

**BOARD OF GARRETT COUNTY COMMISSIONERS**  
**PUBLIC MEETING**  
**SEPTEMBER 18, 2007**

**IN ATTENDANCE**

*Chairman Ernest J. Gregg*  
*Commissioner Dennis G. Glotfelty*  
*Commissioner Frederick A. Holliday*

*County Administrator R. Lamont Pagenhardt*

**CALL TO ORDER OF PUBLIC SESSION**

**PRAYER & PLEDGE OF ALLEGIANCE**

**PUBLIC SESSION**

1. Additions/deletions to Public Meeting Agenda. Mr. Pagenhardt indicated that there were no additions or deletions to the Public Meeting Agenda for September 18, 2007.
2. Minutes of the Public Meeting of September 11, 2007 were read and approved on a motion by Commissioner Glotfelty, which was seconded by Commissioner Holliday, and made unanimous by Chairman Gregg.
3. Duane Yoder, President; Pam Nelson, Vice President, Community Services and Family Development; and Adina Brode, Area on Aging Director, Garrett County Community Action Committee, Inc. presented the Board of County Commissioners with the Fiscal Year 2008 Area of Aging Plan.
4. James Hinebaugh, Director, Department of Economic Development briefed the Board of County Commissioners on the following matters:
  - a) Presentation of Garrett Farms Program website documentation
  - b) McHenry Business Park development and affordable housing project on the Whiteface Farm property
  - c) Notification that TotalBiz Fulfillment has started construction on a warehouse facility in the Southern Garrett Business and Technology Park
  - d) Lowes Project and extension of water and sewer update
  - e) Design and bid for signage at Keyser's Ridge Business Park status
  - f) Bid process for Meadow Mountain Trail Project status
  - g) Note that thirty-seven business visits have been completed by the Board of County Commissioners and Department of Economic Development staff

- h) Note that Board of Education teachers and staff will tour local businesses in October to gain a better knowledge of specific training and educational requirement of those businesses visited
  - i) Unemployment rate on track to be four percent (4%) for 2007
  - j) Other related subjects
5. Patricia Schrock, representing Harvey House, provided the Board of County Commissioners with an update of programs and activities with this volunteer outreach program.
  6. Public Commentary. None on this date.
  7. Carol Riley, Executive Assistant to the Board of County Commissioners and County Administrator, reviewed the meeting and committee schedule for the forthcoming week.

#### ADMINISTRATIVE SESSION

1. Mr. Pagenhardt reviewed a number of correspondences and communications with the Board of County Commissioners.
2. Mr. Pagenhardt reviewed a request from the Mayor and Town Council of Friendsville that the Board of County Commissioners provide funding, estimated to be \$60,000 to \$70,000, to construct a pedestrian bridge over Bear Creek. The Board agreed to pay an amount up to but not exceed \$60,000 less the \$5,000 commitment by the Mayor and Town Council in lieu of a tax differential setoff for a five (5) year period (Fiscal Years 2008, 2009, 2010, 2011, and 2012). Mr. Pagenhardt will convey this offer to the Mayor and Town Council.
3. Mr. Pagenhardt and Wendy Yoder, Director, Department of Financial Services reviewed the Board of Education Capital Improvement Plan. The Board of County Commissioners, on a motion by Commissioner Holliday, which was seconded and carried by Commissioner Glotfelty, agreed to the Plan as presented with a condition to delete/not fund the JROTC/Multi-Purpose Buildings at Southern Garrett High School and Northern Garrett High School. Chairman Gregg voted in opposition of the motion. Mr. Pagenhardt will notify the Board of Education on this action.
4. Deborah Carpenter, GIS Coordinator, Department of Planning and Land Development; John Nelson, Director, Department of Planning and Land Development; and Gary Mullich, Director, Department of General Services reviewed a GIS Data Products Request Form. The Board of County Commissioners, on a motion by Commissioner Holliday, which was seconded by Commissioner Glotfelty, and made unanimous by Chairman Gregg, approved the form to include all

- applicable costs as presented with the provision that no cost for GIS data, both hardcopy and digital, be limited to Garrett County Government Departments. Copy of cost schedule is on file with the Department of Planning and Land Development.
5. Mr. Pagenhardt and Mr. Nelson reviewed a request for waiver of a stormwater management bond by Mountain View Engineering & Surveying for the Mountain Laurel Medical Center. The Board of County Commissioners, on a motion by Commissioner Glotfelty, which was seconded by Commissioner Holliday, and made unanimous by Chairman Gregg, did not approve a waive of the bond because the project was not a County Government project.
  6. Mr. Mullich reviewed the status of property easements for the Western Conveyance Wastewater Line Project with the Board of County Commissioners.
  7. The Board of County Commissioners met with Bradley Frantz, Director, Department of Emergency Management; Terry Spear, Emergency Services Coordinator, Department of Emergency Management; and Wendy Yoder, Director, Department of Financial Services to discuss issues related to paid emergency rescue services.
  8. The Board of County Commissioners, on a motion by Commissioner Holliday, which was seconded and carried by Chairman Gregg, approved a request for transfer of one (1) equivalent residential unit by Umbel – Goodfellow, LLC from Map 59, Parcel 611 to Map 42, Parcel 427. Commissioner Glotfelty abstained from this vote. County staff at all levels of review recommended final approval of this request by the Board.
  9. Mr. Pagenhardt presented a request by the Mayor and Town Council of Kitzmiller for the County to fund the paving of a school bus turn around area and entrance to the Department of Public Utilities treatment facility. The Board agreed to fund the actual cost of this request of \$6,500 in lieu of tax differential setoff for Fiscal Year 2008. Mr. Pagenhardt will convey this offer to the Mayor and Town Council.
  10. Mr. Pagenhardt reviewed a letter of request from Robert Beitzel Excavating asking that the Board of County Commissioners review a directive from the County Roads Department to resurface Pysell Road to County road standards after the installation of water and sewer lines. Pysell Road was resurfaced in 2004 and there are not plans to resurface in the five (5) year road improvement plan. The Board will not grant a waiver of the standards that require contractors who damage roads during the installation of utility infrastructure and Robert Beitzel Excavating will be required to resurface the road to specified standards.

### ADJOURNMENT

**Attest:**

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R. Lamont Pagenhardt,  
County Administrator

\_\_\_\_\_  
Date

**By Order of the Board,**

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Ernest J. Gregg, Chairman  
Board of County Commissioners