. Pagenhardt reviewed a number of correspondences and communications with the Board of County Commissioners.
2. The Board of County Commissioners, on a motion by Commissioner Holliday, which was seconded and carried by Chairman Gregg, appointed Nikki Brown to the Solid Waste and Recycling Advisory Committee. An official letter of appointment will be sent under the signature of Chairman Gregg. Commissioner Beard was not in attendance for this segment of the Administrative Session.
3. The Board of County Commissioners, on a motion by Commissioner Holliday, which was seconded and carried by Chairman Gregg, appointed the following persons to the Local Management Board. Official letters of appointment will be sent to each appointee under the signature of Chairman Gregg. Commissioner Beard was not in attendance for this segment of the Administrative Session.
 - Earl Clark
 - Ann Harrison
 - Ann Sherrard
 - Debbie Friend
 - Trish Yoder
4. Mr. Pagenhardt reviewed a request from Garrett County Memorial Hospital requesting an abatement of real property tax for certain parcels that are undeveloped or occupied by a non-profit entity. The Board, through previous action, had approved this waiver if

the status of the parcels met the conditions of occupancy. Therefore, the waiver/abatement was granted. A letter of response will be sent to the Hospital. Commissioner Beard was not in attendance for this segment of the Administrative Session.

5. The Board of County Commissioners, Mr. Hinebaugh, and Gary Mullich, Director, Department of General Services reviewed the terms and conditions of the approved site for the Exhibit/Trade Center. An executive session will be scheduled on July 22, 2003 with the property owner. Mr. Hinebaugh will evaluate infrastructure and engineering cost for the site.
6. In furtherance of previous action taken by the Board of County Commissioners to pursue the purchase of property owned by Francis Sanders on Route 135 for the location of the Garrett County Roads Department and other County offices, the following action was taken. The Board, on a motion by Chairman Gregg, which was seconded by Commissioner Holliday, and made unanimous by Commissioner Beard, agreed to purchase this 125 acre parcel for \$550,000. Mr. Mullich will be responsible for the transfer of property to the County.
7. On behalf of the Board of County Commissioners, Chairman Gregg executed a supplemental request for Temporary Emergency Food Assistance Program in the amount of \$1,678 for Garrett County Community Action Committee.
8. Chairman Gregg executed an acceptance of award for Garrett County Community Committee for \$1,913 for Emergency Food and Shelter National Board Program.
9. Mr. Pagenhardt reviewed a letter from the Garrett County Department of Assessments and Taxation on the reduction in assessed value of real property for Reliant Energy from \$10,420,900 to \$6,200,000.
10. The Board of County Commissioners, on a motion by Commissioner Holliday, which was seconded and carried by Chairman Gregg, appointed James VanZile and Phillip Ringer maintenance positions with the Department of Public Utilities. Scott Macomber was also appointed to the position of operator with the Department. Official letters of appointment will be sent to each individual outlining the terms and conditions of their employment by Mr. Pagenhardt. (Later in the day, Mr. Macomber declined the offer of employment. Another applicant will be recommended as soon as possible).
11. The remainder of the day was spent in administrative session.

ADJOURNMENT

Attest:

By Order of the Board,

R. Lamont Pagenhardt,
County Administrator

Ernest J. Gregg, Chairman
Board of County Commissioners

Date

