



# EMERGENCY SERVICES BOARD MINUTES

## November 17, 2016

### MEMBERS IN ATTENDANCE:

Lou Battistella, Chairman – General Public  
Edward McLellan, General Public  
John Frank, Director, PS& EM  
Sonny Vincent, General Public  
Wayne Tiemersma, Emergency Medical Service  
Richard Carlson, Chief's Committee  
Alex Mellott, Fire & Rescue Association  
Terry Spear, Northern Rescue Squad

### GUESTS:

Shelia Mahaffey, Secretary  
Kevin Null, County Administrator

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### CALL TO ORDER

This Meeting was called to order at 4:00 p.m. by Chairman Battistella.

### APPROVAL OF MINUTES

The minutes of the Regular Meeting for September 22, 2016 meeting were distributed for review and comment via e-mail prior to the meeting. Alex Mellott made a motion to accept the minutes. Richard Carlson seconded the motion and the motion carried unanimously.

### REPORTS

- **Emergency Services Clubs**
  - Vicki Walker lead instructor for the Emergency Service Clubs is working on the agenda for the year.
  - The clubs meet on Tuesday at Southern High School and on Thursdays at Northern High School.
  - Currently planning a field trip and working on a fundraiser to raise money for the field trip.
  - The Garrett County Commissioners donated \$500.00 to each club.
  
- **MIEMSS Report**
  - Ambulance inspections went very well county wide.
  
- **Director of Emergency Management Report**
  - **Emergency Operations Center**
    - John Frank informed the committee that Request for Proposals are being reviewed and scored for the new Emergency Operations Center. There are several very qualified companies that submitted bids.
  
  - **Active Assailant Training (a subcommittee of the LEPC Committee)**
    - The ALICE Program training is being instructed by Clark Warnick from GC Sherriff's Department to interested community groups. John Frank and Wayne Tiemersma will follow-up after the ALICE training with a D-CON course.
    - The Department of Social Services is obtaining grant money to purchase five advanced bleeding control kits, three for DSS, one for the courthouse security checkpoint and one for emergency management
    - The next Active Shooter meeting is scheduled for January 2017, no definite date yet.
  
- **Chief's Report – Emergency Medical Services**
  - **Emergency Medical Services**

- Wayne Tiemersma distributed a packet summarizing the response data (response time, delayed calls, failed responses, and secondary response) for all the stations and explained the data presented. County wide all stations average 11 minutes to arrive at the scene.
- Northern Rescue Squad hired an administrative person who will work forty plus hours a week.
- Friendsville obtained two EMT's as drivers and is now fully staffed with drivers.
- Dr. Rikhye and Dr. Perry will both stay on as Medical Directors with Dr. Rikhye being the lead Medical Director and Dr. Perry as the Associate Medical Director.

### **OLD BUSINESS**

- **LOSAP** – The LOSAP automatic retirement benefit to begin at age 70 however, members can still continue to serve and accumulate points. A memo explaining the automatic retirement at 70 will be emailed to all LOSAP contacts for each fire department and rescue squad. The memo also will be distributed at the Chiefs meeting
- **Accountability Tags**  
John Frank advised the Board that Accountability Tags are back in the budget for 2017. Would like to have the new tag system phased in within the next two years, needs to be discussed with the individual fire companies and vendors. Terry Spear of Northern Rescue Squad is looking into a micro grant program that could fund a portable “set up” that would be available county wide and be free for companies to use.

### **NEW BUSINESS**

- Potomac Edison changed their week-end policy. No local trucks will be available on the weekends; in case of emergencies an on-call truck from Bedford, PA will need to be contacted. There is currently one driver for three counties. Kevin Null, County Administrator to contact the Public Service Commission about the situation and John Frank to contact Ed Beatty of Potomac Edison. The local volunteer fire departments will stay with downed lines in case of an emergency.
- Kevin Null, County Administrator requested a letter or email from each Emergency Services Board Member whose term is ending stating their desire to remain on the Emergency Services Board.

### **2016 MEETING SCHEDULE**

- The 2017 Emergency Services Board meeting schedule is:  
February 16, 2017, May 18, 2016, August 17, 2017 and November 16, 2017.  
Special meetings may be scheduled if deemed necessary by the Board.

### **NEXT MEETING:**

The next meeting of the Emergency Services Board is scheduled for **February 16, 2017 at 4:00 p.m.** With no other business, the meeting adjourned at 5:10 p.m. on a motion by Alex Mellott, which was seconded by John Frank and carried unanimously.

**MINUTES APPROVED BY:** \_\_\_\_\_ **DATE:** \_\_\_\_\_

Lou Battistella  
Chairman