

EMERGENCY SERVICES BOARD MINUTES FROM 8/9/12 MEETING

MEMBERS IN ATTENDANCE

Ed McLellan, Chair
Sonny Vincent
Lou Battistella
Rick Harding
Duane Stein
Paul Harmon
Brad Frantz

GUESTS

Steve Smith, 9-1-1
Dwayne Kitis
Wayne Tiemersma

The August 9th, 2012 Emergency Services Board meeting was called to order at 4:00 pm by Chairman McLellan. The minutes from the previous meeting were reviewed with one correction noted, adding Duane Stein in attendance. Corrected minutes were approved on a motion from Sonny Vincent and seconded by Duane Stein.

OLD BUSINESS:

- 1) Brad indicated that in discussion with Tina Skiles, there had been no movement or change toward a mutual aid agreement between Southern Rescue and Garrett Medical Transport (drop).
- 2) All Fire & EMS companies in Garrett County agreed to the ESB recommendation to follow the same criteria for response times. Effective immediately, all companies will have a second alert at five (5) minutes and a "scratch time" of eight (8) minutes. (drop)
- 3) There was continued discussion relative to auditing requirements for Fire and EMS companies in Garrett County. It was determined that the ESB would survey each company, requesting information on current auditing procedures, vendors and cost. Once this data is collected we will solicit opinions from local CPA firms on recommended procedures and then report our finding to the County Commissioners. Brad made a motion to pursue this suggestion, seconded by Sonny. Motion carried unanimously. (carry-over)

NEW BUSINESS:

- 1) Brad reported on several personnel changes within Public Safety. Effective September 1st, Brad will retire, but return contractually as Emergency Services Coordinator, which will include supervision of the Emergency Management and Emergency Medical divisions. Public Safety Communications will remain under the supervision of the Sheriff with Steve Smith serving as Communications Chief. Wayne Tiemersma will be EMS Chief and act as first-line supervisor for paid EMS providers. (drop)
- 2) Wayne provided a QA/QI report and updated on information regarding protocol reviews for under-treatment of patients and hospital destinations. (drop)
- 3) Steve Smith reported that the Combined Communications Center had received approximately 50,000 calls (non-emergency and emergency) for the first six months of 2012. (drop)

- 4) Steve reported on narrow-banding implementation and upgrades to several tower sites, including addition of additional frequencies for operations. (drop)
- 5) Dwayne Kitis reported that the Miltenburger Conference will not be held at Rocky Gap and that the Wisp was the likely new site. Steve is working with the ENSB for grant funding. (carry-over)
- 6) Brad reported on upcoming events in September including the new school year for Emergency Services Clubs, Hazardous Materials Exercise at the airport, SavageMan Triathlon and the WAGIN Regional Interoperability Conference. (drop)
- 7) Lou Battistella indicated that the Deep Creek Lake POA had raised questions about cellular coverage and redundancy. (carry-over)
- 8) There was discussion about the use of 9-1-1 addresses and the need for public education. Brad will prepare and disseminate a press release to the media regarding use and display of 9-1-1 addresses (carry-over)

With no other business, the meeting was adjourned at 5:35 pm.