

BOARD OF GARRETT COUNTY COMMISSIONERS
ADMINISTRATIVE SESSION
November 29, 2011

IN ATTENDANCE

Chairman Gregan T. Crawford
Commissioner Robert G. Gatto
Commissioner James M. Raley

R. Lamont Pagenhardt, County Administrator

IN ATTENDANCE FOR VARIOUS/ALL SESSIONS AS NOTED

Gorman Getty, County Attorney
Jay Moyer, General Superintendent, County Roads Department
Wendy Yoder, Director, Department of Financial Services
Scott Weeks, Assistant Director, Department of Financial Services
John Nelson, Director, Department of Planning and Land Development
Mark Weber, Licensing and Enforcement Officer, Department of Planning and Land Development
Frank Shap, Assistant Director, Department of Economic Development
Jeffrey Broadwater, Assistant Director, Department of Public Utilities
Patrick Hudnall, Project Engineer, Department of Public Utilities
Rodney Glotfelty, Health Officer, Garrett County Health Department
Stephen Sherrard, Director, Environmental Health Division, Garrett County Health Department
Debbe Owston, Licensing/Office Coordinator, Department of Planning and Land Development
James Torrington, Division Chief, Division of Permits and Inspections, Department of Planning and Land Development
Robert Smith, Building Inspector, Division of Permits and Inspections, Department of Planning and Land Development
Nathaniel Watkins, Director, Information Technology Department

1. The Board of County Commissioners, on a motion by Chairman Crawford, which was seconded by Commissioner Raley, and made unanimous by Commissioner Gatto, moved into Executive Session under section 10-508 of the Maryland Open Meetings Law on this date to discuss economic development matters. The same motion ended the Executive Session. Mr. Nelson, Mr. Broadwater, Mr. Hudnall, Mr. Shap, Mr. Glotfelty, Mr. Sherrard, and Mr. Getty were in attendance for this session.
2. Review of junkyard application by Don Nine. Mr. Getty, Mr. Weber, and Mr. Nelson were in attendance for this session. A Public Hearing was conducted by the Board on November 1, 2011 at which time the Board indicated that the public commentary period would be open until November 14, 2011 and a decision would be made at the December 6, 2011 Public Meeting.

3. Review of the Board of County Commissioners 2012 Legislation that will be presented to the State of Maryland General Assembly. Mr. Getty, Mr. Moyer, Mr. Nelson, Ms. Owston, and Ms. Yoder were in attendance for this session. The Board will take official action on all proposals for legislation and finalize a list to be presented to the Delegation on December 20, 2011.
4. Review of Timberlake Subdivision Code Violation as it pertains to Gregory Mortimer and the suspension of his home builder's license by the State of Maryland Office of the Attorney General. Mr. Getty, Mr. Nelson, Mr. Smith, and Mr. Torrington were in attendance for this session.
5. Mr. Getty reviewed the conditions of the Norman and Glenna Gutherie grading permit. Mr. Getty, on behalf of the Board of County Commissioners, will correspond with the Mr. and Mrs. Gutherie and request that they work with the Department of Planning and Land Development to come into compliance rather than having the County pursue legal proceedings in Circuit Court.
6. Mr. Watkins briefed the Board of County Commissioners on the process social media pages and publishing on County website.
7. The Board of County Commissioners discussed a number of matters relative to the Department of Financial Services. Ms. Yoder and Mr. Weeks were in attendance for this session.
 - a) Request from the Garrett County Volunteer Fire and Rescue Association for funding for air cascade truck repair. Total cost of the repair is \$9,400. The Board, on a motion by Commissioner Raley, which was seconded by Chairman Crawford, and made unanimous by Commissioner Gatto, approved an appropriation of \$9,400. The funds will be taken from Fiscal Year 2012 contingency funds.
 - b) Purchase or lease purchase of Roads Department equipment to be funded from Fiscal Year 2012 Budget with an amendment to the Budget from carryover funds unspent by the Roads Department in the Fiscal Year 2011 Budget. The Board agreed to proceed with a financial plan to be reviewed by the Department of Financial Services and Purchasing Department. (See Exhibit 1)
 - c) Discussion on Deep Creek Lake Phase II Sediment Management Plan. The Board agreed to match the State Department of Natural Resources (DNR) financial commitment of \$65,000. DNR will need to secure the difference in the total cost of the Plan (\$180,000) which would be \$50,000. The Board believes that the Deep Creek Lake Property Owner's Association has indicated they would possibly contribute to this cost.
 - d) Office lease for USDA – Rural Development at the Roger Glotfelty Building. This office lease period will not be extended and the University of Maryland Extension has requested to utilize this space. The Board agreed to this request.
 - e) Update of Adventure Sports Center Institute (ASCI). The session will be a prelude for a follow-up meeting. Chairman Crawford provided an update on Deep Creek 2014 and Mr. Pagenhardt spoke on organizational matters.
 - f) Mr. Pagenhardt presented a financial plan recommendation for Board of Education, Garrett College, and County Government as it pertains to employee health care plans and employee compensation.

- g) The Garrett County Fair Board –Exhibit/Trade Center rental policy. The Board will schedule a time in public session to meet with the Fair Board to review and provide suggestions and public commentary.
- h) Other points of discussion and review.

Attest:

By Order of the Board,

R. Lamont Pagenhardt,
County Administrator

Gregan T. Crawford, Chairman
Board of County Commissioners

Date