

EMERGENCY SERVICES BOARD MINUTES OF MAY 24, 2012 MEETING

MEMBERS IN ATTENDANCE:

Ed McLellan, Chair
Sonny Vincent
Lou Battistella
Paul Harmon
Bob Browning
Rick Harding
Brad Frantz
Duane Stein

GUESTS:

Tina Skiles, Garrett Medical
Wayne Tiemersma, QA/QI
Steve Smith, GCPS Chief
Dwayne Kitis, MIEMMS

The meeting was called to order at 4:00 P.M. by Chairman McLellan. The minutes of the March 8, 2012 meeting was distributed for review and comment. Sonny Vincent made a motion to accept the minutes as written. The motion was seconded by Lou Battistella and the motion carried unanimously.

OLD BUSINESS

- 1) Tina Skiles, representing Garrett Medical Transport, requested and was given time to discuss mutual aid between Garrett Medical Transport and Southern Garrett Rescue Squad. She provided some history of the proposals and the current status. The primary purpose of the agreement would be to establish guidelines, policies and procedures for implementing a mutual aid arrangement between the volunteer company and the transport service that would allow Garrett medical transport to provide a second-due response to augment the volunteer service when they did not have available staffing. Because this Mutual Aid agreement would be between a volunteer organization and a business entity, the ESB would only make recommendations, not establish policy. Mrs. Skiles will update if and when any agreement is reached. (table)
- 2) Steve Smith raised the issue of response times and the need to establish a consistent, single response time, rather than one standard for fire and a separate one for EMS. Currently fire departments are second alerted at five minutes and next due is sent at eight minutes. EMS times are 10/12. The EMS representatives on the Emergency Services Board agreed to pursue a standard of 5/8. Steve will make recommendations to the EMS Chiefs. (carry-over)
- 3) Brad Frantz reviewed Wendy Yoder's recommendation regarding auditing requirements. Dwayne Kitis reported that there had also been discussion at the Chief's Committee meeting. The ESB will send out Wendy's recommendation and suggest that every Fire/EMS company in Garrett County conduct a full audit at least once every three years and a lesser "agreed upon procedures" audit in other years. The guidance provided to the companies will include standard practices.(carry-over)
- 4) There was discussion regarding the response from MFRI regarding correspondence from the County Commissioners and local legislators relative to MFRI training requirements. No further action is suggested at this time. It was also noted that Todd Dyché had replaced Kingsley Poole as the Regional Coordinator for MFRI. (drop)
- 5) Brad Frantz updated the Board on the year-end activities of the Emergency Services Clubs, including presentations of the Jeffrey Tichnell Memorial Award for Outstanding Emergency Services Club student. J.T. Collins won the award from Southern High and Catherine Dignan was the recipient from Northern High. All students received separate Certificates of Recognition from the County Commissioners, Maryland Emergency Management Agency and the Governor's Office.(drop)
- 6) Brad Frantz updated the ESB on the WAGIN (Washington-Allegany-Garrett Interoperability Network) project. Towers at Thayerville and Grantsville were being completed and should be operational in the

next few weeks. A training session will be provided to all Fire/EMS companies on the WAGIN system and a full-scale regional exercise will be conducted this summer.(carry-over)

- 7) Wayne Tiemersma updated the Board on QA/QI matters and discussed HIPPA issues. (drop)

With no other business, the meeting was adjourned at 5:20 p.m. The next meeting will be August 9 at 4:00, location TBD.