

BOARD OF GARRETT COUNTY COMMISSIONERS
PUBLIC MEETING
January 21, 2014

IN ATTENDANCE

Chairman Robert G. Gatto
Commissioner Gregan T. Crawford
Commissioner James M. Raley

(Commissioner Crawford chaired this Public Meeting on behalf of the Chairman Gatto)

County Administrator R. Lamont Pagenhardt

ADMINISTRATIVE SESSION

1. Mr. Pagenhardt reviewed a number of administrative, personnel, and managerial matters under his authority and jurisdiction with the Board of County Commissioners. No official action was taken by the Board at this time.
2. The Board of County Commissioners was presented with an update on the expansion of the Emergency Operations Center (EOC) located at the Garrett County Airport. In attendance for this session were John Frank, Director, Department of Public Safety and Emergency Management; Jay Moyer, Director, Department of Public Works; and Edgar Uphold, Manager, Department of Facilities and Maintenance. The assignment of the Airport consultant L.E. Kimball could be utilized for design of the EOC with \$20,000 available for this work from a Federal Aviation Administration grant. Mr. Uphold and Mr. Frank presented a draft floor plan to include the expansion of the current EOC area and a second option to include an unfinished second floor. The Board agreed and directed staff to proceed with this proposal.
3. The Board of County Commissioners approved a final Deep Creek 2014 Operating and Capital Budget. In attendance for this session were Scott Weeks, Assistant Director, Department of Financial Services and Wendy Yoder, Director, Department of Financial Services. Michael Koch, Director, Department of Economic Development and Todd Copley, Executive Director, Deep Creek 2014 participated by teleconference.
4. The Board of County Commissioners discussed the proposed Board of Education 2015 Capital Improvement Plan. Mr. Weeks and Ms. Yoder were in attendance for this session. Executive action by the Board will be taken during the public meeting session on this date. The Board also discussed the County Capital Plan for Fiscal Years 2015 to 2022 and a possible meeting with the Elected Members of the Board of Education and Board of Trustees of Garrett College.
5. The Board of County Commissioners discussed Commissioner Raley's proposal to schedule and conduct a joint Board of County Commissioners, College Board of Trustees, and Board of Education Members meeting to discuss budgetary and capital project planning.
6. The Board of County Commissioners, on a motion by Commissioner Crawford, which was seconded by Commissioner Raley, and made unanimous by Chairman Gatto, moved into

Executive Session under section 10-508 of the Maryland Open Meetings Law on this date to discuss personnel matters. The same motion ended the Executive Session.

7. The Board of County Commissioners met with Cecil Holtschneider at his request to discuss his plans to develop a subdivision. Kerry Schultz, Mountain View Engineering & Surveying, Inc. was in attendance representing Mr. Holtschneider. John Nelson, Director, Department of Planning and Land Development and David Ritchie, Project Engineer, Engineering Department was also in attendance. The Board will take this matter under advisement and Mr. Pagenhardt will speak with the County Attorney.

PUBLIC SESSION

CALL TO ORDER OF PUBLIC SESSION

PRAYER & PLEDGE OF ALLEGIANCE

1. Additions/deletions to public meeting agenda. Mr. Pagenhardt indicated there were no additions and no deletions to the Public Meeting Agenda for January 21, 2014. The Board, on a motion by Commissioner Raley, which was seconded by Chairman Gatto, and made unanimous by Commissioner Crawford, approved the Public Meeting Agenda for January 21, 2014.
2. The Board of County Commissioners, on a motion by Commissioner Raley, which was seconded by Chairman Gatto, and made unanimous by Commissioner Crawford, approved the Public Meeting Minutes for January 14, 2014 and Executive Session for January 14, 2014.
3. The Board of County Commissioners provided an update of the boards, committees, and commission meetings they have attended and participated in since the last public meeting.
4. The Board of County Commissioners conducted a **Public Hearing** to obtain the views of citizens and organizations related to remaining needs resulting from Hurricane Sandy as part of the preparation of a Needs Assessment that must be completed prior to submission of an application for funding before a January 28, 2014 deadline. The State of Maryland has been awarded \$20 million through the Maryland Community Development Block Grant Program (CDBG) to be used for unmet needs related to disaster recovery efforts for various storms. Funding is to be targeted to disaster relief, long-term recovery activities, restoration of infrastructure, housing and economic revitalization with a priority placed on infrastructure projects. A summary of the project funding program was presented by Staff with Garrett County Community Action Committee, Inc. which is attached to these public meeting minutes as **Exhibit 1**.

The Board, on a motion by Commissioner Raley, which was seconded by Chairman Gatto, and made by Commissioner Crawford, closed the **Public Hearing**, executed a Resolution listing eligible projects submitted to date, and again noted the submission for funding deadline of January 28, 2014. If additional projects are submitted after January 28, 2014 and are determined to be eligible, an amended Resolution and project list will be executed.

5. Pursuant to an information review during the administrative session on this date the Board of County Commissioners, on a motion by Chairman Gatto, which was seconded by Commissioner

Raley, and made unanimous by Commissioner Crawford, approved the Garrett County Board of Education 2015 Capital Improvement Program (CIP) based on and contingent on the availability of local funding. See **Exhibit 2** of this public meeting minutes. The same motion also approved notification to the Board of Education to proceed with the design of Southern Garrett Middle School Renovation Project.

