

BOARD OF GARRETT COUNTY COMMISSIONERS
PUBLIC MEETING
May 7, 2018

IN ATTENDANCE

Chairman Paul C. Edwards
Commissioner James C. Hinebaugh, Jr.
Commissioner S. Larry Tichnell

County Administrator Kevin G. Null

ADMINISTRATIVE SESSION

The Administrative Session was opened at 3:05 P.M.

1. Board Appointments – Emergency Medical Services Region I Advisory Council.

The Board of County Commissioners, on a motion by Commissioner Hinebaugh, which was seconded by Commissioner Tichnell, and made unanimous by Chairman Edwards, approved the reappointment of John Frank (Emergency Management Representative), and appointment of Dr. Stephanie Sisler (Regional Pediatric Medical Director) to the Emergency Medical Services - Region I Advisory Council for a three (3) year term, on the recommendation of the Council's Membership Committee.

2. Mr. Null reviewed a number of administrative, non-privileged personnel, and managerial matters under his authority and jurisdiction with the Board of County Commissioners.

Discussion Items:

- ❖ Update on Employee Health Fair/Open Enrollment. The 2018 Garrett County Government Employee Health Fair was successful with over 200 employees attending the event that was held at the Garrett County Fairgrounds.
- ❖ Harassment Awareness Training – All County employees were required to attend a Harassment Training that was provided by LGIT.

3. The Board of County Commissioners, on a motion by Commissioner Hinebaugh, which was seconded by Commissioner Tichnell, and made unanimous by Chairman Edwards, closed the Administrative Session at 3:42 p.m.
4. Request to move to Executive Session to discuss personnel matters.

MOTION TO MOVE INTO EXECUTIVE SESSION:

Chairman Edwards advised that the Board of County Commissioners closed the meeting under the Open Meetings Act, §3-305(b) To discuss the appointment, employment, assignment, promotion, discipline, demotion, compensation, removal, resignation, or performance evaluation of appointees, employees, or officials over whom this public body has jurisdiction; or any other personnel matter that affects one or more specific individuals.

The Board of County Commissioners, on a motion by Commissioner Hinebaugh, which was seconded by Commission Tichnell, and made unanimous by Chairman Edwards closed the Executive Session at 3:50 p.m.

CALL TO ORDER OF PUBLIC SESSION at 4:00 PM

PRAYER & PLEDGE OF ALLEGIANCE - Invocation by Commissioner Tichnell

PUBLIC SESSION

1. In compliance with the Maryland Open Meetings Act under Section 3-306 (c), a record of the Executive Session for May 7, 2018 is hereby documented on this date, the next open/public meeting of the Board of County Commissioners.

The Board of County Commissioners, on a motion by Commissioner Hinebaugh which was seconded by Commissioner Tichnell, and made unanimous by Chairman Edwards, moved into Executive Session under Section 3-305(b) of the Maryland Open Meetings Law on this date at 3:42 PM to address personnel matters. The same motion ended the Executive Session at 3:50 PM.

There will be no public disclosure of the topics discussed at this time.

2. Mr. Null indicated there were no additions or deletions to the Public Meeting Agenda. The Board of County Commissioners, on a motion by Commissioner Hinebaugh, which was seconded by Commissioner Tichnell, and made unanimous by Chairman Edwards, approved the Public Meeting Agenda for May 7, 2018.
3. The Board of County Commissioners, on a motion by Commissioner Tichnell, which was seconded by Commissioner Hinebaugh, and made unanimous by Chairman Edwards, approved the Public Meeting Minutes of April 17, 2018.
4. Proclamation: Better Hearing & Speech Month – May 2018.
5. The Garrett County Purchasing Department presented the following recommendation:

Bid #18-0426 – Garrett County Community Action Building – Brick Planter Replacement

Three (3) responses were received for this Bid. After reviewing the Bids for compliance with administrative requirements and based on the feedback received by the Garrett County Department of Facilities & Maintenance, the Garrett County Purchasing Department recommended that this contract be awarded to Lapp Concrete Company, LLC for \$27,250.00.

The Board of County Commissioners, on a motion by Commissioner Hinebaugh, which was seconded by Commissioner Tichnell, and made unanimous by Chairman Edwards, approved the Bid as recommended.

6. The Board of County Commissioners, on a motion by Commissioner Tichnell, which was seconded by Commissioner Hinebaugh, and made unanimous by Chairman Edwards, closed the Public Meeting at 4:07 P.M. and opened the Public Hearing on Maryland Community Development Block Grants Project presentations.
7. **PUBLIC HEARING – Maryland Community Development Block Grant (CDBG):** Garrett County Department of Economic Development - Applicants for Maryland CDBG projects made presentations to the Board of County Commissioners. The Notice of Public Hearing was advertised in *The Republican* on April 20, 2018.

The following project were presented for the CDBG Fiscal Year 2019 Project Request:

Garrett County Community Action Committee, Inc.

- ❖ Chautauqua Park West – This project involves the rehabilitation of 56 units and the construction of 21 new units, including several market rate rental units. The application request for the project is \$800,000.

There were no Public Comments.

8. The Board of County Commissioners, on a motion by Commissioner Tichnell, which was seconded by Commissioner Hinebaugh, and made unanimous by Chairman Edwards, closed the Public Hearing at 4:14 PM and reopened the Public Meeting.

9. Public Comments:

- ❖ Chairman Edwards announced that the next scheduled Public Meeting will be held on Tuesday, May 15, 2018 at 6:00 P.M. at the Crellin Elementary School.
- ❖ Announcement: The Board of County Commissioners announced that Michael E. Hough has joined Garrett County Government as the Director of the Department of Economic Development and will begin on May 14, 2018.

Mr. Hough has most recently served as the Western Maryland and Pennsylvania regional President of BB&T Corporation since 2015. In his career spanning more than 25 years, Mr. Hough has demonstrated excellence in resource allocation, operations management, and communication. Previously, Mr. Hough was the Head of Operations for Maryland, West Virginia, and parts of Pennsylvania with Susquehanna Bank. He also has served as Senior Vice President at Susquehanna Bancshares and President/Chief Operating Officer of Susquehanna Bank PA.

- ❖ No Public Comment.

10. The Board of Garrett County Commissioners next scheduled Public Meeting will be Tuesday, May 15, 2018 at 6:00 PM at the Crellin Elementary School.

ADJOURNMENT: The Board of County Commissioners, on a motion by Commissioner Tichnell, which was seconded by Commissioner Hinebaugh, and made unanimous by Chairman Edwards, adjourned the Public Meeting at 4:20 P.M.

Attest:

By Order of the Board,

KEVIN G. NULL
County Administrator

PAUL C. EDWARDS, Chairman
Board of County Commissioners