



EMERGENCY SERVICES BOARD MINUTES

May 19, 2016

MEMBERS IN ATTENDANCE:

Lou Battistella, Chairman – General Public
Edward McLellan, General Public
John Frank, Director, PS& EM
Terry Spear, Northern Rescue Squad
Wayne Tiemersma, EMS Chief
Richard Carlson, Chiefs Committee

GUESTS IN ATTENDANCE:

Kevin Null, County Administrator
Shelia Mahaffey, ESB Secretary
Mary DiSimone, GCHR
Alvin Winters, CBIZ Actuary
Jason Hook, DCVFD
Jason King, DCVFD
Curtis O'Neal, Citizen
Dick Bolt, Citizen

CALL TO ORDER

This Meeting was called to order at 4:00 p.m. by Chairman Battistella.

APPROVAL OF MINUTES

The minutes of the Regular Meeting for February 18, 2016 meeting were distributed for review and comment via e-mail prior to the meeting. Ed McLellan made a motion to accept the minutes. Richard Carlson seconded the motion and the motion carried unanimously.

SPECIAL GUEST - Al Winters of CBIZ

- Al Winters of CBIZ and Mary DiSimone, GCHR attended the meeting to discuss LOSAP Age 70 Benefit.
- Pursuant to the: GARRETT COUNTY, MARYLAND VOLUNTEER LENGTH OF SERVICE AWARD PROGRAM, Effective as of July 1, 2008, Adopted by the Board of County Commissioners of Garrett County, Maryland on December 7, 2010

ARTICLE IV states:

BENEFITS

(c) Age 70 Benefit Eligibility. Effective July 1, 2013, an Active Volunteer who attains age seventy (70), but has not been credited with twenty-five (25) or more years of Active LOSAP Service Credit, shall receive until his or her date of death a monthly benefit payment equal to A multiplied by B, where A equals the Active Volunteer's number of years of Active LOSAP Service Credit and B equals four dollars (\$4.00). Following the Active Volunteer's attainment of age seventy (70), benefit payments under this Section shall begin on or about January 1st coincident with or next following the date on which the Active Volunteer meets the eligibility criteria under this Section and shall be made directly to the Active Volunteer.

Notwithstanding the preceding, if an Active Volunteer receiving benefits under this Section 4.2 (c) subsequently becomes eligible for benefits under Section 4.2(a) of the Plan (i.e. is credited with twenty-five (25) or more years of Active LOSAP Service Credit), benefit payments under Section 4.2 (c) shall cease and the Active Volunteer's benefit shall be determined under Sections 4.2 (a) and (b) of the Plan.

**A motion was made by John Frank and which was seconded by Wayne Tiemersma and carried unanimously at the May 19, 2016 Emergency Services Board Meeting to have retirement benefits automatically distributed by CBIZ on or about January 1st coincident with or the next following date on which the Active Volunteer meets the eligibility criteria under this Section and shall be made directly to the Active Volunteer.

REPORTS

- **Emergency Service Clubs**

- There will be no field trips for students this school year due to financial restraints
- Lou Battistella visited the schools with bloodhounds and gave a demonstration
- Finished CPR training for both Southern and Northern Clubs
- Completed the Fire, EMS Ops section of training
- Looking at re-doing the lesson plans for the next school year
- Lou Battistella commended Vicki Walker on preparing the lesson plans for this school year
- **MIEMSS Report & SWOT Update**
 - Dr. Alcorta gave a report to Garrett County
 - Dr. Rikhye, Associate Medical Director who was to take over as Garrett County Medical Director resigned his position at GRMC so the current contract with Dr. Perry as Garrett County Medical Director will stand until someone else takes over.
- **Director of Emergency Management Report**
 - **Emergency Operations Center**
 - John Frank informed the committee that \$250K funding was approved through the state with the county to match \$250K for the new EOC building.
 - Still waiting on the release of the ARC monies allocated to Garrett County for the new EOC.
 - **Active Shooter Drill**
 - John Frank, Wayne Tiemersma and Virginia Smith of Garrett County Emergency Management assisted Allegany County with an Active Shooter Drill held on May 15, 2016. More than 200 people participated in the drill it was a big success.
 - **LEPC Workgroup**
 - LEPC work group moving along with procedure process and hope to have a draft complete by July and postured by late summer for a table top and have a drill in the fall.
 - **Incident Response Trailer**
 - An Incident Response Trailer was delivered May 18, 2016 will be used for a potential set up for a mobile command center if need be.
- **Chief's Report – Emergency Medical Services**
 - **Emergency Medical Services**
 - Mr. Tiemersma reported they are currently monitoring the fail rates throughout the county; the average response time is 3^{1/2} minutes. Station 1 is the biggest issue with their fail rate at 25% in April and 34% in March.
 - The county is providing two shifts on weekends at SGCRS, one shift each Saturday and Sunday
 - SWOT Training Software training is complete with SGCRS, NGCRS and Bittinger coming on board when ready.
 - **Northern Rescue Squad Issues and Plan Update**

