

BOARD OF GARRETT COUNTY COMMISSIONERS
PUBLIC MEETING
July 22, 2008

IN ATTENDANCE

Chairman Dennis G. Glotfelty
Commissioner Ernest J. Gregg
Commissioner Frederick A. Holliday

County Administrator R. Lamont Pagenhardt

CALL TO ORDER OF PUBLIC SESSION

PRAYER & PLEDGE OF ALLEGIANCE

PUBLIC SESSION

1. Additions/deletions to Public Meeting Agenda. Mr. Pagenhardt indicated that there were no additions or deletions to the Public Meeting Agenda for July 22, 2008. Mr. Pagenhardt also noted several matters to be discussed during administrative session on this date.
2. Minutes of the Public Meeting of July 8, 2008 were read and approved on a motion by Commissioner Gregg, which was seconded by Commissioner Holliday, and made unanimous by Chairman Glotfelty. Also, Minutes of the Executive Session of July 8, 2008 were read and approved on motion by Commissioner Gregg, which were seconded and carried by Chairman Glotfelty. Commissioner Holliday abstained from the vote.
3. Harvey House representatives updated the Board of County Commissioners on the drop-in center for consumers of mental health services located in Oakland.
4. John Nelson, Director, Department of Planning and Land Development briefed the Board of County Commissioners on the following issues:
 - a) Update on progress of County Comprehensive Plan.
 - b) AgLand Preservation Foundation has created a sub-committee to evaluate gas lease agreements among property owners who have entered into an agricultural easement on their property.
 - c) County subdivision update.
 - d) Building permits activity year to date.
 - e) Update on stormwater management activity.
 - f) Commercial Sign Task Force composition was recommended. The Board on motion by Commissioner Holliday, which was seconded by Commissioner

Gregg, and made unanimous by Chairman Glotfelty, approved the sanction of such a task force as recommended. Letters of appointment will be sent to each appointee under the signature of Chairman Glotfelty.

The following members were appointed:

- 1) David Moe (Development Corporation)
- 2) Frank Vitez (Development Corporation)
- 3) Karen Myers (Development Corporation)
- 4) Britten Martin (Development Corporation)
- 5) Gary Ruddell, Alternate Member (Development Corporation)
- 6) Robert Browning (Chamber of Commerce)
- 7) Rob Michael (Chamber of Commerce)
- 8) William Meagher (Chamber of Commerce)
- 9) Charlie Ross (Chamber of Commerce)
- 10) Troy Ellington (Planning Commission)
- 11) Anthony Doerr (Planning Commission)

g) Other departmental matters.

5. The Board of County Commissioners, on a motion by Commissioner Gregg approved a recommendation of bid award for Engineering Services Rubble Disposal Cell Capping (RFP # 08-0520) to Steams, Conrad & Schmidt (SCS) Engineers, Inc. for a total contract fee of \$61,625.00. The motion did not receive a second. Commissioner Holliday and Chairman Glotfelty requested that the bid review process and subsequent recommendation be discussed during administrative session on July 24, 2008.
6. Public Commentary. None on this date.
7. In compliance with the Maryland Open Meetings Act under section 10-509, a record of the Executive Session for July 8, 2008 is hereby documented on this date, the next open/public meeting of the Board of County Commissioners. Documentation on this matter is recorded in Public Meeting Minutes for July 8, 2008.
8. Carol Riley, Executive Assistant to the Board of County Commissioners and County Administrator, reviewed the meeting and committee schedule for the forthcoming week.
9. The Board of County Commissioners attended a project meeting at Casselman Basin Clean Coal Company.

ADMINISTRATIVE SESSION

1. Mr. Pagenhardt reviewed a number of correspondences and communications with the Board of County Commissioners.
2. The Board of County Commissioners, on a motion by Commissioner Gregg, which was seconded by Commissioner Holliday, and made unanimous by Chairman Glotfelty, approved an abatement of real property tax for properties owned by Garrett County Community Action Committee, Inc. These properties included:
 - a) Overlook Early Childhood Education Center
 - b) Grantsville Senior Center
 - c) Pritts Lot -112 Liberty Street, Oakland
 - d) Liberty Street Center
 - e) Former M&T Bank Building – Kitzmiller
 - f) Transit Maintenance Facility – 225 Francis Sanders Drive, Oakland
3. The Board of County Commissioners, on a motion by Commissioner Holliday, which was seconded by Commissioner Gregg, and made unanimous by Chairman Glotfelty, appointed Ruth Beitzel and Helen Bittinger to the Garrett County Commission for Women. The same motion re-appointed Barbara Hornyak to the Commission. Official letters of appointment will be sent to each appointee under the signature of Chairman Glotfelty.
4. The Board of County Commissioners, on a motion by Commissioner Gregg, which was seconded by Commissioner Holliday, and made unanimous by Chairman Glotfelty, executed a Resolution declaring support of the expansion of Garrett Building Components into the facility owned by the Maryland Economic Development Corporation (MEDCO) located in the Southern Garrett Business and Technology Park.
5. Chairman Glotfelty, on behalf of the Board of County Commissioners, executed an application to the Appalachian Regional Commission (ARC) to designate funds to the Glendale Road Intersection Project. County funding in the amount of \$187,045 will be used as matching funds from ARC (\$744,955).
6. Chairman Glotfelty, Mr. Pagenhardt, and County Attorney Gorman Getty executed a deed of transfer of County property at the Central Garrett Industrial Park to Garrett Container Systems, Inc.
7. Chairman Glotfelty, Mr. Pagenhardt, and County Attorney Gorman Getty executed a Memorandum of Understanding for the Administration of Federally Funded Section 8 Housing Choice Voucher Program in Garrett County between the State of Maryland Department of Housing and Community Development and the Board of County Commissioners.

ADJOURNMENT

Attest:

By Order of the Board,

R. Lamont Pagenhardt,
County Administrator

Dennis G. Glotfelty, Chairman
Board of County Commissioners

Date