

**BOARD OF GARRETT COUNTY COMMISSIONERS**  
**PUBLIC MEETING**  
**September 17, 2019**

**IN ATTENDANCE**

**Chairman Paul C. Edwards**  
**Commissioner James C. Hinebaugh, Jr.**  
**Commissioner S. Larry Tichnell**

**County Administrator Kevin G. Null**

**ADMINISTRATIVE SESSION**

The Administrative Session was opened at 3:02 P.M.

**1. Real Property Exemption – Community Action Committee**

The Board of County Commissioners, on a motion by Chairman Edward, which was seconded by Commissioner Tichnell, and made unanimous by Commissioner Hinebaugh, approved a real property exemption, as authorized by Section 9-313 of the Annotated Code of Maryland, for Fiscal Year 2020 for the following properties owned by Garrett County Community Action Committee, Inc.:

- Overlook Early Child Education Center (41 High View Drive, Oakland, MD)
- Grantsville Senior Center (125 Durst Circle, Grantsville, MD)
- Transportation Museum (112 Liberty Street, Oakland, MD)
- Liberty Street Center (360 West Liberty Street, Oakland, MD)
- Former M & T Bank building (234 Main Street, Kitzmiller, MD)
- Transit Maintenance Facility (225 Frances Sanders Lane, Oakland, MD)
- Vacant Lot - Future Meadows Senior Center (606 P Street, Mountain Lake Park, MD)

**2. Garrett County Commission for Women Reappointments** - The Board of County Commissioners, on a motion by Commissioner Hinebaugh, which was seconded by Commissioner Tichnell, and made unanimous by Chairman Edwards, reappointed/appointed the following individuals to the Garrett County Commissioner for Women for three (3) year terms:

Reappointed

Kristal Huber      10.01.19 – 09.30.22 - County Commissioner Representative  
Maureen Sheaffer   10.01.19 – 09.30.22

Appointed

Erin-Ruth O. Natividad – to fulfill the unexpired term of Rachel Friend-Lantz

Official letters will be sent to all appointees under the signature of Chairman Edwards outlining the terms of appointment

**3. Board of Governors of Garrett Regional Medical Center** - The Board of County Commissioners, on a motion by Commissioner Hinebaugh, which was seconded by Commissioner Tichnell, and made unanimous by Chairman Edwards, appointed the following individuals to the Board of Governors of Garrett Regional Medical Center:

Official letters of appointment will be sent to each appointee under the signature of the Commissioner making the nomination.

**Designee** – Two (2) Year Terms

Commissioner Hinebaugh – Appointed Patty Manown Mash

Commissioner Tichnell – Appointed Tonya Sturm

**Appointee** -Term of Office

Commissioner Hinebaugh – Appointed Tracy Bemiller

4. **Performing Arts Center (PAC) – Memorandum of Understanding** – This Memorandum of Understanding between Garrett College and the Board of Garrett County Commissioners details the terms of the partnership in the operation of the PAC by summarizing the operational responsibilities as well as the financial responsibilities of the partners in addition to identifying the duration of the Agreement and the process for revising/extending the Agreement.

This Agreement, to be in force through the start-up and for the first ten (10) complete fiscal years that the PAC will be open – July 1, 2020 through June 30, 2032.

The Board of County Commissioners on a motion by Commissioner Tichnell, which was seconded by Commissioner Hinebaugh, and made unanimous by Chairman Edwards, executed a Memorandum of Understanding between Garrett College and the Board of Commissioners regarding the Performing Arts Center located on the Garrett College Campus.

5. **Garrett County Planning Commission – Sign Ordinance.** The Board of County Commissioners reviewed a letter from the Garrett County Planning Commission in reference to the review of the Deep Creek Watershed Zoning Sign Ordinance. The Garrett County Planning Commission reviewed recommended changes to the Sign Ordinance and held a Public Hearing on August 7, 2019 on the proposed changes. No comments were received.

Prior to the adoption of the proposed changes, the Board of County Commissioners must also hold a Public Hearing. This Public Hearing will be held at a future date during the regularly scheduled Public Meeting.

