

**BOARD OF GARRETT COUNTY COMMISSIONERS**  
**PUBLIC MEETING**  
**November 10, 2009**

IN ATTENDANCE

*Chairman Dennis G. Glotfelty*  
*Commissioner Ernest J. Gregg*  
*Commissioner Frederick A. Holliday*

*County Administrator R. Lamont Pagenhardt*

CALL TO ORDER OF PUBLIC SESSION

PRAYER & PLEDGE OF ALLEGIANCE

**PUBLIC SESSION**

1. Additions/deletions to Public Meeting Agenda. Mr. Pagenhardt indicated that there was one addition and one deletion to the Public Meeting for November 10, 2009.  
Addition. The Board of County Commissioners will schedule time to meet with the Department of Economic Development, Department of Financial Services, and Garrett College to discuss issues relative to the Career Trade and Technology Center.  
Deletion. The Board of County Commissioners and the Board of Education will postpone their joint meeting on this date and reschedule for December 8, 2009. Mr. Pagenhardt also noted several matters to be discussed during the administrative session on this date.
2. Minutes of the Public Meeting of October 27, 2009, Administrative Session of October 30, 2009, and Administrative Session of November 3, 2009 were approved on a motion by Commissioner Holliday, which was seconded by Commissioner Gregg, and made unanimous by Chairman Glotfelty.
3. The Board of County Commissioners executed a Proclamation designating November 13, 2009 as "Garrett County Reads".
4. Jerome Moyer, General Superintendent, County Roads Department, briefed the Board of County Commissioners on the following issues:
  - a) Year-to-date budget summary indicated that total cost is within budget.
  - b) Additional discussion on cost saving and maintenance plans.
  - c) Crellin Underwood Bridge is being assembled and will be put in place this week with paving to be completed the week of November 16.
  - d) Other departmental matters.

5. The Purchasing Department presented the following recommendations of bid award/rejection to the Board of County Commissioners:
  - a) Recommendation of Bid Award – Welding and Shop Equipment and Accessories (bid #09-1001). The Board, on a motion by Commissioner Holliday, which was seconded by Commissioner Gregg, and made unanimous by Chairman Glotfelty, approved an award to a number of bidders for a variety of items. An actual list by item price and specific vendor is on file with the Purchasing Department. Grand total is – Career Technology and Trade Center (\$104,476.93) and Detention Center (\$7,116.24).
  - b) Recommendation of Bid Rejection – Lease of Office/Storage Space (bid #09-0813L). The Board, on a motion by Commissioner Holliday, which was seconded by Commissioner Gregg, and made unanimous by Chairman Glotfelty, approved the rejection of all bids received.
6. Carol Riley, Executive Assistant to the Board of County Commissioners and County Administrator, reviewed the meeting and committee schedule for the forthcoming week.
7. Public Commentary. None of this date.
8. The Board of County Commissioners attended the Groundbreaking Ceremony at the Garrett County Fairgrounds for the Exhibit/Trade Center.

#### **ADMINISTRATIVE SESSION**

1. Mr. Pagenhardt reviewed a number of correspondences and communications with the Board of County Commissioners.
2. The Board of County Commissioners met with Linda Lindsey, Director, Department of Public Utilities, to discuss the following matters:
  - a) Recommendation for Board approval and signature by Chairman Glotfelty and Mr. Pagenhardt of a grant agreement for the Mountain Lake Water Improvement Project between the Board of County Commissioners/Garrett County Sanitary District, Inc. and the State of Maryland Department of the Environment.
  - b) Discussion on drilling for secondary wells on State of Maryland – Puzzley Run property.
  - c) Discussion and approval of an agreement between the Board of County Commissioners and the Mayor and Town Council of Grantsville relative to the Keyser’s Ridge Water System.

3. The Board of County Commissioners met with James Hinebaugh, Director, Department of Economic Development; Frank Shap, Assistant Director, Department of Economic Development; Wendy Yoder, Director, Department of Financial Services; and Jo Gillman, Dean of Administration, Garrett College to discuss operating and maintenance issues relative to operating and maintenance costs for the Career Trade and Technology Center. The Department of Economic Development and Garrett College requested that the Board acknowledge that there will be a (to be determined) additional cost of operation. Mr. Hinebaugh recommended that Mr. Shap be responsible for working with the County Department of General Services to compile accurate estimates based on the cost of existing County facilities and buildings. The Board agreed with both proposals with an official letter of agreement/intent to be executed once final estimates are reviewed and approved.
  
4. The Board of County Commissioners authorized Chairman Glotfelty and Mr. Pagenhardt to execute an agreement between the Maryland Department of Housing and Community Development and the County. This agreement is with the Maryland Community Development Block Grant Program for Project No. MD-10-CD-3 After School Programs in the amount of \$125,000.

**ADJOURNMENT**

**Attest:**

**By Order of the Board,**

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R. Lamont Pagenhardt,  
County Administrator

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Dennis G. Glotfelty, Chairman  
Board of County Commissioners

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Date