

BOARD OF GARRETT COUNTY COMMISSIONERS
PUBLIC MEETING
NOVEMBER 4, 2003

IN ATTENDANCE

Chairman Ernest J. Gregg
Commissioner David C. Beard
Commissioner Frederick A. Holliday
County Administrator R. Lamont Pagenhardt

CALL TO ORDER OF PUBLIC SESSION

PRAYER & PLEDGE OF ALLEGIANCE

PUBLIC SESSION

1. Additions/deletions to Public Meeting Agenda. Mr. Pagenhardt indicated that there were no additions or deletions to the Public Meeting of November 4, 2003.
2. Minutes of the Public Meeting of October 28, 2003 were read and approved on a motion by Commissioner Beard, which was seconded by Commissioner Holliday, and made unanimous by Chairman Gregg.
3. The Board of County Commissioners conducted a public hearing on the notice of intention for the closing of a portion of Old Russell Road and also opening a new portion of Russell Road. This legal proceeding had been duly published and advertised. There were no public comments. The Board, on a motion by Commissioner Holliday, which was seconded by Commissioner Beard, and made unanimous by Chairman Gregg, approved an Order to execute both legal documents.
4. Wendy Yoder, Director and Scott Weeks, Senior Accountant, with the Department of Financial Services briefed the Board of County Commissioners on the following issues:
 - ⇒ Ms. Yoder updated the Board on the request for proposals that were advertised and received for computer consultation and maintenance services. As a result of a committee review process, a recommendation was made to the Board to reject all bids and begin the process to appoint an employee for this responsibility. The Board, on a motion by Commissioner Holliday, which was seconded by Commissioner Beard, and made unanimous by Chairman Gregg, approved this recommendation.
 - ⇒ A review and recommendation for County banking services was presented. The Board, on a motion by Commissioner Holliday, which was seconded by

Commissioner Beard, and made unanimous by Chairman Gregg, approved the recommendation of First United National Bank.

- ⇒ Mr. Weeks presented a recommendation to the Board to increase the threshold for the depreciation of capital purchases to \$5,000. The Board, on a motion by Commissioner Beard, which was seconded by Commissioner Holliday, and made unanimous by Chairman Gregg, approved this recommendation.

5. John Nelson, Director, Department of Planning and Zoning briefed the Board of County Commissioners on the following issues:

- ⇒ Mr. Nelson briefed the Board on the request for land classification waiver from the Town of Mountain Lake Park, which will be addressed on this date.
- ⇒ The Agriculture Advisory Board has requested that the Board of County Commissioners conduct the required public hearing to review the inclusion of farmland owned by Eric Tribbey in the agriculture preservation district. This hearing will be conducted on November 18, 2003
- ⇒ The issue of complaint and court order filed by William Savage against Gary Lewis was reviewed. A previous court order against Mr. Lewis had been issued but an additional complaint had been filed. Mr. Nelson asked the Board for a decision on taking legal action through the county attorney. The Board agreed to proceed with the process and directed Mr. Nelson to prepare all information and forward to Gorman Getty, County Attorney.
- ⇒ An update of the Oakland Bypass was presented.
- ⇒ A monthly report on year to date permit activity was reviewed.
- ⇒ Status of rebuilding at Rigidply Rafters as a result a recent structural fire.
- ⇒ Review of the Deep Creek Lake Development Study.

6. The Board of County Commissioners conducted an informational hearing in furtherance of a request by the Mayor and Town Council of Mountain Lake Park for a zoning and land classification waiver for certain properties proposed to be annexed into the Town. This session provided an open forum for public comment. The Board decided to take this request under advisement with Chairman Gregg announcing that the Board would provide a determination on this date. After reviewing the public comment received, Chairman Gregg called for a motion to approve the waiver as requested by the Mayor and Town Council. There was no motion made and the waiver was not approved as requested.

7. The Procurement Office conducted a bid opening for Excess Property for Sale (bid #03-1104). One (1) bid was received from the Mayor and Town Council of Mountain Lake Park in the amount of \$62,000. The Board of County Commissioners requested that Gary Mullich, Director, Department of General Services review this bid a present a recommendation of award. Mr. Mullich recommended that the Board accept this bid to which the following action was taken. A motion by Commissioner Beard, which was

seconded by Commissioner Holliday, and made unanimous by Chairman Gregg, approved the offer by the Mayor and Town Council of Mountain Lake Park.

ADMINISTRATIVE SESSION

1. Mr. Pagenhardt reviewed a number of correspondences and communications with the Board of County Commissioners.
2. The Board of County Commissioners, on a motion by Chairman Gregg, which was seconded and carried by Commissioner Holliday, appointed Leonard Poholsky to the position of part-time project manager with the Department of Public Utilities. Commissioner Beard did not vote on this recommendation of appointment. An official letter of appointment and agreement outlining all terms and conditions of employment will be executed.
3. Chairman Gregg and Mr. Pagenhardt, on behalf of the Board of County Commissioners, executed the Maryland Community Development Block Grant Agreement for Program Project No.: MD-03-CD-11 Community Legacy.
4. Chairman Gregg, on behalf of the Board of County Commissioners, executed a pre-application for financial assistance with Maryland Department of the Environment Water Quality Infrastructure Program to purchase a vacuum tank truck.
5. Chairman Gregg, on behalf of the Board of County Commissioners, executed a change order for the Deer Park Water Project between the Department of Public Utilities and Robert D. Beitzel Excavating.
6. Jim Hinebaugh, Director, Department of Economic Development met with the Board of County Commissioners to discuss a potential prospect for the Southern Garrett Industrial Park.

ADJOURNMENT

Attest:

By Order of the Board,

R. Lamont Pagenhardt,
County Administrator

Ernest J. Gregg, Chairman
Board of County Commissioners

Date