

BOARD OF GARRETT COUNTY COMMISSIONERS

PUBLIC MEETING

Tuesday, April 19, 2022

Meeting was also Live Streamed at <https://www.facebook.com/garrettcountygovernment/>

IN ATTENDANCE

Chairman Paul C. Edwards
Commissioner James C. Hinebaugh
Commissioner S. Larry Tichnell

County Administrator Kevin G. Null

ADMINISTRATIVE SESSION

1. Appointment – Emergency Medical Services – Region I Advisory Council. On the recommendation of the Regional I EMS Advisory Council, the Board of County Commissioners, on a motion by Commissioner Hinebaugh, which was seconded by Commissioner Tichnell, and made unanimous by Chairman Edwards, appointed Kim Gordon for a three (3) year term.
2. Waiver of Independent Appraisals – Purchase of used 2016 O’Brien Hydro Jetter Machine. The Department of Public Works – Utilities Division requested to purchase this piece of equipment with approximately 100 hours from the City of Keyser for \$35,000 (original purchase invoice was \$98,956.77).

The Garrett County Government Purchasing Policy states that unless acquired at public auction, the Board of County Commissioners may not acquire used personal property if the property exceeds \$5,000 without first obtaining two (2) independent appraisals of the property. The Board of County Commissioners can waive this policy if two (2) independent appraisals are not readily available. In lieu of the appraisals, the purchase decision can be made based on the booked value of the personal property.

The purchase of the used 2016 O’Brien Hydro Jetter Machine will require a waiver because independent appraisals are not reasonably available.

The Board of County Commissioners, on a motion by Commissioner Hinebaugh, which was seconded by Commissioner Tichnell, and made unanimous by Chairman Edwards, approved the purchase of the used 2016 O’Brien Hydro Jetter Machine for the sum of \$35,000.

3. Mr. Null reviewed a number of administrative, non-privileged personnel, and managerial matters under his authority and jurisdiction with the Board of County Commissioners.

CALL TO ORDER OF PUBLIC SESSION at 4:04 PM

PRAYER & PLEDGE OF ALLEGIANCE – Invocation by Pastor Jeff Kroll

PUBLIC SESSION

1. Mr. Null indicated there was no addition or deletion to the Public Meeting Agenda. The Board of County Commissioners, on a motion by Commissioner Hinebaugh, which was seconded by Commissioner Tichnell, and made unanimous by Chairman Edwards, approved the Public Meeting Agenda for April 19, 2022.
2. The Board of County Commissioners, on a motion by Commissioner Tichnell, which was seconded by Commissioner Hinebaugh, and made unanimous by Chairman Edwards, approved the Public Meeting Minutes of April 4, 2022.

3. Child Abuse Prevention Month Proclamation – April 2022. The Garrett County Department of Social Services was in attendance to receive this proclamation.
4. Garrett County Department of Financial Services – Appalachian Regional Commission (ARC) Project Presentations.

Applicants for Appalachian Regional Commission (ARC) funded projects made presentations to the Board of County Commissioners.

The following Four (4) projects were presented for the Appalachian Regional Commission Fiscal Year 2023 Project Requests:

- ❖ Town of Kitzmiller – Kitzmiller Economic Development Strategy & Plan
- ❖ Garrett College – Outdoor Leadership & Adventure Education Summer Apprenticeship Program
- ❖ Garrett College – Garrett College IT Infrastructure Project VI
- ❖ Garrett County Arts Council – GCAC Community-Wide Engagement and Feasibility Study to Support \$SMART ART Program Development/Business Model/Plan

5. The Garrett County Department of Financial Services - Purchasing Division presented the following Contract Award:

RFP #22-0325 – Aviation Consulting Services - Garrett County Airport

Three (3) responses were received for this RFP: Tran Systems, Mizmar/Campbell & Paris Engineers, and Delta Airport Consultants, Inc.

A Selection Committee reviewed the proposals based on evaluation criteria contained in the RFP and an overall evaluation summary was developed indicating the ranking of the proposals. The Selection Committee recommended awarding the RFP to Tran Systems (formerly L.R. Kimball).

Under the contract, Trans Systems will be assisting the County with identifying and securing state and federal funding, preparing necessary documentation of Disadvantaged Business Enterprise (DBE); updating the Garrett County Airport's 5-year Airport Capital Improvement Plan (ACIP), and providing the County will full-service aviation consulting services on an on-call basis. The on-call contract will be for a five (5) year period.

