



Garrett County Emergency Services Board 2006-2008

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Revised Draft Minutes for 10-28-2008

Members in Attendance: Chairman Ed McLellan, Sonny Vincent, Lou Battistella, Todd Dyche, Sharon Paugh, Dave Betz, John Frank and Brad Frantz.

Guests in Attendance: Fred Callis, Oakland; David Moon, SGCRS; Rod Bowser, Friendsville; Pat Bowser, NGCRS; Jim Raley, EGCFD; Alex Mellott, Oakland; Denny Murray, Oakland; Bill Buckel, Bittinger; Bill Emory, Bittinger and Commissioner Ernie Gregg.

The meeting was called to order at 4:05 p.m. by Chairman McLellan at which time he asked members to introduce themselves. The minutes of the September 30, 2008 meeting were reviewed. Lou made a motion to approve as written seconded by Sonny and motion carried unanimously.

OLD BUSINESS:

Service Awards: Brad gave an update on the service awards presentation held during Autumn Glory. Awards were presented by the ESB and Governor O'Malley to Southern and Northern Rescue Squads, Phil Rook and Todd Dyche. All involved felt the presentation went well and the ESB should continue to build on methods to recognize the volunteers.

Recruitment and Retention: Brad reported on Recruitment and Retention efforts conducted during Autumn Glory stating several hundred informational packets for children and adults were distributed.

LOSAP: Brad reported on the LOSAP stating membership data provided by the volunteer companies had been given to the finance department. In conjunction with the county's retirement program, they will include this information in an actuarial study to determine benefits for LOSAP.

NEW BUSINESS:

Chairman McLellan reported that the requested legislative meeting to discuss the authority of the ESB was moving forward but no date had been set.

There was discussion on the status of minutes not appearing on the website. Brad stated some minutes had been added and others will be posted ASAP reminding members the posting of minutes was a courtesy from the ESB Board. It was agreed that a notice of the next meeting date would be distributed ASAP. Dennis Murray raised a question relative to the ESB and its relationship for funding the Fire Levy Tax. Chairman McLellan responded that the ESB has no responsibility in this regard and instead all funding "the Fire Levy Tax" is the responsibility of the County Commissioners.



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There was discussion on some meeting guidelines being instituted to address how requests to appear before the board should be handled. After discussion, Brad made a motion that any person or group who wish to speak at an ESB meeting must give 10 days prior notice, provide the topic to be discussed and be limited to 10 minutes. The ESB board would reserve the right to waive any of these requirements based on extenuating circumstances. Motion seconded by Sonny and motion passed unanimously.

There was discussion on the Medical Review Board. Brad gave an update on the Medical Review Board stating it consists of Jeff Hinebaugh, Steve Smith, Phil Rook, Brad Frantz and John Frank. The Medical Review Board answers to Dr. Perry and would investigate incidents and give recommendations to the ESB Board.

Chairman McLellan opened the floor for discussion from the guests. Jim Raley expressed his concern about the formation of the ESB, how meetings are conducted, how minutes and other documents were maintained and disseminated, the Board moving to Executive Session in the middle of meetings and the lack of opportunity to comment. After discussion, a motion was made by Sharon that Executive Sessions would be the last order of business in order to accommodate guests. The Motion was seconded by Lou and was passed unanimously.

There was discussion on the draft minutes being available for review. Lou made a motion to appoint Sharon as Secretary. Sharon will prepare the draft minutes and make them available to distribute for review. The minutes would not be posted on the website until approved at the next regular scheduled meeting. The motion was then seconded by Sonny and was passed unanimously.

Motion made by Lou to move to Executive Session at 5:30 p.m. to discuss Quality Assurance issues with EMS personnel. Motion was seconded by Sonny, motion carried unanimously. Entered executive session at 5:30 p.m. and withdrew from Executive Session at 6:05 p.m.

With no further business, the meeting was adjourned at 6:10 p.m. The next meeting was scheduled for December 15, 2008 at 4:30 p.m.

Respectfully Submitted,
Sharon Paugh