

**GARRETT COUNTY GOVERNMENT
JOB DESCRIPTION**

JOB TITLE: Utilities Service Technician I
DEPARTMENT: Public Works
DIVISION Utilities
REPORTS TO: Maintenance Supervisor
FLSA STATUS: Non-Exempt

SUMMARY: Utilities Service Technician I responsibilities include, but are not limited to, the performance of preventive and corrective maintenance activities that support the efficient and safe operation of water and wastewater systems independently and with the assistance of other maintenance personnel. The position may also include repairs and/or maintenance of physical structures and grounds assigned to the department. Employees may be required to work overtime, holidays, weekends, and on-call duty for emergencies and rotating shifts.

ESSENTIAL DUTIES AND RESPONSIBILITIES:

1. Perform preventive and corrective maintenance activities on mechanical and electrical components used in water and wastewater infrastructure including, but not limited to, inspecting, cleaning, clearing, lubricating, adjusting, installing and repairing.
2. Assists in the excavation for the installation and/or repair of water and wastewater mains and laterals, manholes, valves, pumps, hydrants and related appurtenances.
3. Cuts, grinds, handles and installs pipe, fittings and related appurtenances.
4. Installs bedding for pipe, fittings and related appurtenances and performs final clean-up of work sites.
5. Transports tools and equipment to and from work sites, operates, maintains and utilizes hand tools, equipment and safety-related devices which are designed to lift, move, transport, maintain, repair, inspect, measure and protect equipment, infrastructure and/or personnel.
6. Establishes and maintains traffic control in and around work areas.
7. Other duties may be assigned.

QUALIFICATIONS:

Conscientious, self-motivated, mechanically inclined and be able to work alone.

EDUCATION and/or EXPERIENCE:

- ❖ High School Diploma or GED
- ❖ Two (2) years of experience in maintenance, repair, construction, or related field is required for this position.

LANGUAGE SKILLS:

This position requires language skills sufficient to communicate effectively with supervisors, co-workers and the public.

MATHEMATICAL SKILLS:

This position requires the ability to perform basic problem solving related to job duties.

REASONING ABILITY:

This position requires problem-solving abilities sufficient to take all available information and resolve system related problems and to deal with customers, co-workers and the public on a daily basis.

CERTIFICATES, LICENSES, REGISTRATIONS:

Possession of CDL license with tanker endorsement is required. A valid motor vehicle operator's license is required.

PHYSICAL DEMANDS:

The work requires frequent bending, stooping, reaching, climbing, walking, crawling, pushing, pulling, handling and heavy lifting up to 80 pounds. The ability to be fitted for and use Self-contained Breathing Apparatus (SCBA) is required.

WORK ENVIRONMENT:

Work occurs in all weather conditions with frequent exposure to outdoor temperatures and includes exposure to raw and treated human wastewater and contact with various chemicals used in water and wastewater treatment processes. Electrical hazards are also present with this position. Confined space entry is a requirement of this position.