

GARRETT COUNTY GOVERNMENT JOB DESCRIPTION

JOB TITLE: Building Codes Inspector
DEPARTMENT: Permits & Inspection Services
REPORTS TO: Director
FLSA STATUS: Non-Exempt

SUMMARY: This position involves inspection of all new construction and remodeling projects for compliance with the building codes adopted by the County. Also, the manner of construction and materials to be used in the erection, extension, or alteration of any structure within the County.

ESSENTIAL DUTIES AND RESPONSIBILITIES:

The Inspector is responsible to provide comprehensive building inspections to assure compliance with the minimum building code. Inspections are provided at critical phases of construction including but not limited to footings, foundations, close-in inspections for proper air sealing, framing, insulation and final inspections for occupancy approval. The inspector is the County's primary infield authority for building code compliance. Electrical and plumbing inspections are done by inspection agencies in the private sector. However, a working knowledge of these areas is necessary.

QUALIFICATIONS:

- ❖ Working knowledge of construction techniques, designs, and materials.
- ❖ Thorough knowledge of building codes and the ability to interpret and apply the regulations to residential, commercial, and industrial projects.
- ❖ Ability to read and interpret building plans.
- ❖ Sound judgment, reasoning and common sense are required.

EDUCATION and/or EXPERIENCE:

- ❖ Five (5) years of increasingly responsible experience within the construction industry including construction supervision, code administration, codes enforcement or building inspections.
- ❖ Additional experience in related fields such as architecture, engineering, general contracting, or construction management is a plus.
- ❖ Basic computer skills are required.

LANGUAGE SKILLS:

Ability to communicate clearly, verbally, and in writing with the public is required.

MATHEMATICAL SKILLS:

Ability to perform basic mathematical functions related to plans review is required.

CERTIFICATES, LICENSES:

Valid Driver's License

ICC certification shall be required within 2 years of employment.

PHYSICAL DEMANDS:

No strenuous physical demands are essential to perform the tasks of this position, however, the ability to climb over, around and on structures to conduct inspections on a construction jobsite is required.

WORK ENVIRONMENT:

Duties and responsibilities are performed primarily in the field on job sites in all kinds of weather. Territory covered would be the whole county.