6. Public Commentary.

- Richard Helbig asked a question on the CDBG project procurement process
7. Carol Riley-Alexander, Executive Assistant to the Board of County Commissioners and County Administrator, reviewed the Board's meeting and committee schedule for the forthcoming weeks.
8. In compliance with the Maryland Open Meetings Act under section 10-509, a record of the Executive Session for January 14, 2014 is hereby documented on this date, the next open/public meeting of the Board of County Commissioners.

The Board of County Commissioners, on a motion by Commissioner Crawford, which was seconded by Commissioner Raley, and made unanimous by Chairman Gatto, moved into Executive Session under section 10-508 of the Maryland Open Meetings Law on this date to discuss economic development and personnel matters. The same motion ended the Executive Session. There will be no public disclosure of these matters at this time.

ADJOURNMENT OF PUBLIC SESSION

Attest:

By Order of the Board,

R. Lamont Pagenhardt,
County Administrator

Robert G. Gatto, Chairman
Board of County Commissioners

Date

EXHIBIT 1

Town or Location	Project	Estimate	Contingencies	TOTAL
	GENERATORS		5%	
Oakland	Broadford Water Treatment Plant	\$ 80,000	\$ 4,000	\$ 84,000
Oakland	Water Treatment Plant	\$ 82,000	\$ 4,100	\$ 86,100
Accident	Two Well Pump locations and WWTP back up	\$ 30,500	\$ 1,525	\$ 32,025
Grantsville	Well and Springs Pump Locations	\$ 36,880	\$ 1,844	\$ 38,724
Loch Lynn	Town Garage and Office	\$ 6,830	\$ 342	\$ 7,172
Center Street	Senior Center Community Room, Fire System Hallway Lighting & Elevator, critical data access	\$ 240,938	\$ 12,047	\$ 252,985
Grantsville Fire Hall	Warming Center/Emergency Shelter	\$ 128,145	\$ 6,407	\$ 134,552
Deer Park	Town Hall and Community/Warming Center	\$ 11,649	\$ 582	\$ 12,231
Eastern Garrett Fire Hall	Warming Center/Emergency Shelter	\$ 34,860	\$ 1,743	\$ 36,603
Meadow Woods	Residential Housing Community Room, Fire System & Hallway Lighting	\$ 21,000	\$ 1,050	\$ 22,050
Meadow	Residential Housing Community Room, Fire System & Hallway Lighting	\$ 21,000	\$ 1,050	\$ 22,050
Underwood South	Residential Housing Community Room, Fire System & Hallway Lighting	\$ 18,481	\$ 924	\$ 19,405
Yough West	Residential Housing Community Room, Fire System & Hallway Lighting	\$ 19,618	\$ 981	\$ 20,599
Liberty Square	Residential Housing Community Room, Fire System, Elevator & Hallway Lighting	\$ 27,847	\$ 1,392	\$ 29,239
Oakwood	Residential Housing Community Room, Fire System & Hallway Lighting	\$ 21,437	\$ 1,072	\$ 22,509
Friendsville Fire Hall	Warming Center/Emergency Shelter	\$ 49,800	\$ 2,490	\$ 52,290
	OTHER PROJECTS			
Kitzmilller Flood Prevention	Dredging in Potomac River to prevent flooding - 10% contingency for Davis Bacon Wage Rates	\$ 300,000	\$ 26,200	\$ 326,200
	TOTAL	\$ 1,130,985	\$ 67,749	\$ 1,198,734

EXHIBIT 2

2015 CIP SUMMARY (1/8/14)									
PROJECT	TOTAL EST. COST	FY2014 2013-14	FY2015 2014-15	FY2016 2015-16	FY2017 2016-17	FY2018 2017-18	FY2019 2018-19		
Yough Glades - Energy Efficiency Initiat	87,000		50,000	SC					
			37,000	LC					
Accident - Energy Efficiency Initiative	81,000		50,000	SC					
			31,000	LC					
Grantsville - Energy Efficiency Initiative	156,000		92,000	SC					
			64,000	LC					
Friendsville - Energy Efficiency Initiativ	79,000		47,000	SC					
			32,000	LC					
Crellin - Energy Efficiency Initiative	34,000		23,000	SC					
			11,000	LC					
Route 40 - Energy Efficiency Initiative	95,000		57,000	SC					
			38,000	LC					
Southern Middle School Renovation	23,747,000								
Design	1,978,000		582,400	LD	1,000,000	LD	395,600	LD	
Portable Classrooms	1,000,000				1,000,000	LC			
Construction	19,780,000				10,164,304	LC	3,627,588	LC	
					2,994,054	SC	2,994,054	SC	
Contingency	989,000				247,250	LC	247,250	LC	
					247,250	SC	247,250	SC	
Southern High HVAC Upgrade	1,700,000						850,000	SC	
							850,000	LC	
Northern High HVAC Upgrade	1,400,000						700,000	SC	
							700,000	LC	
TOTAL STATE			319,000	S	3,241,304	S	3,241,304	S	1,550,000
TOTAL LOCAL			795,400	L	12,411,554	L	4,270,438	L	1,550,000
GRAND TOTAL	27,379,000		1,114,400		15,652,858		7,511,742		3,100,000