Terry Spear of NCGRS met with Kevin Null, County Administrator and John Frank, Director of Emergency Management to discuss NGCRS issues. NGCRS would like the Garrett County Commissioners to interject on the issues before moving forward. (NO RESOLUTION TO DATE HAS BEEN MADE ON THE FOLLOWING ISSUES WITH NGCRS). An emergency meeting of the Emergency Services Board will be called if necessary before the next scheduled meeting.

Since the last ESB meeting the following personnel issues have been or will be resolved:

 - within the next (30) thirty days:
 - *Five previous members are back as active status*
 - *Station meetings to fully utilize current volunteer pool*
 - *NGCRS agreed to fund remainder of current MFRI EMT course which will give NGCRS and SGCRS an additional three EMT's each*
 - Additional Improvements (to be made)
 - One new paramedic on duty at Station 3
 - Six new members
 - 2 Drivers

- 1 First Responder
- 1 EMT
- 2 currently in EMT Class @ MFRI
- within the 2 - 4 months
 - *updating current Volunteer Incentive Program (VIP)*
 - *Allow ALS, BLS and Drivers additional shifts*
- Additional Improvements (to be made)
 - Advertise and hire full-time and part-time ALS, BLS, Drivers to supplement volunteer and county providers *** interview first week of March 2016
- Long term goals
 - *Recruitment opportunities in NGCRS first due area*
 - *Retention of current volunteers***Appointed new R&R officer*
- Additional Improvements (to be made)
 - Internal LOSAP
 - Enhanced Service Award Program
 - Secondary Health Insurance
 - Provide funding for another EMT class
 - Continue to improve and refine internal inconsistency to improve core values
 - Increase community involvement
- **Southern Rescue Squad Issues and Plan Update**
 - Kevin Null, County Administrator to meet with SGCRS along with John Frank, Director of Emergency Management to introduce Kevin to the squad and discuss the current state of SGCRS.

OLD BUSINESS

- **Accountability Tags**
Mr. Frank advised the Board that Accountability Tags are back in the budget for 2017. The old tag system is usable if additional rings and cards are purchased but cannot be updated. Would like to have the new tag system phased in within the next two years, needs to be discussed with the individual fire companies.
- Mr. Tiemersma informed the board that Ruby Memorial Hospital and MSP worked jointly on a landing site in the parking lot that would be available with a 15 minute ETA notification to the hospital. Ruby Memorial Hospital is committed to the 15 minute notice to land.

NEW BUSINESS

- **Deep Creek Lake VFD – Ladder Truck**
Josh Hook and Jason King of the Deep Creek Lake VFD attended the meeting, Josh Hook; President of the DCVFD gave a presentation outlining the need for the ladder truck and to request guidance from the Emergency Services Board on obtaining funding to purchase a ladder truck with grants etc. (Presentation available)

2016 MEETING SCHEDULE

- The remaining 2016 Emergency Services Board meeting schedule is:
August 18, 2016 and November 17, 2016
Special meetings may be scheduled if deemed necessary by the Board.

NEXT MEETING:

The next meeting of the Emergency Services Board is scheduled for **August 17, 2016 at 4:00 p.m.** With no other business, the meeting adjourned at 5:15 p.m. on a motion by John Frank, which was seconded by Edward McLellan and carried unanimously.

MINUTES APPROVED BY: _____ **DATE:** _____

Lou Battistella
Chairman