



# EMERGENCY SERVICES BOARD MINUTES

## February 16, 2017

### MEMBERS IN ATTENDANCE:

Lou Battistella, Chairman – General Public  
Edward McLellan, General Public  
John Frank, Director, PS& EM  
Sonny Vincent, General Public  
Wayne Tiemersma, Emergency Medical Service  
Richard Carlson, Chief's Committee  
Alex Mellott, Fire & Rescue Association  
Terry Spear, Northern Rescue Squad  
Rich Ford, Southern Rescue Squad

### GUESTS:

Shelia Mahaffey, Secretary  
Kevin Null, County Administrator  
Dwayne Kitis, MIEMSS  
Dick Bolt, Citizen

---

### CALL TO ORDER

This Meeting was called to order at 4:00 p.m. by Chairman Battistella.

### APPROVAL OF MINUTES

The minutes of the Regular Meeting for November 17, 2016 meeting were distributed for review and comment via e-mail prior to the meeting. Sonny Vincent made a motion to accept the minutes with Terry Spear added to the attendance list. Alex Mellott seconded the motion and the motion carried unanimously.

### ELECTION OF EMERGENCY SERVICES CHAIRMAN

A motion for Lou Battistella to remain Emergency Services Board Chairman was made by Edward McLellan, Alex Mellott seconded the motion and the motion carried unanimously.

### REPORTS

- **Emergency Services Clubs**
  - The EMS Clubs are doing well. All students have completed the Hartford Consensus/Trauma Net BCon (Stop the Bleed) Course. Plans are still being finalized for a field trip to be scheduled for the end of April. Now completing PT assessments and care and will be moving into Fire and Law Enforcement topics over the next few months.
  
- **MIEMSS Report**
  - Still need to close out the 2016 Ambulance Inspections and have not received the DOT paperwork from NGRS and the application paperwork from SGCRS.
  - A minimum inspection standard will be mandatory for 2017 for operational credentialing through MIEMSS. Inspections are scheduled for October 3, 2017.
  - The Miltenberger Seminar is scheduled at the Rocky Gap Resort, March 10 and 11, 2017.
  - Dr. William May the Regional Medical Director is leaving the position and the process of finding his replacement is now underway.
  - MIEMSS is currently looking for a new Director.
  
- **Director of Emergency Management Report**
  - **Emergency Operations Center**
    - Architectural/Engineering Services Emergency Operations Center – RFP# 16-1101 - Nine (9) bids were received and the bid was awarded to Manns Woodward Studios. Manns Woodward and Associates is a Maryland-based architectural design firm with expertise in public safety and community oriented architecture was chosen to design the new EOC. The final design should be complete by the end of March.
  - **ALICE Training**

- There is a two day instructor training course for the ALICE Program scheduled for March 16 and 17, 2017 at Garrett College. This course is designed to teach law enforcement as well as school, church, hospital and workplace administrators and employee's skills and strategies that bridge the gap between the time a violent event and law enforcement arrives.
  - A (MOU) Memorandum of Agreement for Mutual Aid Resources between Allegany County and Garrett County was created and signed by both counties Emergency Management Directors.
    - Allegany County County Fire-Rescue and Emergency Medical Services responding into Garrett County will conduct operational communications through Garrett County 911 when requesting and receiving resources and Garrett County County Fire-Rescue and Emergency Medical Services responding into Allegany County will conduct operational communications through Allegany County 911 when requesting and receiving resources.
  - Weather Station
    - A WeatherBug Station was purchased for Route 40 School this will be available for public access along with stations at Northern and Southern High Schools. The stations at the high school are also being used as part of the science curriculum. The public can also view this system. It was brought to the Boards attention there is also a WeatherBug Station located at the Friendsville Elementary School.
  - The 911 Center - it is imperative that the 911 Center has a current schedule of all of the Rescue Squads and drivers. This issue needs to be taken care of in-house at all stations. Squads are not updating schedules on a regular basis.
- **Chief's Report – Emergency Medical Services**
  - **Emergency Medical Services**
    - EMS response times have dramatically improved over the last few months.
    - Currently the biggest liability is the Friendsville Station. Garrett County offers a provider from 6:00a.m. to 6:00 p.m. seven days a week. The fails have occurred either when a driver has not responded or overnight where a crew was not in service. NGCRS hired one driver for that station and currently has five students that are close to testing for their EMT; hopefully this will help alleviate the situation.
    - There are currently seven students from Garrett County in the EMT class at WMTRC in Cumberland, Maryland.
    - Wayne Tiemersma distributed a packet summarizing the response data (response time, delayed calls, failed responses, and secondary response) for all the stations and explained the data presented.
    - Garrett County Roads Department has offered to help EMS crews on lift assist calls when they have the manpower available and are within proximity to the call. Director Frank and EMS Chief Tiemersma to follow up on this matter.
    - Dr. Rikhye the Garrett County EMS Director has identified several performance measures throughout the jurisdiction. These will change throughout the year and be reported to the Medical Director and Emergency Services Board.
      - EMS Response times/fails (continued)
      - On scene time (first quarter analysis)
      - Stroke patient care and destinations (first quarter analysis, will include a review and educational review with Medical Director)

## **OLD BUSINESS**

- **Accountability Tags**  
Northern Rescue Squad is purchasing a system that will be available county wide and be free for companies to use. Each company will need to purchase their access cards. Accountability tags will be available.

**NEW BUSINESS**

- Northern Rescue Squad was asked to cover the Borough of Addison Pennsylvania. The request is on hold until NRS finds out if further certification is required to serve Pennsylvania if so the request will be denied.
- No new incidents with Potomac Edison since they changed their week-end policy. If an incident occurs contact the Public Service Commission,

**2016 MEETING SCHEDULE**

- The 2017 Emergency Services Board meeting schedule is:  
**May 18, 2016**, August 17, 2017 and November 16, 2017.  
Special meetings may be scheduled if deemed necessary by the Board.

**NEXT MEETING:**

The next meeting of the Emergency Services Board is scheduled for **May 18, 2017 at 4:00 p.m.** With no other business, the meeting adjourned at 5:10 p.m. on a motion by Edward McLellan, which was seconded by Alex Mellott and carried unanimously.

**MINUTES APPROVED BY:** \_\_\_\_\_ **DATE:** \_\_\_\_\_

Lou Battistella  
Chairman