

**BOARD OF GARRETT COUNTY COMMISSIONERS
PUBLIC MEETING
Monday, July 6, 2020**

Meeting was Held via Video Conference

IN ATTENDANCE

**Chairman Paul C. Edwards
Commissioner James C. Hinebaugh
Commissioner S. Larry Tichnell**

County Administrator Kevin G. Null

CALL TO ORDER OF PUBLIC SESSION at 4:00 PM

PUBLIC SESSION

1. Mr. Null indicated there was no addition or deletion to the Public Meeting Agenda. The Board of County Commissioners, on a motion by Commissioner Hinebaugh, which was seconded by Commissioner Tichnell, and made unanimous by Chairman Edwards, approved the Public Meeting Agenda for July 6, 2020.
2. The Board of County Commissioners, on a motion by Commissioner Tichnell, which was seconded by Commissioners Hinebaugh, and made unanimous by Chairman Edwards, approved the Public Meeting Minutes of June 1, 2020 and Public Hearing Minutes of June 4, 2020.
3. **Update on County Response to COVID-19:** Robert Stephens, Garrett County Health Officer provided an update on Garrett County Governments response to the COVID-19 emergency.
 - ❖ Reminder that face coverings are required in all retail and food service establishments
 - ❖ The Garrett County Health Department, Garrett Regional Medical Center, and Garrett County Government consistently monitor the number of COVID-19 cases. Should a surge occur, plans are in place to handle and respond to any needs.
4. **Board Appointments/Reappointments:**
 - ❖ **Garrett County Mental Health Advisory Committee – 3-Year Terms.**

<u>Reappointments</u>	<u>Appointments</u>
Scott Alexander	Sara Cockerham
Teresa Friend	Carrie DiSimone
Regina Gearhart	Amy Fike
Kathy Schrock	Lisa Lewis
	Cory Shives
	Sabrina Tasker
	Leah Turner
 - ❖ **Deep Creek Watershed Board of Zoning Appeals – 3-Year Terms**

<u>Reappointments</u>
Robert Hoffmann
Bruce Swift

The Board of County Commissioners, on a motion by Commissioner Tichnell, which was seconded by Commissioner Hinebaugh, and made unanimous by Chairman Edwards, approved all appointments.

Official letters will be sent to all appointees under the signature of Chairman Edwards outlining the terms of appointment.

5. Garrett County Department of Planning & Land Management – GIS Division, requested approval of name for a new road: Road Name Resolution - Resolution RN20-2
 - Blue Mountain View

The Board of County Commissioners, on a motion by Commissioner Tichnell, which was seconded by Commissioner Hinebaugh, and made unanimous by Chairman Edwards, adopted Resolution RN 20-2.

6. The Garrett County Purchasing Department presented the following Bid Award recommendations:

Bid #20-0521HM – Hot Mix Asphalt:

Three (3) responses were received for this Bid: Keystone Lime Company, Inc., Belt Paving, Inc., and IA Construction Corporation.

After reviewing the Bids for compliance with administrative requirements and based on feedback received from the Garrett County Department of Public Works – Roads Division, the Garrett County Purchasing Department recommended accepting all bids based on the cost at the various plant. The total cost is the sum of the bid price and hauling cost. The Roads Division will determine which plant to purchase the asphalt based on the location of the job.

Bid #20-0528CA – Chain & Augers:

One (1) response was received for this Bid: Chemung Supply Corporation. One (1) Bid was received late and considered a non-response.

After reviewing the Bid for compliance with administrative requirements and based on feedback received from the Garrett County Department of Public Works – Roads Division, the Garrett County Purchasing Department recommended awarding the Bid to Chemung Supply Corporation.

Bid #20-0521D – Deep Creek Lake Shoreline Erosion Reduction Project:

Four (4) responses were received for this Bid: Ecotone Inc. (\$93,832.00), Downstream Strategies, LLC (\$144,000.00), Environmental Quality Resources (\$160,930.00), and Underwood & Associates, Inc. (\$599,989.58).

After reviewing the Bids for compliance with administrative requirements and based on feedback received from the Maryland Department of Natural Resources, the Garrett County Purchasing Department recommended awarding the Downstream Strategies, LLC. for \$144,000.00.

Bid #20-0521A – Avilton Community Center Bathroom Construction Project:

Three (3) responses were received for this Bid: Whitehorse Woodworks (\$34,800.00), Daystar Builders, Inc. (\$49,800.00), and Lashley Construction Co. (\$62,000.00).

After reviewing the Bids for compliance with administrative requirements and based on feedback received from Avilton Community Association, the Garrett County Purchasing Department recommended awarding the Bid to Whitehorse Woodworks for \$34,800.00. This project is funded through Program Open Space - \$32,926.50. The Avilton Community Association will pay the difference of \$1,873.50.

Bid #20-0409 – Keyzers Ridge Water Storage Tank Bid:

Seven (7) responses were received for this Bid: Carl Belt, Inc. (\$824,162.50), BYCO Enterprises (\$881,915.00), Lashley Construction Co. (\$931,192.50), Ferri Contracting Company, Inc. (\$914,299.00), Excavating Associate, Inc. (\$957,332.000), Beitzel Corporation (\$958,981.76) and Johnston Construction Co. (\$1,200,672.50).

After reviewing the Bids for compliance with administrative requirements and based on feedback received from the Garrett County Department of Public Works – Utilities Division, the Garrett County Purchasing Department recommended awarding the Bid to Carl Belt, Inc. for \$824,162.50.

The Board of County Commissioners, on a motion by Commissioner Tichnell, which was seconded by Commissioner Hinebaugh, and made unanimous by Chairman Edwards, approved the Bid Awards as recommended.

7. COMMENTS: Questions received through gccomments@garrettcounty.org

- ❖ Garrett County Comprehensive Plan - The most recent Comprehensive Plan is from 2008. Can you please share with us the process currently in place for finalizing a new Comprehensive Plan, and when that new plan will be completed and adopted?

The Garrett County Planning Commission reviewed various draft chapters of the updated Comprehensive Plan at their meetings last year and during the January to March meetings in 2020. All their comments have been forwarded to the consultant working on the project (AECOM) so they could be incorporated into a final draft. Work has been delayed due to COVID but they were working on formatting and hope to have a draft for final review in August.

- ❖ **First-Time Homeowners Program** – Is funding currently available for those who qualify? If not, when will funding be available and open to applicants? If it is funding challenges for local and state government that is impeding the program, what are plans to apply for federal funding given the clear need for affordable housing made even more prominent by current economic challenges?

The Board of County Commissioners has invested over \$600,000 in the First Time Homebuyer program through Garrett County Community Action Committee, Inc. (CAC). The program was not funded in the Garrett County Government Fiscal Year 2021 Budget. Every applicant who was in the que has been funded. CAC works with the Maryland Department of Housing for state level funding and they are always seeking additional grant funding for housing programs.

8. The Board of Garrett County Commissioners announced that the next Public Meeting will be held on Tuesday, July 21, 2020 at 4:00 p.m. via live stream.

ADJOURNMENT: The Board of County Commissioners, on a motion by Commissioner Tichnell, which was seconded by Commissioner Hinebaugh, and made unanimous by Chairman Edwards, adjourned the Public Meeting at 4:29 P.M.

Attest:

By Order of the Board,

KEVIN G. NULL
County Administrator

PAUL C. EDWARDS, Chairman
Board of County Commissioners