

BOARD OF GARRETT COUNTY COMMISSIONERS
PUBLIC MEETING
July 2, 2013

IN ATTENDANCE

Chairman Robert G. Gatto
Commissioner Gregan T. Crawford
Commissioner James M. Raley

County Administrator R. Lamont Pagenhardt

PUBLIC SESSION

CALL TO ORDER OF PUBLIC SESSION

PRAYER & PLEDGE OF ALLEGIANCE

1. Additions/deletions to public meeting agenda. Mr. Pagenhardt indicated there were no additions or deletions to the Public Meeting Agenda for July 2, 2013. The Board of County Commissioners, on a motion by Commissioner Raley, which was seconded by Chairman Gatto, and made unanimous by Commissioner Crawford, approved the Public Meeting Agenda for July 2, 2013.
2. The Board of County Commissioners, on a motion by Commissioner Raley, which was seconded by Commissioner Crawford, and made unanimous by Chairman Gatto, approved the Public Meeting Minutes for June 18, 2013 and Executive Session Minutes of June 18, 2013.
3. The Board of County Commissioners provided an update of the boards, committees, and commission meetings they have attended and participated in since the last public meeting.
4. The Board of County Commissioners executed a Proclamation declaring July 2013 as "National Lake Appreciation Month". Barbara Beelar with *Friends of Deep Creek Lake* spoke to the Board and those in attendance.
5. The Board of County Commissioners was presented with updates from the following departments and agencies:
 - a) Department of Solid Waste and Recycling. Discussion included possible purchase of property adjacent to the Weber Road Collection Site to be used for future expansion of the site; update on June 29 Tire Recycling Day; status of construction work on Cell 5; recycling product collection and sale update; refuse collection (tonnage) for Fiscal Year was less than 2012 but income increased due to fee increases; sticker sales are less than prior fiscal year total; and other departmental matters.
 - b) Office of the State's Attorney. State's Attorney Lisa Thayer Welch briefed the Board on responsibilities Office staff have been involved with on a weekly basis; information on number of cases and trials; data base for investigations, cases, and other information maintained by the Office; update on the victim witness program; and other matters.
 - c) Western Maryland Consortium. Notification that the Office served 283 participants in Fiscal Year 2013 in job search, training, and assistance; update on the Summer Youth Employment Program that utilizes 22 participants assigned to 15 worksites; collaboration with Local

Management Board and the Division of Rehabilitation Services; and notice that the agency performance initiatives and measurements are at or above requirements.

6. The Purchasing Department presented a recommendation of bid award for Custodial Cleaning and Paper Products (bid #13-0516CC). The Board, on a motion by Commissioner Crawford, which was seconded by Commissioner Raley, and made unanimous by Chairman Gatto, approved an award to 7 vendors who bid on an assortment of products. Specifics of product item and price is on file with the Purchasing Department.
7. Public Commentary
8. The Board of County Commissioners, on a motion by Commissioner Raley, which was seconded by Commissioner Crawford, and made unanimous by Chairman Gatto, appointed John Frank to the Region I Emergency Medical Services Advisory Council. This appointment is fulfilling the term of Bradley Frantz. An official letter of appointment under the signature of Chairman Gatto will be sent to Mr. Frank outlining the terms of the appointment.
9. The Board of County Commissioners, on a motion by Commissioner Crawford, which was seconded by Commissioner Raley, and made unanimous by Chairman Gatto, reappointed Ann Sherrard, and appointed Pamela Nelson, William McGill, and Robin McGill to the Garrett County Health Planning Council. An official letter of appointment under the signature of Chairman Gatto will be sent to each appointee outlining the terms of the appointment.
10. The Board of County Commissioners, on a motion by Commissioner Crawford, which was seconded by Commissioner Raley, and made unanimous by Chairman Gatto, appointed Amie Albright as the Garrett County Lighthouse, Inc. representative (fulfilling the term of Melissa Badillo) and Melissa Orr as the Garrett County Department of Social Services representative to the Garrett County Mental Health Advisory Committee. An official letter of appointment under the signature of Chairman Gatto will be sent to Ms. Albright and Ms. Orr outlining the terms of the appointment.
11. Carol Riley-Alexander, Executive Assistant to the Board of County Commissioners and County Administrator, reviewed the Board's meeting and committee schedule for the forthcoming weeks.
12. Pursuant to the official approval and adoption of Fiscal Year 2014 Budget on June 4, 2013 and at which time the Board of County Commissioners determined to take under advisement funding for the Southern Middle Renovation Project until a joint meeting was conducted with the Elected Members of the Board of Education, the following determination was approved on this date. Each Commissioner provided their opinion on the financial predictions, projected reduction in revenue, and additional costs the County is now required to appropriate to the Board of Education for forthcoming fiscal years that reflect not only the proposed deficit for the Garrett County Public School System but for the total comprehensive County Government budget. The Board of Education will require \$1.7 million in additional County funds for Fiscal Year 2015 maintain the total level of funding for Fiscal Year 2014.

The Board on a motion by Commissioner Crawford, which was seconded by Chairman Gatto agreed to defer the approved County appropriation of funds for Fiscal Year 2014 for the design of the Southern Middle Renovation Project (\$582,400). Commissioner Raley requested that the motion be amended to state that the design phase of the renovation project be deferred for a one (1) year period. The motion was amended as suggested by Commissioner Raley and it passed unanimously. The Board will continue

to communicate with the Elected Members of the Board of Education on long term financial planning for the Garrett County Public School System.

13. The Board of County Commissioners, on a motion by Commissioner Raley, which was seconded by Commissioner Crawford, and made unanimous by Chairman Gatto, moved into Executive Session under section 10-508 of the Maryland Open Meetings Law on this date to discuss legal matters. The same motion ended the Executive Session.

ADMINISTRATIVE SESSION

1. Mr. Pagenhardt reviewed a number of administrative, personnel, and managerial matters under his authority and jurisdiction with the Board of County Commissioners.
2. The Board of County Commissioners reviewed notification of land acquisitions from the Department of Natural Resources (DNR). These parcels, which are less than 100 acres and therefore do not require Board approval, are as follows:
 - Durst POS # 4605 23.52 acres
 - Frazee Hoyes POS # 3408 163 acres
 - Vansickle POS # 4607 99.25 acres
 - Wolfe POS # 4551 65 acres
 - Yoder POS # 4609 12 acres

John Nelson, Director, Department of Planning and Land Development was in attendance for this session and will reply to DNR that the Board reviewed this matter on this date.

3. Mr. Nelson presented a Shoreline Stabilization Incentive Program request for reimbursement by SWIDOC. The erosion control work was completed prior to the adoption of the Program therefore, the Board, on a motion by Commissioner Crawford, which was seconded by Commissioner Raley, and made unanimous by Chairman Gatto, disapproved the request for reimbursement. Mr. Nelson will respond to SWIDOC on behalf of the Board.

The Board also requested that Mr. Nelson retain applications for non-qualifying reimbursement to be reviewed as part of a more extension lake management plan.

4. The Board of County Commissioners met with Kyle Yost who represented "Win-The Fight" Events and Greg Hawkins with Setup Events. The point of discussion was a summary of the Garrett County Gran Fondo and an update on the scheduled SavageMan 2013 Event. Coordination with the 2014 SavageMan Event and the International Canoe Federation Deep Creek 2014 World Championships was also a topic of discussion and review.

Attest:

By Order of the Board,

R. Lamont Pagenhardt,
County Administrator

Robert G. Gatto, Chairman
Board of County Commissioners

Date