The Board of County Commissioners, on a motion by Commissioner Hinebaugh, which was seconded by Commissioner Tichnell, and made unanimous by Chairman Edwards, approved the RFP Award to Tran Systems as recommended.

6. **APPOINTMENTS:** Garrett County Diversity Committee Applications for Community Representatives were reviewed, and the standing committee interviewed candidates and made recommendations to the Board. The following individuals have been recommended as Community Representatives:

- Vianne Bell
- Chuck Olsen
- Gloria Salazar
- Shane Pittman
- Ryan Savage

The Board of County Commissioners, on a motion by Commissioner Tichnell, which was seconded by Commissioner Hinebaugh, and made unanimous by Chairman Edwards, approved the one-year appointments to the Diversity Committee.

7. **ANNOUNCEMENT:** Garrett County Song Designation – *Garrett County Time*. A Proclamation naming Garrett County Time as the official song of Garrett County’s Sesquicentennial Celebration was presented to Rob Smith, who wrote the song.

Close Public Meeting as Board of Garrett County Commissioners

On a motion by Commissioner Hinebaugh, which was seconded by Commissioner Tichnell, and made unanimous by Chairman Edwards, the Board of County Commissioners closed the Public Meeting.

Open Public Meeting as Garrett County Sanitary District, Inc.

On a motion by Commissioner Hinebaugh, which was seconded by Commissioner Tichnell, and made unanimous by Chairman Edwards, the Board of County Commissioners opened the meeting as the Garrett County Sanitary District, Inc.

Jeffrey Broadwater, Assistant Director, Garrett County Department of Financial Services provided an overview of the bond refinancing:

- Secured financing not extending the term/maturity date (10 years). Interest rate went from 3.50% to 2.16%. This reduction will save the Garrett County Sanitary District \$1.5 million over the next 10 years.
- Maturity is August of 2032.
- Deep Creek Sewer Sanitary District ad valorem will drop by \$.01
- Chestnut Ridge Sewer Sanitary District ad valorem will drop by \$.01
- The McHenry/Thayerville interconnection was completed without adding any additional ad valorem tax to Deep Creek Lake Water Sanitary District.
- The Route 219 sewer line replacement at the 219 Bridge was completed with the debt service savings and were still able to decrease the Deep Creek Lake Sewer ad valorem by \$.01.

No Public Comments Received

Four resolutions not to exceed \$22,373,080

- \$2,850,000 New money for the McHenry/Thayerville water connection and Route 219 Sewer line replacement.
- Refunding 3 bonds that we issued in 2012 comprising about 30 different projects. Back then we saved about \$7 million refinancing USDA loans.
- \$14,443,000 (Water & Sewer Projects refunding bonds)
- \$4,590,000 Thayerville Water Bond (initially \$7.5 million in 2012)
- \$490,080 Mt Lake Park Water bonds (initially \$800,000 in 2012)

The Board of County Commissioners, on a motion by Commissioner Tichnell, which was seconded by Commissioner Hinebaugh, and made unanimous by Chairman Edwards, the Board, operating as the Garrett County Sanitary Commission approved the four Resolutions.

Close Public Meeting as Garrett County Sanitary District, Inc.

On a motion by Commissioner Hinebaugh, which was seconded by Commissioner Tichnell, and made unanimous by Chairman Edwards, the Board of County Commissioners, acting as the Garrett County Sanitary District, Inc. closed the Sanitary District Public Meeting.

Open Public Meeting as Board of Garrett County Commissioners

On a motion by Commissioner Hinebaugh, which was seconded by Commissioner Tichnell, and made unanimous by Chairman Edwards, the Board of County Commissioners opened the Public Meeting.

The Board of County Commissioners, on a motion by Commissioner Hinebaugh, which was seconded by Commissioner Tichnell, and made unanimous by Chairman Edwards, approved the four Resolutions.

8. **PUBLIC COMMENTARY:** None

9. **ANNOUNCEMENTS:** The Board of Garrett County Commissioners announced that the next Public Meeting will be held on Monday, May 2, 2022, at 4:00 p.m. at the Garrett County Courthouse.

ADJOURNMENT: The Board of County Commissioners, on a motion by Commissioner Tichnell, which was seconded by Commissioner Hinebaugh, and made unanimous by Chairman Edwards, adjourned the Public Meeting at 4:40 P.M.

10. The Board of County Commissioners hosted Garrett College and the Garrett County Sheriff Department for each of their Fiscal Year 2023 Budget Presentations.

Attest:

By Order of the Board,

KEVIN G. NULL
County Administrator

PAUL C. EDWARDS, Chairman
Board of County Commissioners