

BOARD OF GARRETT COUNTY COMMISSIONERS
PUBLIC MEETING
October 16, 2018

IN ATTENDANCE

Chairman Paul C. Edwards
Commissioner James C. Hinebaugh, Jr.
Commissioner S. Larry Tichnell

County Administrator Kevin G. Null

ADMINISTRATIVE SESSION

The Administrative Session was opened at 3:05 P.M.

- DaVina Griffith, Director, Garrett County Department of Human Resources introduced Ampora Thomas as the new Human Resource Specialist for Garrett County Government.
- Mr. Null reviewed a number of administrative, non-privileged personnel, and managerial matters under his authority and jurisdiction with the Board of County Commissioners.

The Administrative Session was closed at 3:45 P.M.

CALL TO ORDER OF PUBLIC SESSION at 4:00 PM

PRAYER & PLEDGE OF ALLEGIANCE - Invocation by Pastor Jeff Kroll

PUBLIC SESSION

1. Mr. Null indicated there were no additions or deletions to the Public Meeting Agenda. The Board of County Commissioners, on a motion by Commissioner Hinebaugh, which was seconded by Commissioner Tichnell, and made unanimous by Chairman Edwards, approved the Public Meeting Agenda for October 16, 2018.

Chairman Edwards also announced that the Board of County Commissioners met in Executive Session under General Provisions Article 3-305(b) of the Maryland Open Meetings Law on October 1, 2018 at 4:48 PM to consider a matter that concerns the proposal for a business or industrial organization to locate, expand, or remain in the County. The Executive Session ended at 5:08 PM.

2. The Board of County Commissioners, on a motion by Commissioner Tichnell, which was seconded by Commissioner Hinebaugh, and made unanimous by Chairman Edwards, approved the Public Meeting Minutes and Executive Meeting Minutes of October 1, 2018.
3. Proclamations:
 - Economic Development Week – October 21-27, 2018
 - I Can Swim Month – October 2018

4. The Garrett County Purchasing Department presented the following recommendations:

RFP #18-0821 – Animal Shelter and Animal Adoption Services

Three (3) responses were received for this RFP: HART for Animals, Inc. - \$241,671; Garrett County Human Society - \$174,799; and Paws Claws & More - \$143,200.

After reviewing the Bids for compliance with administrative requirements and based on the feedback from members of the Selection Committee, the recommendation was to reject all proposals. Therefore, the Garrett County Purchasing Department recommended rejecting all proposals. Outsourcing of this service is not in the County’s best interest at this time.

The Board of County Commissioners, on a motion by Commissioner Hinebaugh, which was seconded by Commissioner Tichnell, and made unanimous by Chairman Edwards, agreed to reject the RFP for reasons stated.

Bid #18-0823 – Friendsville WWTP Equalization Tank Replacement

Three (3) Bids were received for this Bid: BYCO Enterprises, Inc. (\$1,156,444.00), Carl Belt, Inc. (\$1,199,600.00), and Snyder Environmental Services, Inc. 20750 (\$1,311,693.75).

After reviewing the Bids for compliance with administrative requirements and based on the feedback from the Garrett County Department of Public Works – Utilities Division, and the pending concurrence from the United States Department of Agriculture, the Garrett County Purchasing Department recommended awarding the Bid to: BYCO Enterprises, Inc. for \$1,156,444.00.

The Board of County Commissioners, on a motion by Commissioner Tichnell, which was seconded by Commissioner Hinebaugh, and made unanimous by Chairman Edwards, awarded the Bid to BYCO Enterprises in the amount of \$1,156,444.00.

5. RESOLUTION:

- Garrett County Government – Mission & Vision Statement. The Board of County Commissioners adopted the Garrett County Government Mission and Vision Statement (Attached).

6. Public Comments:

- The new Economic Development Director is a real asset who will look at current opportunities as well as just bring in new businesses.
- Comment on Deep Creek Lake – Invest/financing programs

7. The Board of Garrett County Commissioners announced that the next Public Meeting will be held on Monday, November 5, 2018 at 4:00 p.m. at the Garrett County Courthouse.

ADJOURNMENT: The Board of County Commissioners, on a motion by Commissioner Hinebaugh, which was seconded by Commissioner Tichnell, and made unanimous by Chairman Edwards, adjourned the Public Meeting at 4:23 P.M.

Attest:

By Order of the Board,

KEVIN G. NULL
County Administrator

PAUL C. EDWARDS, Chairman
Board of County Commissioners

Garrett County Government



Our Mission

*To provide our citizens timely, efficient services in
a responsible manner*

Our Core Values

Values – Values are the cornerstone of any organization as they set the foundation from which all efforts and decisions rise. The team spent considerable time and effort honing a set of values that reflected the letter and spirit of Garrett County Government’s leadership, employees, and efforts. The following represent the team’s and organization’s belief systems and were summarized and agreed upon by the overall team. Garrett County Government’s values are represented by the following list:

- Service excellence
- Stewardship
- Responsible management
- Integrity
- Trust
- A focus on people
- Innovation
- Competence in everything we do
- Professionalism
- Timeliness
- Communication
- Working toward our vision

Our Guiding Principles

Guiding Principles – The team also worked to discuss and delineate a list of the guiding principles they felt must drive and inform all of their efforts and actions, both individually and collectively. These principles will guide the organization throughout its life in all circumstances, irrespective of changes in its goals, strategies, type of work, employees, or leadership. These guiding principles are as follows:

- Uncompromising integrity
- Caring about our citizens, visitors, employees and all stakeholders
- Professional in everything we do
- Efficient, responsible, transparent management
- Innovation, visionary thinking and openness
- Open and timely communication

Our Mission

The mission of Garrett County Government is to provide our citizens timely, efficient services in a responsible manner.

Our Vision

Garrett County Government will provide effective stewardship over County assets and will deliver high-value services to citizens in an efficient, responsible, customer-focused way as it helps make Garrett County a great place to live, work and play.

Our Goals

- I. Goals - Garrett County Government has identified six overarching goals that are indicated by the aforementioned assessment efforts. It is felt that these goals are a logical “end-state” from which all County efforts should emanate.
- G1 – Garrett County Government utilizes funding in a way that allows the County to execute on its mission, vision and strategies while decreasing dependence on non-County funding sources
 - G2 – Garrett County Government is an organization that fosters a diverse, effective economic development environment.
 - G3 – Garrett County Government employs a forward looking, innovative, effective workforce.
 - G4 – Garrett County Government has a well-honed process to ensure responsible investments
 - G5 – Garrett County Government is an organization that communicates effectively to internal and external stakeholders
 - G6 – Garrett County Government is an organization that fosters efficient processes, systems and people

Each of the aforementioned goals has objectives linked with it. These objectives will allow Garrett County Government to ascertain progress relative to meeting each of the goals. The goals are the end-states Garrett County Government wishes to attain. The objectives will allow for assessment of progress as the leadership employs strategies and tactics to reach the goals. It is believed that this is the simplest and most effective way to present objectives for Garrett County Government at this time.