

BOARD OF GARRETT COUNTY COMMISSIONERS
PUBLIC MEETING
September 30, 2013

IN ATTENDANCE

Chairman Robert G. Gatto
Commissioner Gregan T. Crawford
Commissioner James M. Raley

County Administrator R. Lamont Pagenhardt

PUBLIC SESSION

CALL TO ORDER OF PUBLIC SESSION

PRAYER & PLEDGE OF ALLEGIANCE

The Board of Commissioners scheduled this Special Public Meeting for the exclusive purpose of taking action and reviewing financial matters relative to the Garrett County Public School System. This review and subsequent approval by the Board of County Commissioners will include authorization and designation of Fiscal Year 2013 carryover funds and open discussion on the appropriation level of County funding for Fiscal Year 2015.

On September 23, 2013 the County Administrator and Department of Financial Services staff received financial documentation and justification from the School System that was requested relative to non-recurring costs, justification for the actual carryover amount, and an analysis of supplemental one time needs. The County Administrator and Department of Financial Services staff evaluated this information which was combined with the overall comprehensive County Government revenue projections. The Board of Education required a determination from the Board on this date to be in compliance with auditing regulations.

Commissioner Crawford entered a motion to allow the Board of Education to retain the total amount of carryover in the amount of \$820,868 from Fiscal Year 2013 to Fiscal Year 2014 with the condition that these funds be restricted and expended for the exclusion priority expenditure as listed in the Analysis of Supplemental "One Time" Needs. (This analysis is included with these minutes as Exhibit 1). The motion was seconded by Commissioner Raley and opened up for discussion from the Board and the public. Chairman Gatto affirmed the action of approval by making it unanimous. Further discussion on public education funding matters to include Fiscal Year 2015 appropriation will be taken under advisement pending the Garrett County Public School System Facility Study is complete by the end of October.

Public Commentary. Opinions, questions, and input were provided from those in attendance.

ADJOURNMENT

Attest:

R. Lamont Pagenhardt,
County Administrator

Date

By Order of the Board,

Robert G. Gatto, Chairman
Board of County Commissioners

**Garrett County Public Schools
Analysis of Supplemental "One Time" Needs**

Initial Carryover Priorities					
What	Why	Timeline	Impact	Estimated Cost	Priority Rank
Air Conditioner replacement/repair at Yough Glades and Broadford	The systems were not adequate and/or non-functioning.	These repairs had to be completed this summer.	Quotes were obtained in FY'13, but we could not afford repairs until FY '14. Having to dedicate \$45,270 of FY'14 budget to this unbudgeted/unanticipated need will severely impact the ability to complete projects intended in FY'14	\$ 45,270	2
New/updated books for the libraries in all schools.	There is a need for more contemporary titles to encourage students to read. Additionally, the writing demands of the National Common Core require the application of meaning in a coherent way to site an opinion or construct an argument.	This item was listed in the FY'13 Carry Over Request and had to be tabled due to redirecting funds to the door entry systems after the Sandy Hook Massacre.Immediate - Pending input from classroom teachers.	All students will be impacted by this initiative. This also creates a resource rich environment for students to develop the skills necessary to become college and career ready.	High \$ 15,000 Middle \$ 15,000 Elem \$ 83,000 \$ 113,000	11
Technology Equipment- Elementary Computers, Desk Top Computers for Principals, Projector Units	Currently computers in four elementary school do not contain the Intel Processor necessary for the TestNav to work during state testing. Instructional Purposes.	Purchases will be once it is known which schools will remain open for FY'15	Students, teachers, and principals will have the proper equipment for administrative, instructional, and testing purposes	\$ 40,000	10
Industry Standards for CTE Equipment - Holland Tractor, Air Compressor, 13x40 gear head engine lathe, machine tool 15" planer	Need to focus on preparing our CTE students for the transition into full time employment post graduation. Safety is also a key consideration as some of the equipment has exceeded its life cycle.	The Director of Secondary Education through efforts with the CTE Advisory Committee prioritized needs. Additionally, some equipment is no longer functioning.	The immediate impact will be that our CTE students will be able to transition quickly from the classroom environment to a work environment. The CTE students will be trained on "industry standard" equipment which will allow them to have a successful transition to post graduation work.	\$ 50,600	5
Facility Maintenance-Operations and Groundskeeping and Food Service Needs- Athletic Field Vertical Slicer and Three Point Hitch Blower	The BOE maintenance truck is in poor shape, as well as the Food Service Truck. Additionally, grounds upkeep needs equipment we do not have.	Immediate	Efficient Operations	\$ 76,250	6
Dennett Road Roof Section- BOE replaces the roof section over IT paying the total cost of the roof (Standard non-metal roof) If the County wants a metal roof, perhaps consideration can be given to paying the difference	Documentation was previously supplied to substantiate the need for a partial roof replacement over the IT section of Dennett Road.	Immediate	Reduce the likelihood of damaged IT infrastructure/Mold Concerns	\$ 315,000	1

**Garrett County Public Schools
Analysis of Supplemental "One Time" Needs**

Initial Carryover Priorities					
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VOIP Phone System	The current system is malfunctioning- a power surge causes releases of voicemails sometimes 12 days later than the call was received.	Immediate	Effective communication. This is particularly a concern in an emergency situation like a bombthreat where central office has the role of coordination/communication with the public	\$ 34,310	7
Computer Center Infrastructure	The Computer Center at Dennett Road is in need of additional infrastructure to increase connectivity and support the overall goals of the center.	Immediate	The additional investment will assist with the overall goals of the center and the connectivity of the system overall.	\$ 100,000	9
Digital Star Dome for Hickory Environmental Center	The current system is obsolete. The current system is "slide" driven and is no longer supported with new shows from the vendor. Technological advances have rendered the system obsolete. This new dome would be web based and new shows could be implemented relatively inexpensively with a payback of less than four years.	Immediate	This will provide an opportunity for more planetarium usage and more meaningful lessons to occur. The current system is unsupported from a new show standpoint. As part of the Environmental Literacy program, this helps meet MSDE's requirements.	\$ 40,000	8
Architectural Study of Southern Middle School viability to potentially support a mixture of elementary and middle school aged students.	Current fiscal reductions by the state and potentially county government require options for consideration to support the school system.	This study has occurred based upon need for consideration.	Having to dedicate \$5,000 of FY'14 budget to this unbudgeted/unanticipated need will impact the ability to complete projects intended in FY'14.	\$ 5,000	4
Replacement of Accounting/HR system	The current CIMS system is AS400 based and the AS400 will be in need of replacement in the next few years. Also, our auditors have made the recommendation to update the current system as resources become available. Support of the existing system from DotCom is a concern as the technology is somewhat antiquated and difficult to support.	Data gathering on various potential systems has begun. Potentially partnering with Allegany County Public Schools to help reduce costs and assist with staff training. This would be an eighteen month to two year project.	Increased efficiencies, increased internal support, and lower audit risk.	\$ 250,000	12
Southern High School Roof Repairs	There is a significant risk of damage to the Southern High School library as there as the roof has begun to leak. It is recommended to immediately place a hot asphalt covering over that section of roof while the weather can support this type of action.	Immediately - Scheduled for October 11th when students are out of school for the Autumn Glory Festival	Having to dedicate \$18,800 of FY'14 budget to this unbudgeted/unanticipated need will impact the ability to complete projects intended in FY'14.	\$ 18,800	3