

**BOARD OF GARRETT COUNTY COMMISSIONERS**  
**ADMINISTRATIVE SESSION**  
**April 23, 2013**

**IN ATTENDANCE**

*Chairman Robert G. Gatto*  
*Commissioner Gregan T. Crawford*  
*Commissioner James M. Raley*

*County Administrator R. Lamont Pagenhardt*

1. The Board of County Commissioners were presented in advance with Appalachian Regional Commission preliminary project descriptions (PPD) and asked to prioritize these. Michael Koch, Director, Department of Economic Development participated in this session. The Board agreed to the following in priority order. Copies of the PPD for each project to include proposed funding sources is attached as Exhibit 1 to these minutes.
  - 1) Last Mile Wireless Network Broadband Phase 2
  - 2) Hart Animal Shelter and Medical Center Homeless Shelter
  - 3) ASCI Local Access Road Completion
  - 4) Yough River Suspension Bridge and Picnic Area
  - 5) Outdoor Community Facility Telecommunications
2. Chairman Gatto asked that the Board revisit a conservation easement on property owned by Ralph Schmidt which is located on Harvey's Peninsula Road. Jay Moyer, General Superintendent, County Roads Department participated in this session. Chairman Gatto and Mr. Moyer will visit the site on April 24 to assess what responsibility the County may have.
3. The Board of County Commissioners was presented in advance a revised Agreement between the County and the State of Maryland Department of the Environment that will outline provisions of storage on coal combustible bi-products at the 3 area Roads Department Garages. Mr. Moyer was in attendance and provided his recommendation that the Board execute the Agreement as drafted. Mr. Pagenhardt and County Attorney Gorman Getty have also recommended that the Board execute the Agreement. The Board, on a motion by Commissioner Crawford, which was seconded by Commissioner Raley, and made unanimous by Chairman Gatto, agreed to have Chairman Gatto and Mr. Pagenhardt execute the Agreement on behalf of the Board.
4. The Board of County Commissioners reviewed a request from the Town of Grantsville that the Board consider increasing the parks and recreation funding to provide an offset for the loss of revenue from previously qualified coal haul tax funds. Wendy Yoder, Director and Scott Weeks, Assistant Director with the Department of Financial Services participated in this session. The Board will take this matter under review as part of the comprehensive budget process to include the allocation to all municipalities.
5. As noted in prior public and administrative meeting minutes, the Board of County Commissioners approved a change in the calculation of the amount distributed to

municipalities under Article 24, Section 9-506 of the Annotated Code that applies to Coal Haul Roads. Effective retroactive to July 1, 2012 and for Fiscal Year 2013 and Fiscal Year 2014, the only municipality that is eligible by law to receive this distribution is Kitzmiller. The rate will also change from \$0.050 cents per ton to \$0.014 cents per ton. The County will pay the applicable amount to Kitzmiller at the end of each Fiscal Year. This action is hereby reflected in these administrative session minutes and will be conveyed to all municipal governments.

6. Mr. Pagenhardt reviewed an informal proposition from Deep Creek Development for a transfer of ownership of Wisp Mountain Road to the County Roads System. The Board of County Commissioners will not at this time express an official opinion on this and Mr. Pagenhardt will advise the owners of the private road to proceed with an official petition and legal public hearing process to transfer ownership.
7. Mr. Pagenhardt reviewed a number of administrative and managerial issues under his jurisdiction and responsibility.
8. The Board of County Commissioners agreed to the recommendation of appointment of Matthew Kisner as Laborer with the County Roads Department. Mr. Pagenhardt will send an official letter of appointment to Mr. Kisner outlining all terms and conditions of employment. (This vacancy became available due to retirement notification from a current employee).
9. The Board of County Commissioners, on a motion by Commissioner Crawford, which was seconded by Chairman Gatto, and made unanimous by Commissioner Raley, appointed George Evans to the Garrett County Health Council as a consumer representative and confirmed the appointment of the Pharmacy representative as Ernest Gregg. An official letter of appointment will be sent to these appointees outlining the terms of appointment under the signature of Chairman Gatto.
10. The Board of County Commissioners, Mr. Pagenhardt, Ms. Yoder, and Mr. Weeks participated in budget review session #2. Session #3 will be conducted on April 30, 2013.

**Attest:**

**By Order of the Board,**

\_\_\_\_\_  
R. Lamont Pagenhardt,  
County Administrator

\_\_\_\_\_  
Robert G. Gatto, Chairman  
Board of County Commissioners

\_\_\_\_\_  
Date