6. **Fiscal Year 2020 Legislative Session.** Discussion of legislative issues/legislative bonds and potential funding requests to be made during the Fiscal Year 2020 Legislative Session. The Board of County Commissioners will meet with the Garrett County Legislative Delegation on November 19, 2019.
7. Michael Minnick, Chairman, Garrett County Forestry Board, requested a meeting with the Board of County Commissioners to make a presentation concerning the Urban Forestry Stewardship Program.
8. Mr. Null reviewed a number of administrative, non-privileged personnel, and managerial matters under his authority and jurisdiction with the Board of County Commissioners.

The Administrative Session ended at 3:44 P.M.

**CALL TO ORDER OF PUBLIC SESSION at 4:00 PM**

**PRAYER & PLEDGE OF ALLEGIANCE - Invocation by Pastor Jeff Kroll**

Chairman Edwards announced that the Board of Garrett County Commissioners met in Executive Session on September 9, 2019 at 12:10 PM under the Open Meeting Act, §3-305(b) To discuss the appointment, employment, assignment, promotion, discipline, demotion, compensation, removal, resignation, or performance evaluation of appointees, employees, or officials whom this public body has jurisdiction; or any other personnel matter that affects one or more specific individuals. The meeting was adjourned at 12:15 PM.

**PUBLIC SESSION**

1. Mr. Null indicated there was no addition or deletion to the Public Meeting Agenda. The Board of County Commissioners, on a motion by Commissioner Hinebaugh, which was seconded by Commissioner Tichnell, and made unanimous by Chairman Edwards, approved the Public Meeting Agenda for September 17, 2019.
2. The Board of County Commissioners, on a motion by Commissioner Tichnell, which was seconded by Commissioner Hinebaugh, and made unanimous by Chairman Edwards, approved the Public Meeting Minutes of August 20, 2019 and Executive Meeting Minutes of September 9, 2019.

3. The Garrett County Purchasing Department presented the following recommendation:  
**Bid #19-0613 – Keyser’s Ridge Business Park Wastewater Treatment Plant**

Five (5) Bids was received for this Bid: BYCO Enterprises, Inc. (\$3,011,540.00), Carl Belt, Inc. (\$3,103,800.00), Excavating Associates, Inc. (\$3,179,547.00), Alvarez Contractors, Inc. (\$3,468,507.00), and Orders Construction Company, Inc. (\$3,839,000.00).

After reviewing the Bids for compliance with administrative requirements and based on the feedback from the Department of Public Works – Utilities Division and the concurrence from the Garrett County Department of Economic Development Administration, the Garrett County Purchasing Department recommended awarding the Bid to BYCO Enterprises, Inc., including Alternatives A, B and C for a total \$3,362,326.00 and reject Alternative D.

The Board of County Commissioners, on a motion by Commissioner Tichnell, which was seconded by Commissioner Hinebaugh, and made unanimous by Chairman Edwards, approved the Bid Award as recommended.

4. Public Commentary:
  - Question of the possibility of Garrett County being declared a “Bee Sanctuary” as Howard County was recently made. Cheryl DeBerry, Natural Resources Business Specialist with the Garrett County Department of Economic Development, will research.
  - Update on access to local TV channels. The Board of County Commissioners met with the Legislative Director for Comcast. Only one (1) local market can be designated to an area. If Maryland stations became Garrett County’s local station, our area would not have access to Pittsburgh, PA channels. The Board of County Commissioners will not make any request that would eliminate the Pittsburgh, PA channels from our area, but will verify that the local designation applies to only one market area.
5. The Board of Garrett County Commissioners announced that the next Public Meeting will be held on Tuesday, October 1, 2019 at 4:00 p.m. at the Garrett County Courthouse. Please note the change.

**ADJOURNMENT:** The Board of County Commissioners, on a motion by Commissioner Hinebaugh, which was seconded by Commissioner Tichnell, and made unanimous by Chairman Edwards, adjourned the Public Meeting at 4:24 P.M.

**Attest:**

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**KEVIN G. NULL**  
County Administrator

**By Order of the Board,**

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**PAUL C. EDWARDS**, Chairman  
Board of County Commissioners