

**BOARD OF GARRETT COUNTY COMMISSIONERS**  
**ADMINISTRATIVE SESSION**  
**August 15, 2011**

**IN ATTENDANCE**

*Chairman Gregan T. Crawford*  
*Commissioner Robert G. Gatto*  
*Commissioner James M. Raley*

*County Administrator R. Lamont Pagenhardt*

1. The Board of County Commissioners met with James Hinebaugh, Director, Department of Economic Development to review and discuss the following issues:
  - a) Wisp Resort. The Board had been asked to write a letter of support addressed to BB&T Bank indicating that the Resort and real estate business is a critically important economic asset to Garrett County. The Board agreed to execute such a letter and directed Mr. Pagenhardt and Mr. Hinebaugh to draft. There was also discussion on a waiver/deferral of real property taxes for the Wisp and other holdings.
  - b) Adventure Sports Center International (ASCI). Discussion on current financial conditions and a request for startup funds for Deep Creek 2014. The Department of Economic Development's budget will be increased by \$25,000, the Department of Financial Services will set up a mechanism to track and record all disbursements from this account, ASCI will submit a detailed request to the Department of Economic Development for draws on the County seed money, the Department of Economic Development will review/approve/ modify ASCI's request before funds are committed, allowable expenses will include travel costs, development of marketing/promotional materials, registration fees, wages, telecommunications expenses, etc.
  - c) Appalachian Regional Commissioner (ARC) funding for future projects. The Board agreed to matching funds for the Garrett College Science, Technology, Engineering and Math (STEM) Project. Garrett College will provide \$82,000 in match funds so the County's match will be something less than the full 50% project cost. Also, the Board agreed to delete the \$250,000 in ARC funds for the MEDCo Building purchase as ARC has indicated they would prefer not to use ARC funds for this purpose. The Board decided to go ahead with the purchase which will increase the debt service for the purchase or the difference could be paid out of reserve funding.
2. Mr. Pagenhardt reviewed a job quote for repair and recommendation of replacement of the Court House chiller that is operating at 50% capacity at this time. The quote included a recommendation that the entire chiller be replaced due to age, condition, and reliability. The Board agreed to proceed with the procurement of a new unit. Mr. Pagenhardt noted that the County would be eligible for grant funds from the Maryland Energy Administration in the amount of \$71,291. (Total estimated cost requested but not approved in Fiscal Year 2012 Budget was \$230,000). Funds will be redirected from Fiscal Year 2011 unspent contingency funds and savings from the reorganization of the Department of General Services. The Board agreed to proceed with the purchase of the unit.

3. The Board of County Commissioners met with John Nelson, Director, Department of Planning and Land Development to review and discuss a request that the Board support/execute a Resolution for Deferral of PlanMaryland. Chairman Crawford recommended that the Board not support the Resolution and allow Maryland Association of Counties (MACo), who is taking a position on the plan, to take the lead on local governmental concerns.
4. The Board of County Commissioners met with County Attorney Gorman Getty; Linda Lindsey, Director, Department of Public Utilities; and Mr. Nelson to review and discuss the Department of Public Utilities Water connection policy that will be the subject of the Public Hearing on Saturday, August 27, 2011 at 9:00 AM at Garrett College.
5. The Board reviewed a revised Ethics Policy that has been prepared by Mr. Getty and in compliance with Chapter 277 of the Laws of Maryland. Current County Ethics Ordinance is under Chapter 34 of the Code of Public Laws of Garrett County, Maryland. The Board, Mr. Getty, and Mr. Pagenhardt had previously discussed this matter in June of 2011. The Board directed Mr. Getty to proceed with a final draft of the Ordinance which will be approved and executed in public session prior to October 1, 2011.
6. Mr. Pagenhardt reviewed a number of other informational administrative matters with the Board of County Commissioners.

**Attest:**

**By Order of the Board,**

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R. Lamont Pagenhardt,  
County Administrator

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Gregan T. Crawford, Chairman  
Board of County Commissioners

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Date